

REPUBLIC OF KENYA



**PUBLIC SERVICE COMMISSION**

**Our Vision**

*"A citizen-centric public service".*

**Our Mission**

*"To reform and transform the public service for efficient and effective service delivery".*

**VACANCY ANNOUNCEMENT**

**DEDAN KIMATHI UNIVERSITY OF TECHNOLOGY**

Pursuant to the provisions of Section 35(1)(a) (v) of the Universities Act, 2012 (Revised 2018), the Public Service Commission invites applications from suitably qualified persons to be considered for appointment to the following position.

**VICE-CHANCELLOR – ONE (1) POST**

<b>Basic Salary:</b>	<b>- Ksh.474,919.00 – Ksh.617,394.00 p.m.</b>
<b>House Allowance</b>	<b>- Ksh.87,925.00 p.m</b>
<b>Medical Cover &amp; Other Allowances:</b>	<b>- As provided by the University</b>
<b>Terms of Service:</b>	<b>- Five (5) years contract (Renewable) subject to satisfactory performance.</b>

**For appointment to this post, a candidate must:**

- (i) be a holder of an earned PhD and serving as either a Professor or an Associate Professor in technology with a background in Engineering, ICT or Applied Science and be well published;
- (ii) be a recognized scholar as evidenced by refereed journal publications, University level books as well as recipients of project grants and awards, and have a proven track record of mentoring academic staff to senior positions;
- (iii) have at least ten (10) years of demonstrable leadership in an academic and/or research institution, having served substantively with measurable results in the position of a Principal of a Constituent University/College or as a Deputy Vice-Chancellor of a University;
- (iv) have demonstrated management capacity including knowledge of the legal and governance instruments governing public universities and strategic people management;

- (v) have demonstrable experience in networking with other institutions and fundraising from funding agencies and lobbying government bodies;
- (vi) have demonstrable experience in transformative and strategic leadership and is able to adjust quickly to the emerging changes and needs of the industry and national priorities;
- (vii) have a proven track record in managing of an institution's projects to completion; and
- (viii) be of high ethical standards, integrity and accountability and comply with the requirements of Chapter Six of the Constitution.

### **Core Competencies**

- (i) ability to portray and uphold positive national and international image and work in a multi-cultural environmental with sensitivity to and respect for diversity;
- (ii) ability to prudently manage the university resources;
- (iii) ability to initiate new projects and follow them to completion;
- (iv) promote, project and protect the image of the University;
- (v) a visionary and result oriented individual;
- (vi) excellent organizational, international and communication skills;
- (vii) capacity to work under pressure, to manage crisis and challenges;
- (viii) firm, fair, communicative and transparent management style;
- (ix) ability to initiate, implement, monitor and evaluate academic and research programmes and policies;
- (x) creative and innovative ability to bring a bout change for the sustainable growth of the university; and
- (xi) ability to exercise soft power by detecting and dissipating tensions and by negotiating, mediating and arbitrating conflicts.

### **Duties and Responsibilities**

The Vice Chancellor, shall report to the University Council. Duties and responsibilities will include:

- (i) being the academic and administrative head of the University;
- (ii) having overall responsibility for the direction, organization, administration and programmes of the University;
- (iii) being the accounting officer of the University;
- (iv) having overall responsibility for all policy matter on academic affairs, finance and resource allocation, planning, coordination, physical and human resources, external relations, security, research and intellectual property, quality assurance, audit, fund-raising and the general development and advancement of the University;
- (v) spearheading the development of the Strategic plan of the University and recommending the same to Council for approval;
- (vi) overseeing the general, planning of the University;
- (vii) having responsibility over the legal matters of the University;
- (viii) safeguarding, promoting and giving due priority to the educational aims of the University;
- (ix) fostering collegial governance within the University and in its relationship with the Council and the Chancellor;

- (x) being the Secretary to the Council;
- (xi) being the Chairperson of the Management Board, Senate and any other University Committee as may be provided in the Statutes;
- (xii) being the Chairperson of the Management Board, Senate and any other University Committee as may be provided in the Statutes;
- (xiii) as the Chairperson of the Senate, being an ex-officio member of every Committee of Senate;
- (xiv) in consultation with Senate, the Management Board and the Chancellor, determining the date of graduation, when degrees of the University shall be conferred and diplomas, certificates and other credentials awarded;
- (xv) appointing Chairpersons of Departments, Directors of Centres and Institutes as provided for in the Statutes; and
- (xvi) creating and maintaining a depository of relevant Government circulars.

### INTERESTED APPLICANTS ARE REQUIRED TO NOTE:

1. The names of shortlisted candidates shall be published on the Commission's website;
2. Shortlisted candidates will be required to present originals of the following documents during the interviews;
  - (a) National Identity Card;
  - (b) Academic and Professional Certificates and transcripts;
  - (c) Any other supporting documents and testimonials; and
  - (d) Recommendations from relevant professional bodies and associations (where applicable).
3. Recommendations from at least three (3) referees should be sent separately to the address below within the application deadline.

### MODE OF APPLICATION

1. Candidates may submit manual (hard copy) or electronic (online) applications;
2. All applications should be submitted together with detailed curriculum vitae, a copy of ID/Passport, copies of academic certificates, testimonials and any other relevant supporting documents;
3. Scanned copies of these documents must accompany the online application;
4. The Curriculum Vitae should include information on academic qualifications, professional experience, leadership and management roles, publications, awards, scholarships, funding, membership of professional association, linkages and community service, email address and telephone contacts;
5. Manual applications should be submitted in a sealed envelope clearly marked:

**"Application for Vice Chancellor - "Dedan Kimathi University of Technology" and delivered to:**

**THE SECRETARY/CEO**  
Public Service Commission  
4<sup>th</sup> Floor Commission House  
Off Harambee Avenue  
P.O Box 30095-00100

**NAIROBI.**

6. Online applications may be submitted via email to: [dekut2023@publicservice.go.ke](mailto:dekut2023@publicservice.go.ke)

**All applications should reach the Public Service Commission on or before 30<sup>th</sup> January 2023 by 5.00 p.m. (East African Time)**

**SECRETARY/CEO  
PUBLIC SERVICE COMMISSION**