



## PUBLIC SERVICE COMMISSION

Ref. No.PSC/218/110/XII VOL.VII/(470)

26<sup>th</sup> October, 2021

The Attorney General

All Cabinet Secretaries

All Chief Executive Officers of State Corporations

All Chief Executive Officers of Statutory  
Commissions and Authorities

All Principals of Technical and Vocational  
Education and Training Colleges (TVETs)

### **SUBMISSION OF EVERY TWO YEAR DECLARATION OF INCOME, ASSETS AND LIABILITIES, 2021**

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Pursuant to the provisions of the Public Officer Ethics Act, 2003 and Administrative Procedures for the Declaration of Income, Assets and Liabilities, 2016 Legal Notice No.53, the Public Service Commission as the responsible Commission for public officers in Ministries, State departments and State Corporations in respect to declaration of income, assets and liabilities wishes to notify that this year's every two year declaration will commence on 1<sup>st</sup> November, 2021 and close on 31<sup>st</sup> December, 2021.

It is noted that the Commission trained the Heads of Human Resource Management in all public institutions under its jurisdiction from 23<sup>rd</sup> August to 26<sup>th</sup> August, 2021 on Constitutional Values and Principles and on Declaration of Income, Assets and Liabilities.

You are required to avail the prescribed declaration forms on A3 paper to all the public officers in your organization on 1<sup>st</sup> November, 2021. The form is available in the Commission website [www.publicservice.go.ke](http://www.publicservice.go.ke). All public officers in your institution have personal responsibility to comply and must therefore submit their complete and accurate every two (2) year declarations of themselves, spouse(s) and dependent children below the age of 18 years on or before 31<sup>st</sup> December, 2021.

You will submit the declaration returns to the Commission on a date indicated against your Organization in the attached schedule (also available in our website). Any public organization under the jurisdiction of the Commission on matters of declarations not assigned a date is advised to contact the Public Service Commission.

Further, you are expected to commence and conclude disciplinary proceedings for cases of non-compliance from 2<sup>nd</sup> January, 2022 in accordance with human resource policies and procedures manual and inform the Commission on sanctions taken by 31<sup>st</sup> January, 2022.



**DR. SIMON K. ROTICH, CBS**  
**SECRETARY/CEO**  
**PUBLIC SERVICE COMMISSION**

Encl.

<b>SCHEDULE FOR SUBMITTING DECLARATION RETURNS TO PUBLIC SERVICE COMMISSION JANUARY 2022</b>		
<b>1.Name of Organization</b>	<b>DATE</b>	<b>TIME</b>
REGISTRATION OF CERTIFIED PUBLIC SECRETARIES BOARD	3/1/2022	MORNING
KENYA NATIONAL ASSURANCE COMPANY (2001) LIMITED	3/1/2022	MORNING
THE UNIVERSITIES FUND	3/1/2022	MORNING
ANTI-FEMALE GENITAL MUTILATION BOARD	3/1/2022	MORNING
WAREHOUSE UNIT	3/1/2022	MORNING
NATIONAL YOUTH COUNCIL	3/1/2022	MORNING
ANTI-DOPING AGENCY OF KENYA	3/1/2022	AFTERNOON
PUBLIC FINANCE MANAGEMENT REFORM	3/1/2022	AFTERNOON
KENYA NATIONAL SHIPPING LINE LTD	3/1/2022	AFTERNOON
VISION 2030 DELIVERY SECRETARIAT	3/1/2022	AFTERNOON
INSTITUTE OF HUMAN RESOURCE MANAGEMENT	3/1/2022	AFTERNOON
NATIONAL COMMUNICATION SECRETARIAT	4/1/2022	MORNING
NAIROBI CENTRE FOR INTERNATIONAL ARBITRATION	4/1/2022	MORNING
PUBLIC SECTOR ACCOUNTING STANDARDS BOARD	4/1/2022	MORNING
KENYA VETERINARY BOARD	4/1/2022	MORNING
NATIONAL CRIME RESEARCH CENTRE	4/1/2022	MORNING
CENTRAL RIFT VALLEY WATER WORKS DEVELOPMENT AGENCY	4/1/2022	MORNING
SPORTS FUND	4/1/2022	MORNING
PRIVATIZATION COMMISSION	4/1/2022	MORNING
KENYA MEDICAL AND LABORATORY AND TECHNICIANS BOARD	4/1/2022	MORNING
KENYA YEARBOOK EDITORIAL BOARD	4/1/2022	AFTERNOON
ENGINEERS BOARD OF KENYA	4/1/2022	AFTERNOON
NEPAD/APRM KENYA SECRETARIAT	4/1/2022	AFTERNOON
PUBLIC PROCUREMENT REGULATORY AUTHORITY	4/1/2022	AFTERNOON
KENYA NATIONAL QUALIFICATIONS AUTHORITY	4/1/2022	AFTERNOON
UNCLAIMED FINANCIAL ASSETS AUTHORITY	5/1/2022	MORNING
GEOHERMAL DEVELOPMENT CORPORATION	5/1/2022	MORNING
HYDROLOGISTS REGISTRATION BOARD	5/1/2022	MORNING
NATIONAL BIOSAFETY AUTHORITY	5/1/2022	MORNING
WATERS SERVICES REGULATORY BOARD	5/1/2022	MORNING
NATIONAL ENVIRONMENT TRUST FUND	5/1/2022	MORNING
THE KENYA CULTURAL CENTRE	5/1/2022	MORNING
COUNCIL OF LEGAL EDUCATION	5/1/2022	MORNING
INTERGOVERNMENTAL RELATIONS TECHNICAL COMMITTEE	5/1/2022	AFTERNOON
KENYA NATIONAL LIBRARY SERVICES	5/1/2022	AFTERNOON
KENYA NATIONAL COMMISSION FOR UNESCO	5/1/2022	AFTERNOON
KENYA FILM COMMISSION	5/1/2022	AFTERNOON
SCHOOL EQUIPMENT PRODUCTION UNIT	5/1/2022	AFTERNOON
TANATHI WATER WORKS DEVELOPMENT AGENCY	6/1/2022	MORNING
KENYA COPYRIGHT BOARD	6/1/2022	MORNING
NURSING COUNCIL OF KENYA	6/1/2022	MORNING
STATE DEPARTMENT FOR POST TRAINING AND SKILLS DEVELOPMENT	6/1/2022	MORNING
KENYA DEPOSIT INSURANCE CORPORATION	6/1/2022	MORNING
NATIONAL COMMISSION FOR SCIENCE TECHNOLOGY AND INNOVATION	6/1/2022	MORNING
NATIONAL QUALITY CONTROL LABORATORY	6/1/2022	AFTERNOON

TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING AUTHORITY	6/1/2022	AFTERNOON
KENYA TSETSE AND TRYPANOSOMIASIS ERADICATION COUNCIL (K)	6/1/2022	AFTERNOON
KENYA INVESTMENT AUTHORITY	6/1/2022	AFTERNOON
KENYA NATIONAL TRADING CORPORATION	7/1/2022	MORNING
TVET CDACC CURRICULUM DEVELOPMENT ASSESSMENT AND CER	7/1/2022	MORNING
COMMODITIES FUND	7/1/2022	MORNING
KENYA UNIVERSITIES AND COLLEGES CENTRAL PLACEMENT SERV	7/1/2022	MORNING
STATE DEPARTMENT FOR REGIONAL AND NORTHERN CORRIDOR	7/1/2022	MORNING
KENYA INSTITUTE FOR PUBLIC POLICY RESEARCH AND ANALYSIS	7/1/2022	MORNING
KENYA LEATHER DEVELOPMENT COUNCIL	7/1/2022	AFTERNOON
NON GOVERNMENTAL ORGANIZATIONS COORDINATION BOARD	7/1/2022	AFTERNOON
KONZA TECHNOPOLIS DEVELOPMENT AUTHORITY	7/1/2022	AFTERNOON
KENYA LAW REFORM COMMISSION	7/1/2022	AFTERNOON
PEST CONTROL PRODUCTS BOARD	10/1/2022	MORNING
KENYA TOURISM BOARD	10/1/2022	MORNING
TANA WATER WORKS DEVELOPMENT AGENCY	10/1/2022	MORNING
KENYA TRADE NETWORK AGENCY	10/1/2022	MORNING
POLICYHOLDERS COMPENSATION FUND	10/1/2022	MORNING
NATIONAL COHESION AND INTEGRATION COMMISSION	10/1/2022	MORNING
NATIONAL COUNCIL FOR LAW REPORTING - KENYA LAW	10/1/2022	MORNING
KENYA INDUSTRIAL PROPERTY INSTITUTE	10/1/2022	AFTERNOON
RETIREMENT BENEFITS AUTHORITY	10/1/2022	AFTERNOON
REGIONAL CENTRE ON GROUNDWATER RESOURCE, EDUCATION, T	10/1/2022	AFTERNOON
COMPETITION AUTHORITY OF KENYA	10/1/2022	AFTERNOON
KENYA DEVELOPMENT CORPORATION	10/1/2022	AFTERNOON
KENYA EDUCATION MANAGEMENT INSTITUTE	10/1/2022	AFTERNOON
LAKE VICTORIA NORTH WATER WORKS DEVELOPMENT AGENCY	11/1/2022	MORNING
MEDIA COUNCIL OF KENYA	11/1/2022	MORNING
INSURANCE REGULATORY AUTHORITY	11/1/2022	MORNING
KENYA MEDICAL PRACTITIONERS AND DENTISTS COUNCIL	11/1/2022	MORNING
COMMISSION FOR UNIVERSITY EDUCATION	11/1/2022	MORNING
NUCLEAR POWER AND ENERGY AGENCY	11/1/2022	AFTERNOON
ATHI WATER WORKS DEVELOPMENT AGENCY	11/1/2022	AFTERNOON
LAPSSET CORRIDOR DEVELOPMENT AUTHORITY	11/1/2022	AFTERNOON
KENYA ROADS BOARD	11/1/2022	AFTERNOON
WATER SECTOR TRUST FUND	12/1/2022	MORNING
KENYA INSTITUTE OF MASS COMMUNICATION	12/1/2022	MORNING
STATE DEPARTMENT FOR WILDLIFE	12/1/2022	MORNING
NATIONAL COUNCIL FOR POPULATION AND DEVELOPMENT	12/1/2022	MORNING
ANTI COUNTERFEIT AUTHORITY	12/1/2022	MORNING
BUSINESS REGISTRATION SERVICE	12/1/2022	MORNING
KENYA INNOVATION AGENCY	12/1/2022	MORNING
KENYA MEAT COMMISSION	12/1/2022	AFTERNOON
KENYA PLANT HEALTH INSPECTORATE SERVICE	12/1/2022	AFTERNOON
KENYA ACCOUNTANTS AND SECRETARIES NATIONAL EXAMINATION	12/1/2022	AFTERNOON
KENYA WATER TOWERS AGENCY	12/1/2022	AFTERNOON
NATIONAL COUNCIL FOR PERSONS WITH DISABILITIES	12/1/2022	AFTERNOON

TOURISM REGULATORY AUTHORITY	12/1/2022	AFTERNOON
CENTRE FOR MATHEMATICS, SCIENCE & TECHNOLOGY EDUCATION	13/1/2022	MORNING
KENYA ANIMAL GENETIC RESOURCES CENTRE	13/1/2022	MORNING
KENYA PETROLEUM REFINERIES LIMITED	13/1/2022	MORNING
NUMERICAL MACHINING COMPLEX	13/1/2022	MORNING
KENYA MARITIME AUTHORITY	13/1/2022	MORNING
NATIONAL AUTHORITY FOR THE CAMPAIGN AGAINST ALCOHOL AND	13/1/2022	MORNING
KENYA ACCREDITATION SERVICES	13/1/2022	MORNING
KENYA EXPORT PROMOTION AND BRANDING AGENCY	13/1/2022	MORNING
KENYA FILM CLASSIFICATION BOARD	13/1/2022	MORNING
KENYA FISHERIES SERVICE	13/1/2022	MORNING
BUKURA AGRICULTURAL COLLEGE	13/1/2022	AFTERNOON
LOCAL AUTHORITIES PROVIDENT FUND	13/1/2022	AFTERNOON
COAST DEVELOPMENT AUTHORITY	13/1/2022	AFTERNOON
KENYA INSTITUTE OF SPECIAL EDUCATION	13/1/2022	AFTERNOON
STATE DEPARTMENT FOR TOURISM	13/1/2022	AFTERNOON
KENYA SCHOOL OF LAW	14/1/2022	MORNING
NATIONAL AIDS CONTROL COUNCIL	14/1/2022	MORNING
STATE DEPARTMENT FOR TRANSPORT	14/1/2022	MORNING
SPORTS KENYA	14/1/2022	MORNING
STATE DEPARTMENT FOR SPORTS	14/1/2022	MORNING
EWASO NG'IRO SOUTH DEVELOPMENT AUTHORITY	14/1/2022	MORNING
KENYA DAIRY BOARD	14/1/2022	MORNING
KENYA REINSURANCE CORPORATION LIMITED	14/1/2022	MORNING
KENYA VETERINARY VACCINES PRODUCTION INSTITUTE - KEVEVA	14/1/2022	MORNING
STATE DEPARTMENT FOR UNIVERSITY EDUCATION AND RESEARCH	14/1/2022	AFTERNOON
STATE DEPARTMENT FOR EAST AFRICAN	14/1/2022	AFTERNOON
EXPORT PROCESSING ZONES AUTHORITY	14/1/2022	AFTERNOON
KERIO VALLEY DEVELOPMENT AUTHORITY	14/1/2022	AFTERNOON
STATE DEPARTMENT FOR PETROLEUM	17/1/2022	MORNING
ENERGY & PETROLEUM REGULATORY AUTHORITY	17/1/2022	MORNING
STATE DEPARTMENT FOR ICT AND INNOVATION	17/1/2022	MORNING
PHARMACY AND POISONS BOARD	17/1/2022	MORNING
STATE DEPARTMENT FOR COOPERATIVES	17/1/2022	MORNING
STATE DEPARTMENT FOR DEVELOPMENT OF ASALS	17/1/2022	MORNING
KENYA LITERATURE BUREAU	17/1/2022	AFTERNOON
COAST WATER WORKS DEVELOPMENT AGENCY	17/1/2022	AFTERNOON
NATIONAL HOUSING CORPORATION	17/1/2022	AFTERNOON
NATIONAL OIL CORPORATION OF KENYA	17/1/2022	AFTERNOON
EWASO NG'IRO NORTH RIVER BASIN DEVELOPMENT AUTHORITY	18/1/2022	MORNING
NATIONAL WATER HARVESTING & STORAGE AUTHORITY	18/1/2022	MORNING
STATE DEPARTMENT FOR CULTURE AND HERITAGE	18/1/2022	MORNING
BOMAS OF KENYA LTD	18/1/2022	MORNING
MICRO AND SMALL ENTERPRISES AUTHORITY	18/1/2022	MORNING
KENYA WATER INSTITUTE	18/1/2022	MORNING
YOUTH ENTERPRISE DEVELOPMENT FUND	18/1/2022	AFTERNOON
STATE DEPARTMENT FOR GENDER	18/1/2022	AFTERNOON

STATE DEPARTMENT FOR DEVOLUTION	18/1/2022	AFTERNOON
STATE DEPARTMENT OF SHIPPING AND MARITIME	18/1/2022	AFTERNOON
PUBLIC SERVICE COMMISSION	18/1/2022	AFTERNOON
COMMUNICATIONS AUTHORITY OF KENYA	19/1/2022	MORNING
HIGHER EDUCATION LOANS BOARD	19/1/2022	MORNING
KENYA SAFARI LODGES & HOTEL LIMITED	19/1/2022	MORNING
LAKE BASIN DEVELOPMENT AUTHORITY	19/1/2022	MORNING
TOURISM FUND	19/1/2022	MORNING
STATE DEPARTMENT FOR FISHERIES AQUACULTURE & BLUE ECON	19/1/2022	MORNING
KENYA FERRY SERVICES LIMITED	19/1/2022	AFTERNOON
KENYA URBAN ROADS AUTHORITY (KURA)	19/1/2022	AFTERNOON
NATIONAL CONSTRUCTION AUTHORITY	19/1/2022	AFTERNOON
KENYA ORDNANCE FACTORIES CORPORATION	19/1/2022	AFTERNOON
NATIONAL INDUSTRIAL TRAINING AUTHORITY - NITA	20/1/2022	MORNING
RURAL ELECTRIFICATION & RENEWABLE ENERGY CORPORATION	20/1/2022	MORNING
INFORMATION COMMUNICATION TECHNOLOGY AUTHORITY	20/1/2022	MORNING
KENYA INDUSTRIAL RESEARCH AND DEVELOPMENT INSTITUTE	20/1/2022	MORNING
NATIONAL DROUGHT MANAGEMENT AUTHORITY	20/1/2022	MORNING
STATE DEPARTMENT FOR PUBLIC SERVICE	20/1/2022	MORNING
NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND B	20/1/2022	AFTERNOON
STATE DEPARTMENT FOR MINING	20/1/2022	AFTERNOON
OFFICE OF THE DEPUTY PRESIDENT	20/1/2022	AFTERNOON
KENYA INSTITUTE OF CURRICULUM DEVELOPMENT	20/1/2022	AFTERNOON
STATE DEPARTMENT FOR INDUSTRIALIZATION	21/1/2022	MORNING
TANA AND ATHI RIVERS DEVELOPMENT AUTHORITY	21/1/2022	MORNING
CABINET AFFAIRS OFFICE	21/1/2022	MORNING
KENYA SEED COMPANY LTD	21/1/2022	MORNING
MINISTRY OF ENERGY	21/1/2022	MORNING
STATE DEPARTMENT FOR TRADE AND ENTERPRISE DEVELOPMENT	21/1/2022	MORNING
STATE DEPARTMENT FOR PLANNING	21/1/2022	AFTERNOON
KENYA UTALII COLLEGE	21/1/2022	AFTERNOON
NATIONAL ENVIRONMENT MANAGEMENT AUTHORITY	21/1/2022	AFTERNOON
KENYA NATIONAL BUREAU OF STATISTICS	21/1/2022	AFTERNOON
THE KENYA NATIONAL EXAMINATIONS COUNCIL	21/1/2022	AFTERNOON
STATE DEPARTMENT FOR BROADCASTING AND TELECOMMUNICAT	24/1/2022	MORNING
CHEMELIL SUGAR COMPANY LIMITED	24/1/2022	MORNING
EAST AFRICAN PORTLAND CEMENT PLC	24/1/2022	MORNING
KENYA NATIONAL HIGHWAYS AUTHORITY	24/1/2022	MORNING
AGRICULTURAL FINANCE CORPORATION	24/1/2022	MORNING
KENYA ELECTRICITY TRANSMISSION COMPANY LIMITED	24/1/2022	MORNING
STATE DEPARTMENT FOR LABOUR, MINISTRY OF LABOUR AND SOC	24/1/2022	AFTERNOON
AGRICULTURE AND FOOD AUTHORITY	24/1/2022	AFTERNOON
STATE DEPARTMENT FOR YOUTH	24/1/2022	AFTERNOON
KENYA POST OFFICE SAVINGS BANK	24/1/2022	AFTERNOON
KENYATTA UNIVERSITY TEACHING AND REFERRAL HOSPITAL	24/1/2022	AFTERNOON
MINISTRY OF WATER, SANITATION & IRRIGATION	24/1/2022	AFTERNOON
NYAYO TEA ZONES DEVELOPMENT CORPORATION	25/1/2022	MORNING



KENYA RURAL ROADS AUTHORITY (KERRA)	25/1/2022	MORNING
KENYA MARINE AND FISHERIES RESEARCH INSTITUTE	25/1/2022	MORNING
STATE DEPARTMENT FOR HOUSING AND URBAN DEVELOPMENT	25/1/2022	MORNING
WATER RESOURCES AUTHORITY	25/1/2022	MORNING
KENYA CIVIL AVIATION AUTHORITY	25/1/2022	MORNING
STATE DEPARTMENT FOR PUBLIC WORKS	25/1/2022	AFTERNOON
STATE DEPARTMENT FOR CROP DEVELOPMENT & AGRICULTURAL	25/1/2022	AFTERNOON
NATIONAL CEREALS AND PRODUCE BOARD	25/1/2022	AFTERNOON
KENYA SCHOOL OF GOVERNMENT	25/1/2022	AFTERNOON
MINISTRY OF ENVIRONMENT & FORESTRY	26/1/2022	MORNING
AGRICULTURAL DEVELOPMENT CORPORATION	26/1/2022	MORNING
STATE HOUSE	26/1/2022	MORNING
KENYA MEDICAL RESEARCH INSTITUTE	26/1/2022	MORNING
KENYA MEDICAL SUPPLIES AUTHORITY	26/1/2022	MORNING
KENYA FORESTRY RESEARCH INSTITUTE	26/1/2022	MORNING
MINISTRY OF FOREIGN AFFAIRS	26/1/2022	AFTERNOON
KENYA BROADCASTING CORPORATION	26/1/2022	AFTERNOON
KENYA BUREAU OF STANDARDS	26/1/2022	AFTERNOON
SUGAR	26/1/2022	AFTERNOON
OFFICE THE OF ATTORNEY GENERAL AND DEPARTMENT OF JUSTICE	26/1/2022	AFTERNOON
OFFICE OF THE DIRECTOR OF PUBLIC PROSECUTIONS	27/1/2022	MORNING
STATE DEPARTMENT FOR CORRECTIONAL SERVICES	27/1/2022	MORNING
NATIONAL SOCIAL SECURITY FUND	27/1/2022	MORNING
STATE DEPARTMENT FOR LIVESTOCK	27/1/2022	MORNING
DIRECTORATE OF IMMIGRATION SERVICES	27/1/2022	MORNING
KENYA RAILWAYS CORPORATION	27/1/2022	MORNING
KENYA PIPELINE COMPANY LIMITED	27/1/2022	AFTERNOON
STATE DEPARTMENT FOR INFRASTRUCTURE	27/1/2022	AFTERNOON
NEW KENYA COOPERATIVE CREAMERIES NKCC	27/1/2022	AFTERNOON
NATIONAL HOSPITAL INSURANCE FUND	27/1/2022	AFTERNOON
KENYA AIRPORTS AUTHORITY	28/1/2022	MORNING
KENYA AGRICULTURAL AND LIVESTOCK RESEARCH ORGANIZATION	28/1/2022	MORNING
MINISTRY OF DEFENCE	28/1/2022	MORNING
STATE DEPARTMENT FOR SOCIAL PROTECTION	28/1/2022	MORNING
NATIONAL YOUTH SERVICE (NYS)	28/1/2022	MORNING
KENYA MEDICAL TRAINING COLLEGE	28/1/2022	MORNING
MINISTRY OF LANDS AND PHYSICAL PLANNING	28/1/2022	AFTERNOON
KENYA ELECTRICITY GENERATING COMPANY PLC	28/1/2022	AFTERNOON
NATIONAL TREASURY	28/1/2022	AFTERNOON
MOI TEACHING AND REFERRAL HOSPITAL	28/1/2022	AFTERNOON
KENYA FOREST SERVICE	28/1/2022	AFTERNOON
STATE DEPARTMENT FOR EARLY LEARNING AND BASIC EDUCATION	31/1/2022	MORNING
KENYA WILDLIFE SERVICE	31/1/2022	MORNING
KENYATTA NATIONAL HOSPITAL	31/1/2022	MORNING
KENYA PORTS AUTHORITY	31/1/2022	MORNING
STATE DEPARTMENT FOR VOCATIONAL AND TECHNICAL TRAINING	31/1/2022	MORNING
KENYA REVENUE AUTHORITY	31/1/2022	MORNING

