

REPUBLIC OF KENYA



PUBLIC SERVICE COMMISSION

DECLARATION OF VACANCY

CONTROLLER OF BUDGET ACT

(No. 26 of 2016)

IN EXERCISE of the powers conferred by Section 4(2) of the Controller of Budget Act, 2016 the Public Service Commission declares a vacancy in the position of Controller of Budget and invites applications from suitably qualified persons for the position of Controller of Budget.

The functions of the Controller of Budget are as stipulated in Article 228 of the Constitution and Section 5 of the Act.

A. REQUIREMENTS FOR APPOINTMENT

A person shall be qualified for appointment as the Controller of Budget under Section 3 of the Act, if that person-

- (i) is a citizen of Kenya;
- (ii) has extensive knowledge of public finance or at least ten (10) years' experience in auditing public finance management;
- (iii) holds a degree in finance, accounting or economics from a university recognized in Kenya; and
- (iv) meets the requirements of Chapter Six of the Constitution.

B. DISQUALIFICATION FOR APPOINTMENT AS THE CONTROLLER OF BUDGET

A person shall not be qualified for appointment as the Controller of Budget if that person-

- (i) is a Member of Parliament;
- (ii) is a member of a County Assembly;
- (iii) has not met his or her tax obligations;
- (iv) has been removed from office for contravening the Constitution or any other written law; or
- (v) is an undischarged bankrupt.

C. TERMS OF SERVICE

The Controller of Budget shall hold office for a period of eight (8) years and shall not be eligible for re-appointment.

D. INTERESTED APPLICANTS ARE REQUIRED TO NOTE:

1. The names of all applicants shall be published in the Kenya Gazette and on the Commission's website.
2. Shortlisted candidates will be required to present originals of the following documents during the interviews;
 - (a) National Identity Card;
 - (b) Academic and Professional Certificates and transcripts;
 - (c) Any other supporting documents and testimonials; and
 - (d) Clearances from the following bodies:
 - (i) Kenya Revenue Authority;
 - (ii) Ethics and Anti-Corruption Commission;
 - (iii) Higher Education Loans Board;
 - (iv) Any of the Registered Credit Reference Bureaus; and
 - (v) Directorate of Criminal Investigations (Police Clearance Certificate)
 - (e) Recommendations from relevant professional bodies (where applicable)

E. MODE OF APPLICATION

- (i) Applicants may submit manual (hard copy) or electronic (online) applications.
- (ii) All applications should be submitted together with detailed curriculum vitae, a copy of ID/Passport, copies of academic certificates, testimonials and any other relevant supporting documents.
- (iii) Manual applications should be submitted in a sealed envelope clearly marked: **"Application for the Post of Controller of Budget"** and hand delivered to:

The Secretary/CEO
Public Service Commission
4th Floor - Commission House
Off - Harambee Avenue.
NAIROBI.

- (iv) Online applications may be submitted via email to controllerofbudget@publicservice.go.ke

All applications should reach the Commission on or before 9th September, 2019 by 5.00 p.m. (East African Time).