



PUBLIC SERVICE COMMISSION

Our Vision

"A citizen-centric public service".

Our Mission

"To transform the public service for efficient and effective service delivery".

DECLARATION OF VACANCY - JOMO KENYATTA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY

Pursuant to the provisions of Section 35(1)(a) (v) of the Universities Act, 2012 amended through Statute Law (Miscellaneous Amendments) Act No. 18 of 2018, the Public Service Commission invites applications from suitably qualified persons to be considered for appointment to the following position:

DEPUTY VICE-CHANCELLOR (RESEARCH, PRODUCTION AND EXTENSION) - ONE (1) POST

Basic Salary:	Ksh. 430,410 – Ksh. 547,106 p.m.
House Allowance:	Ksh. 88,494 p.m.
Leave Allowance:	As provided by the University
Medical Cover and Other Allowances:	As provided by the University
Terms of Service:	Five (5) year contract renewable once subject to satisfactory performance

For appointment to this position, a candidate must:

- (i) be a professor and a holder of an earned PhD degree from a recognized university;
- (ii) have at least eight (8) years progressive experience at senior level in a university; or equivalent institution with evident leadership and management capacity;
- (iii) have held senior administrative posts such as Principal of a College/Campus, Director/Dean of Faculty, School or Institute/Campus in a University recognized in Kenya;
- (iv) have supervised and mentored students in Masters and PhD degree programmes addition to being an accomplished scholar with a proven track record in continuing research and publication on pertinent contemporary issues;
- (v) have thorough knowledge in the structural, legislative and regulatory framework for administering university education in Kenya;

- (vi) have excellent understanding of major trends in national and international education and training and broad awareness of the major factors influencing the development of university education;
- (vii) have a demonstrable experience of transformative leadership;
- (viii) possess a track record of success and performance characterized by vision and strategic thought, rapid growth and service delivery;
- (ix) have demonstrable experience in networking and resource mobilization;
- (x) possess skills, capacity and determination to lead technology transfer functions of the university; and
- (xi) be of high ethical standards, integrity and accountability and meet the requirements of Chapter Six of the Constitution of Kenya.

Core Competences

The following core competences and skills will be required:

- (i) ability to portray and uphold positive national image and work in a multi-cultural and multi-ethnic environment with sensitivity to and respect for diversity;
- (ii) being a visionary and result oriented leader;
- (iii) have the capacity to work under pressure and meet strict deadlines;
- (iv) have firm, fair and transparent management style;
- (v) have demonstrable communication and interpersonal skills;
- (vi) be logical and sound decision-making skills; and
- (vii) be a creative and innovative leader.

Duties and Responsibilities

Reporting to the Vice Chancellor, duties and responsibilities of the Deputy Vice-Chancellor (Research, Production and Extension) will include:-

- (i) overseeing Research, Production and Extension Division of the University;
- (ii) development and formulation of appropriate policies to promote research infrastructure, promotion and co-ordination of research, publication, production, innovation, extension and technology transfer portfolio programme;
- (iii) mobilization of resources for research, innovation and production through fundraising activities from industry, government institutions and donor organizations;
- (iv) development, maintenance and promotion of collaboration and linkages with both local and international institutions of higher learning;
- (v) promotion and coordination of income generating units (IGU's) and competence centres;
- (vi) undertaking monitoring and evaluation of all research and innovation activities in the university;
- (vii) co-ordinating of workshops, seminars and outreach programmes;
- (viii) promotion and dissemination of knowledge to meet the needs of the university and community;
- (ix) negotiations and management of research contracts and consultancies; and

- (x) any other duties and responsibilities as may be delegated by the Vice Chancellor or the university Council.

INTERESTED APPLICANTS ARE REQUIRED TO NOTE:

1. The names of shortlisted candidates shall be published on the Commission's website;
2. Shortlisted candidates will be required to present originals of the following documents during the interviews:
 - (a) National Identity Card;
 - (b) Academic and Professional Certificates and transcripts;
 - (c) Any other supporting documents and testimonials; and
 - (d) Recommendations from relevant professional bodies and associations.
3. Recommendations from at least three (3) referees should be sent separately to the address below.

MODE OF APPLICATION

1. Candidates should submit manual (hard copy) applications;
2. All applications should be submitted together with detailed Curriculum Vitae, a copy of ID/Passport, copies of academic certificates, testimonials and any other relevant supporting documents;
3. The Curriculum Vitae should include information on academic qualifications, professional experience, leadership and management roles, publications, awards, scholarships, funding, membership of professional association, linkages and community service, email address and telephone contacts;
4. Applications should be submitted in a sealed envelope clearly marked: **"Application for the position of Deputy Vice-Chancellor (Research, Production and Extension - Jomo Kenyatta University of Agriculture and Technology"** and delivered to:

THE SECRETARY/CEO
Public Service Commission
Commission House
P.O Box 30095-00100
NAIROBI.

All applications should reach the Public Service Commission on or before **24th April 2023** latest by 5.00 p. m (**East African Time**)

SECRETARY/CEO
PUBLIC SERVICE COMMISSION