



**PUBLIC SERVICE COMMISSION**

**Our Vision**

*“A citizen-centric public service”.*

**Our Mission**

*“To transform the public service for efficient and effective service delivery”.*

## **RE-ADVERTISEMENT**

### **DECLARATION OF VACANCIES FOR THE POSITIONS OF CHAIRPERSON AND MEMBER OF THE UNIVERSAL SERVICE ADVISORY COUNCIL**

**THE KENYA INFORMATION AND COMMUNICATIONS (AMENDMENT) ACT, 2013  
THE KENYA INFORMATION AND COMMUNICATIONS ACT (No. 2 of 1998)**

PURSUANT to Section 102K (7) of the Kenya Information and Communications (Amendment) Act, 2013, the Public Service Commission declares one (1) vacancy in the position of Chairperson and eight (8) vacancies in the position of Member of the Universal Service Advisory Council.

Applications are therefore, invited from suitably qualified Kenyans wishing to be considered for nomination to the post of Chairperson or Member of the Universal Service Advisory Council.

#### **REQUIREMENTS FOR APPOINTMENT**

For appointment to the position of Chairperson or Member of the Universal Service Advisory Council, a person should: -

- (i) be a Kenyan citizen; and
- (ii) have knowledge or experience in the field of broadcasting, telecommunication, postal system, Information Technology, Finance or any other relevant field.

#### **Duties and Responsibilities**

The role of the Universal Service Advisory Council is to:

- (i) advise the Communications Authority of Kenya;
- (ii) provide strategic policy guidance for the administration and implementation of the Universal Service Fund; and
- (iii) perform any other functions as the Board of Directors may, from time to time assign.

#### **APPLICANTS ARE REQUIRED TO:**

1. note that names and qualifications of all applicants and shortlisted candidates shall be published in the Kenya Gazette, the newspaper and on the Public Service Commission's website;

2. present **originals** of the following documents during the interview if shortlisted:
  - (i) National Identity Card
  - (ii) Academic and professional certificates and transcripts;
  - (iii) Any other supporting documents and testimonials; and
  - (iv) Valid and current clearances from the following bodies:
    - a) Kenya Revenue Authority;
    - b) Ethics and Anti-Corruption Commission;
    - c) Higher Education Loans Board;
    - d) A Registered Credit Reference Bureau; and
    - e) Directorate of Criminal Investigations (Police Clearance Certificate).
3. submit recommendations from relevant professional bodies (where applicable)

## **HOW TO APPLY**

1. Pursuant to the provisions of section 102K (8) of the Act, applications may be submitted to the Public Service Commission within seven (7) days of this notice and may be made by:
  - (i) any qualified person; or
  - (ii) any person, organization or group of persons proposing the nomination of any qualified person.
2. Candidates should submit **manual** (hard copy) applications;
3. All applications should be submitted together with detailed Curriculum Vitae, a copy of ID/Passport, copies of academic certificates, testimonials and any other relevant supporting documents;
4. Applications should be submitted in a sealed envelope clearly marked:

**“Application for Chairperson, Universal Service Advisory Council”**

**or**

**“Application for Member, Universal Service Advisory Council”** and delivered to:

**THE SECRETARY/CEO**  
Public Service Commission  
Commission House  
P.O Box 30095-00100  
**NAIROBI.**

All applications should reach the Public Service Commission on or before **3<sup>rd</sup> October, 2023** latest by 5.00 p. m (East African Time).

***Those who had applied earlier need not to apply.***

**AMB. ANTHONY M. MUCHIRI, CBS**  
**CHAIRPERSON**  
**PUBLIC SERVICE COMMISSION**