



PUBLIC SERVICE COMMISSION

Our Vision

"A citizen-centric public service".

Our Mission

"To transform the public service for efficient and effective service delivery".

DECLARATION OF VACANCY

KIBABII UNIVERSITY

Pursuant to the provisions of Section 35(1)(a) (v) of the Universities Act, 2012 amended through Statute Law (Miscellaneous Amendments) Act No. 18 of 2018, the Public Service Commission invites applications from suitably qualified persons to be considered for appointment to the following position:

1. DEPUTY VICE-CHANCELLOR (PLANNING, PARTNERSHIPS, RESEARCH AND INNOVATION) - ONE (1) POST

Basic Salary Scale:	Ksh: 416,420 – 555,800 pm
House Allowance:	Ksh: 80, 000 pm
Leave Allowance:	As provided by the University
Medical Cover and Other Allowances:	As provided by the University
Terms of Service:	Five (5) year contract renewable once subject to satisfactory performance

For appointment to this position, a candidate must:-

- (i) be a Professor or an Associate Professor with an earned PhD or its equivalent from a university recognized in Kenya;
- (ii) have at least (8) years progressive experience in a senior leadership/management position such as Dean/Director, Principal of a university College;
- (iii) have demonstrable leadership and management capacity including knowledge of Public Financial Management and Strategic People Management;
- (iv) have leadership experience in a modern university environment;
- (v) have capacity to promote learning and extension in a competitive environment;
- (vi) have ability and leadership skills to effectively co-ordinate academic functions;
- (vii) be an accomplished scholar with proven track record in formulating and managing academic programs and supervising and mentoring Masters and PhD students;
- (viii) have proven track record of research and published widely in peer reviewed journals, monographs and books;
- (ix) have knowledge of strategic planning in education development;
- (x) have proven capacity to promote learning, teaching, research and development in a university or an equivalent institution;

- (xi) be knowledgeable of national laws and policies in education;
- (xii) show evidence of attracting research grants/funds; and
- (xiii) be of high ethical standards, integrity and professionalism and adhere to Chapter Six (6) of the Constitution of Kenya on leadership and integrity

Core Competencies

- (i) leadership skills and ability to effectively co-ordinate the academic, research and student affairs functions in the University;
- (ii) knowledge of strategic planning in education planning;
- (iii) ability to portray and uphold positive national image and work in a multi-cultural and multi-ethnic environment with sensitivity to and respect for diversity;
- (iv) being a visionary and result oriented leader;
- (v) excellent organizational, interpersonal and effective communication skills; and
- (vi) be a creative and innovative leader

Duties and Responsibilities

The Deputy Vice-Chancellor (Planning, Partnerships, Research and Innovation) will be the head of the PPRI Division and will oversee all planning, partnerships, research and innovation matters of the University. Working under the Vice-Chancellor, the duties and responsibilities of the Deputy Vice-Chancellor (Planning, Partnerships, Research and Innovation) will include:-

- (i) carrying out day to day activities of the Division;
- (ii) providing leadership in the management of the Planning, Partnerships, Research and Innovation activities of the University;
- (iii) promoting learning, research, innovation and extension services in the University;
- (iv) coordinating research activities, student attachment and linkages with the industry;
- (v) developing and implementing intellectual property policy as well as oversee linkages and partnerships with other national and international institutions;
- (vi) planning and mobilizing resources for teaching, innovation and extension services;
- (vii) chairperson of Division Committees and any other Committee that may be assigned from time to time by the Vice Chancellor;
- (viii) coordinating all academic collaborations and linkages with other local/international partners initiating programmes in research, scholarships, student and staff exchange; and
- (ix) performing such other duties as may be assigned or delegated by the Vice Chancellor

INTERESTED APPLICANTS ARE REQUIRED TO NOTE:

1. The names of shortlisted candidates shall be published on the Commission's website;

2. Shortlisted candidates will be required to present originals of the following documents during the interviews:
 - (a) National Identity Card;
 - (b) Academic and Professional Certificates and transcripts;
 - (c) Any other supporting documents and testimonials; and
 - (d) Recommendations from relevant professional bodies and associations.
3. Recommendations from at least three (3) referees should be sent separately to the address below.

MODE OF APPLICATION

1. Candidates should submit manual (hard copy) applications;
2. All applications should be submitted together with detailed Curriculum Vitae, a copy of ID/Passport, copies of academic certificates, testimonials and any other relevant supporting documents;
3. The Curriculum Vitae should include information on academic qualifications, professional experience, leadership and management roles, publications, awards, scholarships, funding, membership of professional association, linkages and community service, email address and telephone contacts;
4. Applications should be submitted in a sealed envelope clearly marked:

“Application for the Position of Deputy Vice Chancellor (Planning, Partnerships, Research and Innovation) - Kibabii University” and delivered to:

THE SECRETARY/CEO
Public Service Commission
Commission House
P.O Box 30095-00100
NAIROBI.

All applications should reach the Public Service Commission on or before **16th November, 2023** latest by 5.00 p. m (**East African Time**)

SECRETARY/CEO
PUBLIC SERVICE COMMISSION