



OFFICE OF THE DIRECTOR OF PUBLIC PROSECUTIONS

OUR MISSION

“To provide an impartial, effective and efficient prosecution service to all Kenyans”

VACANCIES FOR PUPILLAGE AND INTERNSHIP

The Office of the Director of Public Prosecutions is one of the institutions set out in the Council of Legal Education [Admission] Regulations, 2007 as an institution in which students of the Kenya School of Law may undertake their Pupillage Programme. The Office seeks to engage highly motivated Kenyans to undertake Pupillage Programme for a period of Six [6] months commencing January 2019.

The successful pupils shall be selected from applicants who possess the following qualifications:

PUPILLAGE (70 POSTS)

Requirements for engagement as a Pupil

- (i) Be a Kenyan Citizen,
- (ii) A Degree in Law from a recognized University,
- (iii) Letter from Kenya School of Law confirming completion of the Advocates Training Programme recommendation to proceed to pupillage,
- (iv) A copy of the National Identity Card.
- (v) Certificate of Good Conduct from the CID.

Personal Attributes:

- Demonstrate values of integrity, ethical conduct and professionalism as stipulated in Articles 10 and 232 of the Constitution
- Demonstrate good verbal and written communication skills in both English and Kiswahili,

- Demonstrate a proactive attitude and willingness to learn and to be part of a team handling challenging assignments within timelines, and
- Computer literate.

Wages [Stipend]: Kshs. 15,000.00 as directed by the Authorized Officer as provided in the Public Service Commission [K] Circular Ref. PSC/ADM/14/V [108] Dated 16th December, 2016.

Terms of Service: Pupillage

Benefits: A Pupil will not be entitled to any leave, service gratuity, medical or any other benefit.

The Office also seeks to engage highly motivated Kenyans to undertake Internship Programme in other disciplines for a period of six [6] months commencing January 2019.

INTERNSHIP (41 POSTS)

Requirements for engagement as an Intern

- (i) Be a Kenyan Citizen,
- (ii) A Degree Certificate in any of the following Social Sciences from a recognized University;
 - a. Human Resource Management
 - b. Bachelor of Commerce [Finance, Accounts, HRM etc]
 - c. Information Science
 - d. ICT
 - e. Public Communication
 - f. Supply Chain Management
- (iii) A copy of the National Identity Card.
- (iv) Certificate of Good Conduct from the CID.

Personal Attributes

- Demonstrate values of integrity, ethical conduct and professionalism as stipulated in Articles 10 and 232 of the Constitution
- Demonstrate good verbal and written communication skills in both
 - English and Kiswahili,
 - Demonstrate a proactive attitude and willingness to learn and to be part of a team handling challenging assignments within timelines, and
- Computer literate.

Wages [Stipend]: Kshs. 15,000.00 as directed by the Authorized Officer as provided in the Public Service Commission [K] Circular Ref. PSC/ADM/14/V [108] Dated 16th December, 2016.

Terms of Service: Internship

Benefits: An Intern will not be entitled to any leave, service gratuity, medical or any other benefit.

Interested and qualified candidates are invited to make their applications attaching COPIES of the following documents: -

- (i) National Identity Card;
- (ii) Academic and Professional Certificates;
- (iii) Any supporting documents and testimonials
- (iv) Certificate of Good Conduct from the CID.

Application letters should be addressed to: -

The Secretary Public Prosecutions
Office of the Director of Public Prosecutions
NSSF Building 19th Floor, Block 'A'
P.O. Box 30701 - 00100
NAIROBI

Application letters should be delivered at the ODPP Headquarters Registry in Nairobi or to the Head of County Offices at the Headquarters on 19th floor on or before 19th November, 2018.

Women, persons with disability and those from marginalized Communities are encouraged to apply.

Only shortlisted candidates will be contacted.

MRS. DORCAS ODUOR, OGW
SECRETARY PUBLIC PROSECUTIONS
FOR: DIRECTOR OF PUBLIC PROSECUTIONS