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All Authorized Officers

APPROVED STIPEND AND SUBSISTENCE ALLOWANCE FOR INTERNS IN THE PUBLIC SERVICE

The Public Service Commission, as part of a strategy for Human Resource Development, developed the Internship Policy and Guidelines for the public service, to guide engagement of interns in public service organizations. The purpose of the policy is to ensure that management of internship programmes in such organizations is appropriate and in line with best practices found elsewhere in the world.

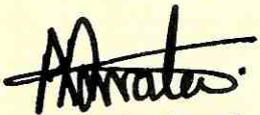
Following release of the policy, the Commission has, with effect from date of this circular, approved the payment of a stipend to interns falling within the following categories:

- i. Holders of at least Bachelor's degree from a recognized university – Ksh.25,000 per month and Ksh.4,000 as Daily Subsistence Allowance (DSA) whenever the intern is required to undertake official assignments outside the assigned duty station; and
- ii. Interns whose terms of agreement offer a different rate of stipend/allowances such as medical, nurse and clinical interns (Diploma and Bachelor's degree holders) will continue with the internship programme under their current terms.

It should be noted that except for interns whose duration for internship is governed by their professional/registration bodies, all the rest will be engaged for a non-renewable period not exceeding three (3) months. Further, the Commission advises that in implementing the policy and guidelines, Ministries, Departments and Agencies should strictly adhere to the provisions contained there-in, especially in regard to declaration of internship vacancies, equality of access to opportunities and fidelity to laws, regulations and procedure, in order to realize the stated objectives of the programme.



The policy is available for purchase at the Government Printer. It can also be downloaded from the Commission website: www.publicservice.go.ke



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