



PUBLIC SERVICE COMMISSION

Our Vision

"A citizen-centric public service"

Our Mission

"To reform and transform the public service for efficient and effective service delivery"

ADVERTISEMENT - VACANT POSITIONS IN THE PUBLIC SERVICE

Applications are invited from qualified persons for the positions shown below.

Interested and qualified persons are requested to make their applications **ONLINE** through the Commission website: www.publicservice.go.ke or jobs portal: www.psckjobs.go.ke

Please Note:

- (i) Applicants should provide all the details requested for in the advertisement. It is an offence to include incorrect information in the application. Details of academic and professional certificates not obtained by closure of the advert should not be included.
- (ii) Only shortlisted and successful candidates will be contacted.
- (iii) Canvassing in any form will lead to automatic disqualification.
- (iv) The Public Service Commission is committed to implementing the provisions of the Constitution - Chapter 232 (1) on fair competition and merit, representation of Kenyans diverse communities and affording equal employment opportunities to men and women, members of all ethnic groups and persons with disabilities. **THEREFORE, PEOPLE WITH DISABILITIES, THE MARGINALIZED AND THE MINORITIES ARE ENCOURAGED TO APPLY.**
- (v) **Shortlisted candidates** shall be required to produce **originals** of their National Identity Card, academic and professional certificates and transcripts during interviews.
- (vi) It is a criminal offence to present fake certificates/ documents.

Applications should reach the Commission **on or before 27th February, 2023 latest 5.00 pm (East African Time)**.

VACANCIES IN THE MINISTRY OF INTERIOR AND NATIONAL ADMINISTRATION

STATE DEPARTMENT FOR CITIZEN SERVICES

IMMIGRATION OFFICER II - ONE HUNDRED AND TWENTY FIVE (125) POSTS - V/NO. 2/2023

Basic Salary Scale:	Ksh 31,270 - Ksh 41,260 p.m.	(CSG 11)
House Allowance:	Ksh 4,200 - Ksh 10,000p.m. (Depending on duty station)	
Commuter Allowance:	Ksh 4,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have a Degree in any of the following disciplines: Public Administration, Sociology, Information Technology, Economics, Business Administration, Anthropology, Public Policy and Administration, International Relations, Government/Political Science, Criminology, History, Education, Linguistics, Communication studies, Governance and Ethics, Human Resource Management or Psychology from a recognized university.

Duties and Responsibilities

This is an entry and training grade for this cadre. An officer at this level will work under the guidance of a senior officer. Duties and responsibilities will include:-

- (i) receiving, verifying and recording applications for processing of passports, permits, residence certificates, alien certificates, visas, visitor passes citizenship and conventional (CTD) for refugees and any other travel documents;
- (ii) receiving applications and determining eligibility for entry into and exit out of Kenya;
- (iii) profiling persons entering or leaving border points;
- (iv) capturing and entering data;
- (v) undertaking border patrols to control entry of illegal immigrants;
- (vi) gathering basic information for investigation of immigration related offences; and
- (vii) attending to simple complaints and enquiries on immigration issues

STATE DEPARTMENT FOR INTERNAL SECURITY AND NATIONAL ADMINISTRATION

CHEMIST I - TWENTY (20) POSTS - V/NO. 3/2022

Basic Salary Scale:	Ksh 38,270 - Ksh 51,170 p.m. (CSG 10)
House Allowance:	Ksh 7,500 - 16,500 p.m. (Depending on duty station)
Commuter Allowance:	Ksh 5,000 p.m.
Leave Allowance:	As provided in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the Government
Terms of Service:	Permanent and Pensionable

For Appointment to this grade, a candidate must have a Bachelor of Science Degree in any of the following disciplines: Chemistry, Food Science and Technology, Forensic Science, Biochemistry or Environmental Science from a university recognized in Kenya.

Duties and Responsibilities

This is an entry and training grade for this cadre. An officer at this level will work under the guidance of a more experienced officer. Duties and responsibilities will include:-

- (i) screening and receiving materials for analysis;
- (ii) storing, retrieving and issuing out materials of analysis;
- (iii) sampling at various sites;
- (iv) carrying out field tests;
- (v) preparing reagents for analysis;
- (vi) maintaining record; and
- (vii) carrying out laboratory analysis of samples

LABORATORY TECHNOLOGIST III - EIGHTEEN (18) POSTS - V/NO. 4/2022

Basic Salary Scale:	Ksh 25,470 - Ksh 33,950 p.m. (CSG 12)
House Allowance:	Ksh 3,200 - 6,750 p.m. (Depending on duty station)
Commuter Allowance:	Ksh 4,000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the Government
Terms of Service:	Permanent and Pensionable

For Appointment to this grade, a candidate, must have a Diploma in any of the following fields: Applied Sciences (Chemistry, Analytical Chemistry, Industrial Chemistry, Biology), and Food Science and Technology from a recognized institution.

Duties and Responsibilities

This is an entry and training grade for this cadre. An officer at this level will work under the supervision and guidance of a more senior and experienced officer. Duties and responsibilities will include:-

- (i) cleaning and sterilizing laboratory glass ware, surfaces and equipment;
- (ii) documenting and receiving samples for analysis;
- (iii) preparing laboratory reagents;
- (iv) carrying out chemical/microbiological analysis on samples (food, water, waste waters and beverages);
- (v) extracting, isolating and identifying drugs, pesticides and heavy metal from biological and miscellaneous samples; and
- (vi) disposing laboratory wastes

VACANCIES IN THE NATIONAL TREASURY AND ECONOMIC PLANNING

THE NATIONAL TREASURY

ASSETS MANAGEMENT OFFICER - FOUR (4) POSTS - V/NO. 5 /2023

Basic Salary Scale:	Ksh 38,270 - Ksh 51,170 p.m. (CSG 10)
House Allowance:	Ksh 7,500 - 16,500 p.m. (Depending on duty station)
Commuter Allowance:	Ksh 5,000 p.m.
Leave Allowance:	As provided in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the Government
Terms of Service:	Permanent and Pensionable

For appointment to this grade, a candidate must have a Bachelors Degree in any of the following fields: Administration, Business Administration, Engineering, Computer Science, Information Communication and Technology, Finance, Procurement, Economics and Statistics, Economics and Mathematics, Economics, Commerce or any other equivalent qualification from a university recognized Kenya.

Duties and Responsibilities

This is an entry and training grade for this cadre. An officer at this level will work under the guidance of a senior officer. Duties and responsibilities will include:-

- (i) collecting data for initiating policy, legislation and regulation on asset, fleet and liabilities management;
- (ii) maintaining an accurate and up to date inventory of Government assets, fleet and liabilities;
- (iii) undertaking research on asset management to inform policy development;
- (iv) analysing data to determine the optimum asset, fleet and liabilities levels; and

- (v) providing support to Ministries, Departments and Agencies and Counties on asset, fleet and liabilities management

VACANCIES IN THE MINISTRY OF TOURISM, WILDLIFE AND HERITAGE

STATE DEPARTMENT FOR TOURISM AND WILDLIFE

WILDLIFE OFFICER - EIGHT (8) POSTS - V/NO. 6/2023

Basic Salary Scale:	Ksh 38,270 - Ksh 51,170 p.m. (CSG 10)
House Allowance:	Ksh 7,500 - 16,500 p.m. (Depending on duty station)
Commuter Allowance:	Ksh 5,000 p.m.
Leave Allowance:	As provided in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the Government
Terms of Service:	Permanent and Pensionable

For appointment to this grade, a candidate must have a Bachelor's Degree in any of the following disciplines:- Wildlife Management, Natural Resource Management, Marine Resource Management, Environmental Science, Environmental Conservation and Natural Resource Management, Environmental Conservation, Environmental Resource Conservation, Environmental Management and Conservation, Environmental Studies and Community Development, Environmental Studies and Community Resource Conservation, Environmental Planning and Management, Range Management, Bio Resource Conservation and Management, Coastal and Marine Resource Management, Conservation Biology, Ecology, Zoology or its equivalent qualification from a recognized university in Kenya

Duties and Responsibilities

This is an entry and training grade for this cadre. An officer at this level will work under the guidance of a senior officer. Duties and responsibilities will include:

- (i) collecting and compiling information on wildlife resources and products;
- (ii) participating in forums for sensitizing the public on wildlife matters;
- (iii) creating awareness on regulations and guideline on conservation and management of wildlife;
- (iv) identifying alien invasive species for conservation and management;
- (v) developing and maintaining a database on individuals and community based organization;
- (vi) participating in disseminating information, education and communication materials on wildlife conservation and management;
- (vii) identifying areas for wildlife conservation, education and awareness;
- (viii) identifying species or areas for wildlife biodiversity and conservation;
- (ix) updating inventory of individuals and community based organization; and
- (x) implementing community based natural resource management programmes

VACANCIES IN THE MINISTRY OF LANDS, PUBLIC WORKS, HOUSING AND URBAN DEVELOPMENT

STATE DEPARTMENT FOR LANDS AND PHYSICAL PLANNING

LAND VALUER - FORTY (40) POSTS - V/NO. 7/2023

Basic Salary Scale:	Ksh 38,270 - Ksh 51,170 p.m. (CSG 10)
House Allowance:	Ksh 7,500 - Ksh 16,500 p.m. (Depending on duty station)
Commuter Allowance:	Ksh 5,000 p.m.
Leave Allowance:	As provided in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the Government
Terms of Service:	Permanent and Pensionable

For appointment to this grade, a candidate must have a Bachelors Degree in any of the following disciplines: Land Economics, Real Estate and Property Studies or its equivalent qualification from a recognized in Kenya.

Duties and Responsibilities

This is an entry and training grade for this cadre. An officer at this level will work under the guidance and supervision of a senior officer. Duties and responsibilities will include:-

- (i) collecting data for the National Land Value Index;
- (ii) collecting and analyzing market data for valuation purposes;
- (iii) appointing rents following subdivisions, change of users and lease extensions;
- (iv) undertaking Stamp Duty valuation;
- (v) inspecting land and properties for rating, purchase, sale and leasing purposes;
- (vi) making searches on titles in land registries for various purposes;
- (vii) calculating areas from building plans and maps;
- (viii) measuring buildings in the field for valuation;
- (ix) preparing plans and lists of plot owners and areas affected by land acquisition projects; and
- (x) filing stamp duty valuation reports

GEO-MANAGEMENT INFORMATION OFFICER - TEN (10) POSTS-V/NO. 8/2023

Basic Salary Scale:	Ksh 38,270 - Ksh 51,170 p.m. (CSG 10)
House Allowance:	Ksh 7,500 - 16,500 p.m. (Depending on duty station)
Commuter Allowance:	Ksh 5,000 p.m.
Leave Allowance:	As provided in the Civil Service
Annual Leave:	30 working days
Medical Cover:	As provided by the Government
Terms of Service:	Permanent and Pensionable

For appointment to this grade, a candidate must have:-

- (i) a Bachelor's Degree in Computer Science, Information Technology, Software Engineering, Computer Engineering, Geo Informatics, Mathematics or equivalent qualification from a recognized institution; and
- (ii) a Certification in any of the following areas: Certificates in Data Base Administration, System Administration, System Development, Web Application, Mobile Application, GIS Related Application, Network Administration, Cyber Security, Project Management and ICT Project Management

Duties and Responsibilities

This is an entry and training grade for this cadre. An officer at this level will work under the guidance and supervision of a senior officer. Duties and responsibilities at this level will include:-

- (i) identifying and documenting system user requirements;
- (ii) carrying out system analysis and design;
- (iii) providing user support for Geo Information Management Systems;
- (iv) setting up and maintaining Geo Information Management System devices; and
- (v) installing and configuring application systems

VACANCIES IN THE MINISTRY OF ROADS AND TRANSPORT

STATE DEPARTMENT FOR TRANSPORT

ENGINEER II - ONE (1) POST - V/NO. 9/2023

Basic Salary Scale:	Ksh 38,270 - Ksh 51,170 p.m. (CSG 10)
House Allowance:	Ksh 7,500 - 16,500 p.m. (Depending on duty station)
Commuter Allowance:	Ksh 5,000 p.m.
Leave Allowance:	As provided in the Civil Service
Annual Leave:	30 working days
Medical Cover:	As provided by the Government
Terms of Service:	Permanent and Pensionable

For appointment to this grade, a candidate must have:-

- (i) be in possession of a Bachelors Degree in Civil Engineering from a university recognized in Kenya; and
- (ii) be registered by Engineers Registration Board of Kenya as a Graduate Engineer

Duties and Responsibilities

This is an entry and training grade for this cadre. An officer at this level will work under the guidance of a senior officer. Duties and responsibilities will include:-

- (i) preliminary design
- (ii) supervision of construction and maintenance of classified and unclassified roads/infrastructure

SHIPPING AND MARITIME TRANSPORT OFFICER II - ONE (1) POST

V/NO. 10/2023

Basic Salary Scale:	Ksh 31,270 – Ksh 41,260 p.m.	(CSG 11)
House Allowance:	Ksh 4,200 – Ksh 10,000p.m. (Depending on duty station)	
Commuter Allowance:	Ksh 4,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have a Bachelors Degree in any of the following disciplines: Marine Engineering or Economics from a university recognized in Kenya.

Duties and Responsibilities

This is an entry and training grade for this cadre. An officer at this level will work under the guidance and supervision of a senior officer. Duties and responsibilities at this level will include:-

- (i) collecting, collating, and compiling data on shipping and maritime;
- (ii) drafting briefs and reports on shipping and maritime matters; and
- (iii) preparing preliminary working documents for sensitization of stakeholders on safety, security and prevention of pollution of marine environment by ships

AIR TRANSPORT OFFICER II - TWO (2) POSTS V/NO. 11/2023

Basic Salary Scale:	Ksh 31,270 – Ksh 41,260 p.m.	(CSG 11)
House Allowance:	Ksh 4,200 – Ksh 10,000p.m. (Depending on duty station)	
Commuter Allowance:	Ksh 4,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must Bachelors Degree in any of the following disciplines: Sociology, Government, Anthropology, Geography, Meteorology, Commerce, Economic, Statistics, Transportation and Logistics, Business Administration or Engineering from a university recognized in Kenya.

Duties and Responsibilities

This is an entry and training grade for this cadre. An officer at this level will work under the guidance and supervision of a senior officer. Duties and responsibilities at this level will include:-

- (i) compiling and carrying out preliminary analysis of air transport data;
- (ii) preparing and processing of airline schedules;
- (iii) drafting briefs and reports on air transport matters;
- (iv) preparing county status reports for facilitation of air transport; and
- (v) liaising with other departments and agencies on matters related to air transport

ROAD AND RAIL TRANSPORT OFFICER II - TWO (2) POSTS V/NO. 12/2023

Basic Salary Scale:	Ksh 31,270 – Ksh 41,260 p.m.	(CSG 11)
House Allowance:	Ksh 4,200 – Ksh 10,000p.m. (Depending on duty station)	
Commuter Allowance:	Ksh 4,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have a Bachelors Degree in any of the following disciplines; Civil Engineering, Mechanical Engineering, Architecture, Transport Economics, or equivalent qualification from a university recognized in Kenya.

Duties and Responsibilities

This is an entry and training grade for this cadre. An officer at this level will work under the guidance and supervision of a senior officer. Duties and responsibilities at this level will include:-

- (i) collecting data on Accident Statistics and road safety matters;

- (ii) developing draft proposals for planning of non-motorized and inter-mediate means of transport;
- (iii) addressing road traffic congestion and pollution in urban areas in conjunction with stakeholders; and
- (iv) participating in road safety awareness campaigns

**SECRETARY/CEO
PUBLIC SERVICE COMMISSION**