



PUBLIC SERVICE COMMISSION

Our Vision

“A citizen-centric public service”

Our Mission

“To reform and transform the public service for efficient and effective service delivery”

1. VACANT POSITIONS IN THE PUBLIC SERVICE

Applications are invited from qualified persons for the positions shown below.

V/NO	POST	MINISTRY/STATE DEPARTMENT	GRADE	NO. OF VACANCIES
180/2023	Secretary, Irrigation	State Department for Irrigation	CSG 4	1
181/2023	Senior Principal Laboratory Technologist (Re-advertisement)	State Department for Internal Security and National Administration	CSG 7	10
182/2023	Civil Registration Officer	State Department for Immigration and Citizen Services	CSG 11	315
183/2023	Director, Physical Planning	State Department for Lands and Physical Planning	CSG 4	1
184/2023	Director, National Lands Information Management System		CSG 4	1
185/2023	Senior Deputy Director, National Lands Information Management System		CSG 5	1
186/2022	Deputy Director, National Lands Information Management System		CSG 6	2
187/2023	Assistant Director, National Lands Information Management		CSG 7	4
188/2023	Land Information Management Officer		CSG 10	10
189/2023	Deputy Director Research		CSG 6	1
190/2023	Assistant Director, Research		CSG 7	2
191/2023	Research Officer		CSG 10	3
192/2023	Deputy Director, KISM		CSG 6	3
193/2023	Assistant Director, KISM	CSG 7	3	

194/2023	Dean of Students, KISM		CSG 7	1
195/2023	Academic Registrar, KISM		CSG 7	1
196/2023	Senior Principal Lecturer, KISM		CSG 7	5
197/2023	Valuation Assistant III		CSG 12	31

The details of the posts and mode of application can be accessed on the Commission's website.

Interested and qualified persons are required to make their applications **ONLINE** through the Commission website: www.publicservice.go.ke or jobs portal: www.psckjobs.go.ke so as to reach the Commission on or before **11th October, 2023 (Latest 5 pm East African Time)**.

2. CANCELLATION OF ADVERTISEMENT

The following post advertised earlier is hereby cancelled.

V/NO	POST	MINISTRY/STATE DEPARTMENT	GRADE	NO. OF VACANCIES
116/2023	Senior Principal Laboratory Technologist	State Department for Internal Security and National Administration	CSG 7	10

Those who had applied earlier are advised to re-apply.

**SECRETARY/CEO
PUBLIC SERVICE COMMISSION**



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ADVERTISEMENT - VACANT POSITIONS IN THE PUBLIC SERVICE

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Interested and qualified persons are requested to make their applications **ONLINE** through the Commission website: www.publicservice.go.ke or jobs portal: www.pscjobs.go.ke

Please Note:

- (i) Applicants should provide all the details requested for in the advertisement. It is an offence to include incorrect information in the application. Details of academic and professional certificates not obtained by closure of the advert should not be included.
- (ii) Only shortlisted and successful applicants will be contacted.
- (iii) Canvassing in any form will lead to automatic disqualification.
- (iv) The Public Service Commission is committed to implementing the provisions of the Constitution - Chapter 232 (1) on fair competition and merit, representation of Kenya's diverse communities and affording equal employment opportunities to men and women, members of all ethnic groups and persons with disabilities. **THEREFORE, PEOPLE WITH DISABILITIES, THE MARGINALIZED AND THE MINORITIES ARE ENCOURAGED TO APPLY.**
- (v) **Shortlisted candidates** shall be required to produce **originals** of their National Identity Card, academic and professional certificates and transcripts during interviews.
- (vi) It is a criminal offence to present fake certificates/documents.
- (vii) Serving officers shall be required to avail **original letters** of appointment to the current substantive posts during the interviews.

Applications should reach the Commission **on or before 11th October 2023 latest 5.00 pm (East African Time).**

VACANCY IN THE MINISTRY OF WATER, SANITATION AND IRRIGATION

STATE DEPARTMENT FOR IRRIGATION

SECRETARY, IRRIGATION – ONE (1) POST – V/NO 180/2023

Basic Salary Scale:	Ksh 180,160 - Ksh 335,450 p.m.	(CSG 4)
House Allowance:	Ksh 80,000 p.m.	
Commuter Allowance:	Ksh 24,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable/Local Agreement	

For appointment to this grade, a candidate must have:-

- (i) cumulative service period of fifteen (15) years, three (3) years of which must have been at the grade of Deputy Director/Chief Engineer (Irrigation and Drainage/Land Reclamation/Irrigation Water Management), CSG 6 and above, or in a comparable and relevant position in the wider public service or private Sector;
- (ii) a Bachelors Degree in any of the following disciplines:- Agricultural Engineering, Agricultural and Bio-Systems Engineering, Civil Engineering, Water Engineering, Hydrology, Geology, Soil Science, Agricultural Economics, Project Management or any other equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following disciplines:- Agricultural Engineering, Agricultural and Bio-systems Engineering, Environmental and Biosystems Engineering, Natural Resources Management, Agricultural Resource Management, Soil and Water Engineering, Land and Water Management, Land Use Management, Integrated Soil Fertility Management, Environmental Management, Environmental Planning and Management, Project Planning and Management or equivalent qualification from a university recognized in Kenya;
- (iv) been registered by a relevant professional body(Where applicable);
- (v) demonstrated a high degree of professional competence and administrative capability required for effective planning, direction, control and coordination of irrigation function;
- (vi) demonstrated a thorough understanding of national goals, policies and programmes and the ability to translate them into the Irrigation water management; and
- (vii) demonstrated professional competence, leadership and managerial capability as reflected in work performance and results

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) formulating, implementing and reviewing policies, strategies, guidelines, standards, frameworks and regulation pertaining to irrigation infrastructure development and management as provided for in the Executive Order No.1 of 2023(Revised), CoK 2010, Irrigation Policy 2017, Irrigation Act 2019 and UN SDG15.3;
- (ii) initiating, implementing and monitoring irrigation programmes and projects as per the irrigation;

- (iii) providing technical advice on matters relating to irrigation development and management, water harvesting and storage for irrigation as per irrigation Act 2019;
- (iv) initiating mapping designating and developing areas ideal for irrigation schemes as per Executive Order No.1 of 2013 and irrigation(General) Regulation Section 7;
- (v) promoting development and usage of efficient irrigation systems across the country as per irrigation Act 2019;
- (vi) coordinating resource mobilization for the irrigation infrastructure as per irrigation Act 2019 and irrigation (General) Regulations;
- (vii) promoting flood control through utilization of flood waters for irrigation as per irrigation Act 2019;
- (viii) coordinating establishment of networks, linkages and partnerships with the private sector and development partners on irrigation scheme development, management, water harvesting and storage for irrigation as per irrigation (General) Regulation;
- (ix) undertaking technical audits and assessments on development and management irrigation schemes, water harvesting and storage for irrigation, as per irrigation (General)regulation section 15(SDG) No.15.3 Constitution of Kenya 2010 Chapter 5, Section 60;
- (x) collaborating with the national government ,county governments, and non-government entities on irrigation development and management as per irrigation Act 2019;
- (xi) developing and maintaining an irrigation database and integrate systematic monitoring and evaluation as per the irrigation Act 2019;
- (xii) developing innovative methods and technology for water storage and groundwater recharge as per the SDG No.15.3 and Cok,2010 Chapter 5;
- (xiii) preparing periodic reports on irrigation sector development ,and irrigation water resources in the country;
- (xiv) preparing reports to both houses of parliament annually, and from time to time as may be necessary, on the state of, and needs for, irrigation development and management in the country;
- (xv) formulating, implementing and reviewing programmes and projects pertaining to irrigation schemes management and productivity and irrigation reforms, research, innovation and capacity strengthening;
- (xvi) developing, implementing and reviewing of legislation and regulation pertaining to irrigation water use and schemes management;
- (xvii) initiating, developing, implementing and reviewing irrigation reforms on schemes management;
- (xviii) conducting performance audits on irrigation schemes;
- (xix) coordinating, supervising and receiving reports from the regional coordinators;
- (xx) developing innovative methods and technology for water conservation to enhance reliable and adequate ecosystem, water storage and groundwater recharge;
- (xxi) improving livelihoods through productivity of wasteland/ degraded lands using water harvesting and land resources;
- (xxii) undertaking research and promoting adoption and implementing innovative climate change adaptation technologies and programmes for land reclamation, water and food security; and
- (xxiii) coordinating both resource mobilization and public private partnership (PPP) activities

VACANCIES IN THE MINISTRY OF INTERIOR AND NATIONAL ADMINISTRATION

STATE DEPARTMENT FOR INTERNAL SECURITY & NATIONAL ADMINISTRATION

SENIOR PRINCIPAL LABORATORY TECHNOLOGIST– TEN (10) POSTS – V/NO 181/2023

Basic Salary Scale:	Ksh.90,200 – Ksh124,630 p.m.	(CSG 7)
House Allowance:	Ksh.16,800p.m. – Ksh.45,000 p.m.	
Commuter Allowance:	Ksh.12,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government.	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years in the grade of Principal Laboratory Technologist, CSG 8, or in a comparable and relevant position in the wider public service;
- (ii) a Diploma in any of the following disciplines: Applied Sciences (Chemistry, Analytical Chemistry, Industrial Chemistry, Biology), Food Science and Technology, Medical Laboratory Technology, Building/Civil engineering, Earth or Sciences Biotechnology from a recognized institution;
- (iii) a Higher Diploma in any of the following disciplines: Applied Sciences (Chemistry, Analytical Chemistry, Industrial Chemistry, Biology). Environmental Chemistry, Food Science and Technology, Medical Laboratory Technology, Biotechnology, Microbiology, Parasitology, Haematology, Histology and Cytology, Building/Construction/Civil Engineering and Earth or Sciences from a recognized institution; and
- (iv) demonstrated professional and managerial capabilities in work performance and results

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) coordinating provision of laboratory services;
- (ii) preparing and implementing work plans and programs;
- (iii) ensuring submission of samples to reference and corroborating research institutes;
- (iv) revising and approving laboratory manuals and quality specifications and standards;
- (v) coordinating safe laboratory waste disposal;
- (vi) overseeing proficiency testing;
- (vii) managing laboratory supplies;

- (viii) facilitating technical evaluation for laboratory supplies and equipment;
- (ix) providing technical advice on biosecurity matters and ensuring adherence to good laboratory practice;
- (x) implementing and maintaining laboratory operations standards (ISO 17025); and
- (xi) liaising and collaborating with regional and international reference laboratories and research institutions for exchange of laboratory findings

STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES

CIVIL REGISTRATION OFFICER II- THREE HUNDRED AND FIFTEEN (315) POSTS V/NO. 182/2023

Basic Salary Scale:	Ksh. 32,700 – Ksh. 42,690 p.m	(CSG 11)
House Allowance:	Ksh.4, 200–ksh 10,000 p.m	
Commuter Allowance:	Ksh.4, 000 p.m	
Leave Allowance:	As existing in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have a Bachelors Degree in any of the following disciplines: Sociology, Statistics/Economics, Government/Political Science, Public Administration, Population Studies, Law, Anthropology or comparable qualifications from a university recognized in Kenya.

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) collecting basis data on births and deaths;
- (ii) distributing and collecting births and death registers to and from registration agents;
- (iii) attending to enquiries on births and deaths from clients
- (iv) filing and retrieving births and death records
- (v) issuing and receiving late registration from to and from clients;
- (vi) dispatching of births and death certificate; and
- (vii) assessing application for issuance of birth and death certificates

VACANCIES IN THE MINISTRY OF LANDS, PUBLIC WORKS HOUSING AND URBAN DEVELOPMENT

STATE DEPARTMENT FOR LANDS AND PHYSICAL PLANNING

DIRECTOR PHYSICAL PLANNING– ONE (1) POST– V/NO 183 /2023

Basic Salary Scale:	Ksh 180,160 p.m - Ksh 335,450 p.m.	(CSG 4)
House Allowance:	Ksh 80,000p.m.	
Commuter Allowance:	Ksh 24,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable/Local Agreement	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years at the grade of Senior Deputy Director of Physical Planning, CSG 5 or in a comparable and relevant position in the wider public service or private sector;
- (ii) a Bachelors Degree in any of the following disciplines: Urban and Regional Planning, Urban Planning or Town Planning from a recognized institution;
- (iii) a Masters Degree in any of the following disciplines: Urban and Regional Planning, Urban Planning or Town Planning or Spatial Planning from a university recognized in Kenya;
- (iv) be a corporate member of Kenya Institute of Planners or Architectural Association of Kenya (Town Planning Chapter);
- (v) be a registered by the Physical Planners Registration Board;
- (vi) demonstrate professional ability, high integrity and competence matched by a proper appreciation of the Country's socio economic development needs at the national, sectoral and local levels;
- (vii) demonstrate ability to interpret and apply the Physical Planning Act (Cap. 286) and other related statues in line with the National vision and goals

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) implementing of the Physical Planning Act, (Cap 286), the Physical Planners Registration Act 1996, and Urban Areas and Cities Act No. 13, 2011;
- (ii) providing advice to the Government on physical planning matters; formulation and review of national, regional and local physical development policies, guideline and strategies;
- (iii) developing, implementing and evaluating the National Spatial Plan;
- (iv) reviewing and certifying national, regional county, metropolitan, urban, rural, techno cities, resort cities and special economic zones physical development plans;
- (v) providing guidelines for regulating use of land;
- (vi) initiating research and innovation on urbanization strategies and policies and any other matters related to physical planning;

- (vii) appointing members operationalizing and facilitating the physical planning liaison committee;
- (viii) being the secretary to the National Physical Planning Liaison Committee;
- (ix) providing guidance on matters arising out of the annual state of planning reports;
- (x) planning and managing physical planning projects/programmes at the county and national levels and collaborating with the National Land Commission and County governments on matters related to land use;
- (xi) collaborating and partnering with local, regional and international stakeholders;
- (xii) developing, implementing and realizing strategic plans and objectives;
- (xiii) preparing and implementing the performance targets work plans and contract;
- (xiv) overseeing planning and budgeting for the department; and
- (xv) mentoring and developing staff

**DIRECTOR NATIONAL LANDS INFORMATION MANAGEMENT SYSTEM – ONE
(1) POST– V/NO 184 /2023**

Basic Salary Scale:	Ksh 180,160 p.m - Ksh 335,450 p.m.	(CSG 4)
House Allowance:	Ksh 80,000p.m.	
Commuter Allowance:	Ksh 24,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable/Local Agreement	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years at the grade of Senior Deputy Director National Lands Information Management System, CSG 5 or in a comparable and relevant position in the wider public service or private Sector;
- (ii) a Bachelors Degree in any of the following fields: Geomatics Engineering, Land Economics, Geospatial Information Systems, Geographical Information System, Environmental Planning and Management, Geospatial Engineering, Land Survey, Law (LLB), Land Administration, Geography, Photogrammetry, Urban and Regional Planning, Computer Science/ICT, Software Engineering, Mathematics and Computer Science or equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following fields: Geomatics Engineering, Valuation and Property Management, Geospatial Information System, Geographical Information System, Environmental Planning and Management, Geospatial Engineering, Land Management; Laws (LLM), Urban and Regional Planning, Computer Science, Information Technology, Software Engineering, Mathematics and Computer Science, or equivalent qualification from a university recognized in Kenya;
- (iv) membership to a relevant professional body (where applicable);
- (v) demonstrated managerial and administrative capability, and professional competence in work performance and results; and

- (vi) exhibited a thorough understanding of the national goals policies and objective and ability to relate to land information management

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) spearheading formulation, implementing and reviewing of policies, strategies, standards and guidelines for NLIM System;
- (ii) overseeing NLIM System development, implementation and maintenance;
- (iii) overseeing management of land information system;
- (iv) initiating integration of land information;
- (v) overseeing user need analysis for NLIMS;
- (vi) spearheading the management and maintenance of land information database;
- (vii) spearheading the designing and implementation mechanism and strategies for digital/electronic data security and integrity;
- (viii) ensuring provision of integrated payment gateway for land transactions;
- (ix) spearheading research and innovation programmes and projects;
- (x) overseeing training and capacity building for NLIMS users;
- (xi) commissioning research on emerging technologies on land information management;
- (xii) overseeing the conduct of NLIM system audits, monitoring and evaluation;
- (xiii) planning and budgeting for NLIMS; and
- (xiv) building capacity and managing performance of staff in the Directorate

SENIOR DEPUTY DIRECTOR NATIONAL LANDS INFORMATION MANAGEMENT SYSTEM – ONE (1) POSTS– V/NO 185/2023

Basic Salary Scale:	Ksh 143,640p.m - Ksh 262,420 p.m.	(CSG 5)
House Allowance:	Ksh 48,000p.m. – Ksh 60,000	
Commuter Allowance:	Ksh 20,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable/Local Agreement	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years at the grade of Deputy Director Land Information Management System, CSG 6 or in a or in a comparable and relevant position in the wider public service or private Sector;
- (ii) a Bachelors Degree in any of the following fields: Geomatics Engineering, Land Economics, Geospatial Information Systems, Geographical Information System, Environmental Planning and Management, Geospatial Engineering, Land Survey, Law (LLB), Land Administration, Geography, Photogrammetry, Urban and regional Planning, Computer Science/ICT, Software Engineering, Mathematics and Computer Science or comparable qualifications from a university recognized in Kenya;

- (iii) a Masters Degree in any of the following fields: Geomatics Engineering, Valuation and Property Management, Geospatial Information System, Geographical Information System, Environmental Planning and Management, Geospatial Engineering, Land Management; Laws (LLM), Urban and Regional Planning, Computer Science, Information Technology, Software Engineering, Mathematics and Computer Science, or equivalent qualification from a university recognized in Kenya;
- (iv) membership to a relevant professional body (where applicable);
- (v) demonstrated managerial and administrative capability, and professional competence in work performance and results; and
- (vi) exhibited a thorough understanding of the national goals policies and objective and ability to relate to land information management

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) coordinating formulation, implementing and reviewing of policies, strategies, standards and guidelines for NLIM System;
- (ii) coordinating development, implementing and maintaining of NLIM System;
- (iii) providing guidance in management of land information system;
- (iv) coordinating integration of land information
- (v) providing guidance on user need analysis for NLIMS;
- (vi) coordinating the management and maintenance of land information database;
- (vii) coordinating the designing and implementation mechanisms and strategies for digital/electronics data security and integrity;
- (viii) managing integrated payment gateway for land transactions;
- (ix) coordinating training and capacity building for NLIMS users;
- (x) overseeing research on emerging technologies on land information management;
- (xi) coordinating audits, monitoring and evaluation of the NLIM system;
- (xii) preparing budgets and work plans for NLIMS; and
- (xiii) mentoring staff in the directorate

DEPUTY DIRECTOR, NATIONAL LANDS INFORMATION MANAGEMENT SYSTEM – TWO (2) POSTS– V/NO 186 /2023

Basic Salary Scale:	Ksh 102,860 p.m - Ksh 172,350 p.m.	(CSG 6)
House Allowance:	Ksh 20,000p.m. – Ksh 50,000	
Commuter Allowance:	Ksh 16,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years at the grade of Assistant Director Lands Information Management System, CSG 7 or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following fields: Geomatics Engineering, Land Economics, Geospatial Information Systems, Geographical Information System, Environmental Planning and Management, Geospatial Engineering, Land Survey, Law (LLB), Land Administration, Geography, Photogrammetry, Urban and regional Planning, Computer Science/ICT, Software Engineering, Mathematics and Computer Science or equivalent qualification from a university recognized in Kenya;
- (iii) membership to a relevant professional body (where applicable); and
- (iv) demonstrated managerial and administrative capability, and professional competence in work performance and results

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) formulating and implementing policies, strategies, strategies, standards and guidelines for NLIM System;
- (ii) developing, implementing and maintaining NLIM System;
- (iii) managing land information system;
- (iv) analyzing requirements for integration of land information;
- (v) liaising with relevant stakeholders on integration of land information;
- (vi) coordinating user need analysis for NLIMS;
- (vii) managing and maintaining of land information database;
- (viii) designing and implementing mechanisms and strategies for digital/electronic data security and integrity;
- (ix) conducting user needs assessment for the integrated payment gateway for land transactions;
- (x) development training and capacity building programmes for NLIMS users;
- (xi) coordinating research on emerging technologies on land information management;
- (xii) undertaking audits, monitoring and evaluation of the NLIM System; and
- (xiii) mentoring of staff

ASSISTANT DIRECTOR, NATIONAL LANDS INFORMATION MANAGEMENT SYSTEM – FOUR (4) POSTS– V/NO 187/2023

Basic Salary Scale:	Ksh 90,200 p.m - Ksh 124,630 p.m.	(CSG 7)
House Allowance:	Ksh 16,800p.m. – Ksh 45,000 p.m	
Commuter Allowance:	Ksh 12,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years at the grade of Principal Lands Information Management Officer, CSG 8 or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following fields: Geomatics Engineering, Land Economics, Geospatial Information Systems, Geographical Information System, Environmental Planning and Management, Geospatial Engineering, Land Survey, Law (LLB), Land Administration, Geography, Photogrammetry, Urban and regional Planning, Computer Science/ICT, Software Engineering, Mathematics and Computer Science or equivalent qualification from a recognized institution.
- (iii) membership to a relevant professional body (where applicable); and
- (iv) demonstrated managerial and administrative capability, and professional competence in work performance and results

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) implementing policies, strategies, standards and guidelines for NLIM System;
- (ii) developing, implementing and maintaining NLIM System;
- (iii) maintain land information system;
- (iv) identifying requirements for integration of land information;
- (v) organizing stakeholder's for a on integration of land information;
- (vi) conducting user need analysis for NLIMS;
- (vii) designing land information database;
- (viii) implementing mechanism and strategies for digital/electronic data security and integrity;
- (ix) analyzing user needs assessment for the integrated payment gateway for land transactions; conducting and capacity building for NLIMS users;
- (x) analyzing system performance gaps and making appropriate recommendations;
- (xi) conducting research on emerging technologies and preparing reports on land information management; and
- (xii) monitoring and evaluating the NLIM System

LANDS INFORMATION MANAGEMENT OFFICER–TEN (10) POSTS– V/NO 188/2023

Basic Salary Scale:	Ksh 39,700 p.m - Ksh 52,960 p.m.	(CSG 10)
House Allowance:	Ksh 7,500 p.m – Ksh 16,500 p.m	
Commuter Allowance:	Ksh 5,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have a Bachelors Degree in any of the following fields: Geomatics Engineering, Land Economics, Geospatial Information

Systems, Geographical Information System, Environmental Planning and Management, Geospatial Engineering, Land Survey, Law (LLB), Land Administration, Geography, Photogrammetry, Urban and Regional Planning, Computer Science/ICT, Software Engineering, Mathematics and Computer Science or comparable qualifications from a university recognized in Kenya.

Duties and Responsibilities

This is an entry and training grade for this cadre. An officer at this level will work under the guidance of a senior officer. Duties and responsibilities will include:-

- (i) implementing standards and guidelines for NLIM System;
- (ii) developing NLIMS modules and applications;
- (iii) collecting requirements for integration of land information;
- (iv) installing, configuring and troubleshooting NLIM System and infrastructure;
- (v) maintaining NLIM implementation;
- (vi) implementing security measures by defining and restricting users access on the NLIM System;
- (vii) collecting data on user needs for the integrated payment gateway for land transactions;
- (viii) registering and updating of NLIMS users; and
- (ix) preparing data collection tools for research on emerging technologies

DEPUTY DIRECTOR, RESEARCH – ONE (1) POST– V/NO 189/2023

Basic Salary Scale:	Ksh 102,860 p.m - Ksh 172,350 p.m.	(CSG 6)
House Allowance:	Ksh 20,000p.m. – Ksh 50,000	
Commuter Allowance:	Ksh 16,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years at the grade of Assistant Director Research, CSG 7 or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following fields: Geomatics Engineering, Land Economics, Geospatial Information Systems, Geographical Information System, Environmental Planning and Management, Geospatial Engineering, Land Survey, Law (LLB) Land Administration, Geography, Photogrammetry, Urban and regional Planning, Computer Science/ICT, Software Engineering, Mathematics and Computer Science or equivalent qualification from a university recognized in Kenya;
- (iii) membership to a relevant professional body (where applicable);
- (iv) met the requirement of Chapter Six (6) of the Constitution of Kenya; and

- (v) demonstrated managerial and administrative capability and professional competence in work performance and results

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) initiating formulation, implementation and review of research and innovation policies, standards, strategies and guidelines;
- (ii) overseeing the development of research proposals and programmes;
- (iii) spearheading research on land matters;
- (iv) promoting and facilitating leading edge research including collaborating interdepartmental research in areas related to lands;
- (v) coordinating the acquisition of intellectual property rights;
- (vi) overseeing generation dissemination of research information on land matters in liaison with the technical directorates;
- (vii) overseeing the management of resource information center for lands matters;
- (viii) coordinating development, implementation and reviewing of knowledge management framework for the lands sector;
- (ix) initiating monitoring of legislations and administrative acts relating to or impacting on the lands sectors and make appropriate recommendations;
- (x) spearheading capacity building and transfer of knowledge to the society through outreach and collaborative research on land matters;
- (xi) coordinating the establishment of a nexus between the Ministry, partners and relevant stakeholders on research and innovation;
- (xii) developing modalities for collaboration with external consultants and research institutions;
- (xiii) overseeing development of strategies to ensure quality control of products and service in the land sector;
- (xiv) spearheading local and international partnership to enrich research and innovation programmes; and
- (xv) initiating research and benchmark studies on best practices in land matters

ASSISTANT DIRECTOR, RESEARCH – TWO (2) POSTS– V/NO 190/2023

Basic Salary Scale:	Ksh 90,200 p.m - Ksh 124,630 p.m.	(CSG 7)
House Allowance:	Ksh 16,800p.m. – Ksh 45,000 p.m	
Commuter Allowance:	Ksh 12,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years at the grade of Principal Research Officer, CSG 8 or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following fields: Geomatics Engineering, Land Economics, Geospatial Information Systems, Geographical Information System, Environmental Planning and Management, Geospatial Engineering, Land Survey,

Law (LLB), Land Administration, Geography, Photogrammetry, Urban and regional Planning, Computer Science/ICT, Software Engineering, Mathematics and Computer Science or equivalent qualification from a university recognized in Kenya;

- (iii) membership to a relevant professional body (where applicable); and
- (iv) demonstrated managerial and administrative capability and professional competence in work performance and results

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) formulating and implementing pf research and innovation policies, standards, strategies and guidelines;
- (ii) developing of research proposals and programmes;
- (iii) coordinating research on matters;
- (iv) coordinating generation and dissemination of research information on land matters in liaison with the technical directorates;
- (v) establishing and maintaining resource information center for Lands matters;
- (vi) developing and implementing knowledge management framework for the lands sector;
- (vii) monitoring legislation and administrative acts relating to or impacting on the lands sector;
- (viii) undertaking capacity building and transfer of knowledge to the society through outreach and collaborative research on land matters;
- (ix) developing strategies to ensure quality control of products and services in the land sectors;
- (x) organizing forums with local and international partners to enrich research and innovation programmes; and
- (xi) analyzing research and benchmark study reports on best practices in lands matters

RESEARCH OFFICER – THREE (3) POSTS– V/NO 191/2023

Basic Salary Scale:	Ksh 39,700 p.m - Ksh 52,960 p.m.	(CSG 10)
House Allowance:	Ksh 7,500 p.m – Ksh 16,500 p.m	
Commuter Allowance:	Ksh 5,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have a Bachelors Degree in any of the following fields: Geomatics Engineering, Land Economics, Geospatial Information Systems, Geographical Information System, Environmental Planning and Management, Geospatial Engineering, Land Survey, Law (LLB), Land Administration, Geography, Photogrammetry, Urban and regional Planning, Computer Science/ICT, Software

Engineering, Mathematics and Computer Science or comparable qualifications from a university recognized in Kenya.

Duties and Responsibilities

This is an entry and training grade for this cadre. An officer at this level will work under the guidance of a senior officer. Duties and responsibilities will include:-

- (i) carrying out research;
- (ii) collecting data on themes on Land matters;
- (iii) preparing data collection tools for research on emerging technologies; and
- (iv) carrying out research and benchmark studies on best practices in Land matters

DEPUTY DIRECTOR, KISM – THREE (3) POSTS – V/NO. 192/2023

Basic Salary Scale:	Ksh 102,860 p.m - Ksh 172,350 p.m.	(CSG 6)
House Allowance:	Ksh 20,000 p.m.- Ksh 50,000p.m	
Commuter Allowance:	Ksh 16,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years in the grade of Senior Principal Lecturer, CSG '7' or in a comparable and relevant positions in the wider public service;
- (ii) a Bachelors Degree in any of the following disciplines: Land Surveying, Geomatics, Geomatics Engineering, Geospatial, Geospatial Engineering, Technology in Geomatics, Geo-informatics, Cartography, Remote Sensing, Photogrammetry, Geographical Information Systems (GIS), Physics Chemistry, Geography, Mathematics, Computer Science, Information and Communication Technology (ICT), Entrepreneurship, Print Media Management, Printing Technology, Education or equivalent qualification from a university recognized in Kenya;
- (iii) registered by the Technical and Vocational Education Training Authority (where applicable);
- (iv) a Training of Trainers Certificate or Instructor Training Certificate lasting not less than three (3) months from a recognized institution;
- (v) registration with a relevant professional body (where applicable); and
- (vi) demonstrated merit and ability as reflected in work performance and results

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) coordinating the formulation;
- (ii) implementing and reviewing of the Institute's policies; procedures, standards, guidelines and programs;
- (iii) overseeing internal and external examinations;
- (iv) monitoring and evaluating training programmes;
- (v) coordinating seminars, workshops and symposia;

- (vi) coordinating curriculum development;
- (vii) facilitating the acquisition, development and production of training materials, tools and equipment;
- (viii) ensuring implementation of academic programs;
- (ix) coordinating development of research and consultancy proposals;
- (x) undertaking research and consultancy;
- (xi) ensuring lecturers and instructors attend their classes as required;
- (xii) providing liaison between the academic and support services ;
- (xiii) ensuring integrity, accuracy and security of academic records;
- (xiv) facilitating effective student registration, enrollment and exit;
- (xv) maintaining up-to-date course schedules, catalogue and examination timetables;
- (xvi) coordinating students field attachment;
- (xvii) coordinating staff and student welfare;
- (xviii) coordinating the development of performance contract for the Institute's publications;
- (xix) coordinating the preparation of work and procurement plans and budgets; and
- (xx) managing and developing staff

ASSISTANT DIRECTOR, KISM – THREE (3) POSTS – V/NO193 /2023

Basic Salary Scale:	Ksh 90,200 p.m - Ksh 124,630 p.m.	(CSG 7)
House Allowance:	Ksh 16,800 p.m.- Ksh 45,000 p.m	
Commuter Allowance:	Ksh 12,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years in the grade of Principal (Land Surveyor, Cartographer, Photogrammetrist, Photolithographer or Lecturer), CSG 8 or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following disciplines: Lands Surveying, Geomatics, Geomatics Engineering, Geospatial, Engineering, Technology in Geomatics, Geoinformatics, Cartography, Remote Sensing, Photogrammetry, Geographical Information Systems (GIS), Physics, Chemistry, Geography, Mathematics, Computer Science, Information and Communication Technology (ICT), Entrepreneurship, print Media Management, Printing Technology, Education or its equivalent qualification from a university recognized in Kenya;
- (iii) registered by the Technical and Vocational Education Training Authority (where applicable);
- (iv) a Training of Trainer's Certificate of Instructor Training Certificate lasting not less than three (3) months from a recognized institution;
- (v) been a member of a professional body (where applicable);
- (vi) ability to articulate and implement institute mandates and demonstrated a thorough understanding of the national goals and policies;
- (vii) demonstrated organizational, analytical, managerial and decision making abilities, creativity and innovation, computer, literacy, emotional intelligence and technical competences;

- (viii) good communication, interpersonal, handling grievances, presentation, counselling, interpersonal, computing and handling grievances skills; and
- (ix) been a team player, self-driven and passion for continuous professional development

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) planning, directing, and coordinating the departmental activities;
- (ii) advising the Deputy (Academics) on implementation, evaluation and review of training programmes, courses, curriculum and qualification related to Cartography;
- (iii) coordinating and implanting training programs and courses within the department;
- (iv) coordinating seminars, workshops and symposia in areas of specialization;
- (v) overseeing the setting, moderation and marking of internal examinations for the department and certifying the departmental students' projects and results;
- (vi) coordinating the preparation of departmental timetable;
- (vii) being a member of the Institutes Academic Board, Budget and Disciplinary Committee;
- (viii) implementing the Institute's policies, procedures, standards, guidelines and strategies;
- (ix) initiating acquisition, development and production of training material tools and equipment;
- (x) training and undertaking research and consultancy in the area of specialization;
- (xi) preparing work plans, schemes of work, lesson plans and designing and preparing teaching aids and materials;
- (xii) initiating evaluation and reviewing of academic training programmes;
- (xiii) ensuring safe custody of departmental training materials and equipment;
- (xiv) coaching and mentoring students;
- (xv) preparing the Annual departmental procurement plan; and
- (xvi) certifying the curriculum evaluating and reviewing report;

DEAN OF STUDENTS, KISM ONE (1) POST – V/NO 194/2023

Basic Salary Scale	Kshs 90,000 p.m- Ksh 124,630 p.m	(CSG 7)
House Allowance	Kshs 16,800 p.m. - ksh 45,000 p.m	
Commuter Allowance:	Kshs 12,000 p.m.	
Leave Allowance:	As provided by the Government	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service	Permanent and Pensionable	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years in the grade of Principal (Land Surveyor, Cartographer, Photogrammetrist, Photolithographer or Lecturer), CSG 8 or in a comparable and relevant positions in the wider public service;
- (ii) a Bachelors Degree in any of the following disciplines:- Land Surveying, Geomatics, Geomatics Engineering, Geospatial Engineering, Technology in Geomatics, Geo-

- informatics, Cartography, Remote Sensing, Photogrammetry, Geographical Information Systems (GIS), Physics, Chemistry, Geography, Mathematics, Computer Science Information and Communication Technology (ICT), Entrepreneurship, Print Media Management, Printing Technology, Education or its equivalent qualification from a university recognized in Kenya;
- (iii) registered by the Technical and Vocational Education Training Authority (where applicable);
 - (iv) a Training of Trainers Certificate or Instructor Training Certificate lasting not less than three (3) months from a recognized institution;
 - (v) member of a professional body in the related field (where applicable);
 - (vi) ability to articulate and implement institute mandates and demonstrated a thorough understanding of the national goals and policies;
 - (vii) demonstrated organizational, analytical, and managerial and decision making abilities, creativity and innovation, computer literacy, emotional intelligence and technical competence; and
 - (viii) good communication, interpersonal, handling grievances, presentation, counselling, interpersonal and handling grievances skills

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) organizing students' welfare and extra-curricular activities and maintaining record of institute calendar of events. Serve as the link between administration and the students;
- (ii) coordinating industrial attachment and educational tours for trainees and lecturers;
- (iii) coordinating the guidance and counselling of students and staff and initiating students' disciplinary issues;
- (iv) coordinating matters related to staff and students' welfare and industrial linkages
- (v) implementing the Institutes' policies, procedures standards, guidelines and strategies;
- (vi) custodian of the institute calendar of events;
- (vii) secretary to the institute disciplinary committee;
- (viii) maintaining records of trainee's welfare and discipline issues;
- (ix) training in area of specialization;
- (x) preparing schemes of work, lesson plans and notes in the area of specialization;
- (xi) setting moderate and mark examinations in the area of specialization;
- (xii) preparing budget related to co-curricular activities;
- (xiii) keeping records and correspondence of trainees' issues;
- (xiv) conducting seminars, workshops and symposia in the area of specialization;
- (xv) being a member of the budget committee;
- (xvi) overseeing the organization of trainees clubs and societies and being responsible for sporting facilities;
- (xvii) being responsible for student council representative records;
- (xviii) being responsible for office furniture;
- (xix) being a returning officer of the students' council elections and publishing names of the student council representatives after elections; and
- (xx) appointing clubs, societies and welfare matrons and patrons for the students

ACADEMIC REGISTRAR, KISM ONE (1) POST – V/NO 195/2023

Basic Salary Scale	Kshs 90,000 p.m- Ksh 124,630 p.m	(CSG 7)
House Allowance	Kshs 16,800 p.m. - ksh 45,000 p.m	
Commuter Allowance:	Kshs 12,000 p.m.	
Leave Allowance:	As provided by the Government	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service	Permanent and Pensionable	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years in the grade of Principal (Land Surveyor, Cartographer, Photogrammetrist, Photolithographer or Lecturer), CSG 9 or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following disciplines:- Land Surveying, Geomatics, Geomatics Engineering, Geospatial Engineering, Technology in Geomatics, Geo-informatics, Cartography, Remote Sensing, Photogrammetry, Geographical Information Systems (GIS), Physics, Chemistry, Geography, Mathematics, Computer Science Information and Communication Technology (ICT), Entrepreneurship, Print Media Management, Printing Technology, Education or its equivalent qualification from a university recognized in Kenya;
- (iii) registered by the Technical and Vocational Education Training Authority (where applicable);
- (iv) a Training of Trainers Certificate or Instructor Training Certificate lasting not less than three (3) months from a recognized institution;
- (v) membership of a professional body in the related field(where applicable);
- (vi) ability to articulate and implement institute mandates and demonstrated a thorough understanding of the national goals and policies;
- (vii) demonstrated organizational, analytical, and managerial and decision making abilities, creativity and innovation, computer literacy, emotional intelligence and technical competence;
 - (i) good communication, interpersonal, handling grievances, presentation, counselling, interpersonal and handling grievances skills; and
 - (ii) been a team player, result-driven and passion for continuous professional development

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) organizing institute training activities;
- (ii) supervising setting, moderation and administration of internal examinations;
- (iii) overseeing induction of new lecturers and trainees;
- (iv) ensuring integrity, accuracy and security of academic records;
- (v) overseeing the conduct of seminars, workshops and symposia;
- (vi) planning and scheduling training activities within the Institute (timetabling);
- (vii) receiving and processing the students,' internal examinations;
- (viii) publishing students' results , timetables, calendar of events;
- (ix) compiling students' academic transcripts and certificates;
- (x) creating and maintaining an up to date database of all trainees;

- (xi) being custodian of all students' academic records;
- (xii) supervising selection and admission of trainees;
- (xiii) registering the final year students for the Kenya National Examination Council (KNEC) examinations;
- (xiv) uploading coursework and projects marks for the final year students;
- (xv) creating and maintaining up to date class registers;
- (xvi) being custodian of the course syllabus;
- (xvii) compiling the graduation list;
- (xviii) training in an area of specialization;
- (xix) preparing schemes of work, lesson plans and notes in the area of specialization;
- (xx) setting, moderating and marking examinations in the area of specialization;
- (xxi) mentoring and coaching students; and
- (xxii) being a member of institute Disciplinary committee and Academic board

SENIOR PRINCIPAL LECTURER, KISM – FIVE (5) POSTS – V/NO 196/2023

Basic Salary Scale:	Ksh 90,200 p.m - Ksh 124,630 p.m.	(CSG 7)
House Allowance:	Ksh 16,800 p.m.- Ksh 45,000 p.m	
Commuter Allowance:	Ksh 12,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years in the grade of Principal Lecturer, CSG 8 or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following disciplines: Land Surveying, Geomatics, Geomatics Engineering, Geospatial, Geospatial Engineering, Technology in Geomatics, Geo-informatics, Cartography, Remote Sensing, photogrammetry, Geographical Information Systems (GIS), Physics, Chemistry, Geography, Mathematics, Computer Science, Information and Communication Technology (ICT), Entrepreneurship, Print Media Management, Printing Technology, Education or equivalent qualification from a university recognized in Kenya;
- (iii) registered by the Technical and vocational Education Training authority (where applicable);
- (iv) a Training of Trainers or Instructor Training Certificate lasting not less than three (3) months from a recognized institution;
- (v) registered with a relevant professional body(where applicable); and
- (vi) demonstrated merit and ability as reflected in work performance and results

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) implementing the institute's policies, procedures, standards, guidelines and strategies;
- (ii) teaching in the area of specialization;
- (iii) preparing work plans, schemes of work and lesson plans;
- (iv) designing and preparing teaching aids and material;

- (v) cording and implementing training courses;
- (vi) coordinating seminars, workshops and symposia;
- (vii) initiating, curriculum development;
- (viii) validating research and consultancy proposals;
- (ix) undertaking research and consultancy;
- (x) initiating acquisition, development and production of training materials, tools and equipment;
- (xi) evaluating and reviewing training programmes;
- (xii) coordinating internal examinations;
- (xiii) ensuring safe custody of training materials; and
- (xiv) coaching and mentoring students

VALUATION ASSISTANT III– THIRTY ONE (31) POSTS – V/NO 197/2023

Basic Salary Scale:	Ksh 26,900 - Ksh 35,380 p.m.	(CSG 12)
Commuter Allowance:	Ksh 4,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have a Diploma in any of the following disciplines: Real Estate Agency and Property Management, Cartography, Surveying, Land Survey or comparable qualifications from a university recognized in Kenya.

Duties and Responsibilities

This is an entry and training grade for this cadre. An officer at this level will work under the guidance of a senior officer. Duties and responsibilities will include:-

- (i) collecting data for valuation purposes;
- (ii) calculating plinth areas;
- (iii) updating sales maps and cards;
- (iv) compiling plans and records for rating (Valuation Rolls);
- (v) making searches on titles in land registries for various valuation purposes;
- (vi) calculating areas from building plans and maps;
- (vii) measuring buildings in the field for valuation exercises; and
- (viii) preparing plans and lists of plot owners and areas affected by land acquisition projects

**SECRETARY/CEO
PUBLIC SERVICE COMMISSION**