



PUBLIC SERVICE COMMISSION

Our Vision

“A citizen-centric public service”

Our Mission

“To reform and transform the public service for efficient and effective service delivery”

ADVERTISEMENT - VACANT POSITIONS IN THE PUBLIC SERVICE

Applications are invited from qualified persons for the positions shown below.

Interested and qualified persons are requested to make their applications **ONLINE** through the Commission website: www.publicservice.go.ke or jobs portal: www.psckjobs.go.ke

Please Note:

- (i) Applicants should provide all the details requested for in the advertisement. It is an offence to include incorrect information in the application. Details of academic and professional certificates not obtained by closure of the advert should not be included.
- (ii) Only shortlisted and successful applicants will be contacted.
- (iii) Canvassing in any form will lead to automatic disqualification.
- (iv) The Public Service Commission is committed to implementing the provisions of the Constitution - Chapter 232 (1) on fair competition and merit, representation of Kenya's diverse communities and affording equal employment opportunities to men and women, members of all ethnic groups and persons with disabilities. **THEREFORE, PEOPLE WITH DISABILITIES, THE MARGINALIZED AND THE MINORITIES ARE ENCOURAGED TO APPLY.**
- (v) **Shortlisted candidates** shall be required to produce **originals** of their National Identity Card, academic and professional certificates and transcripts during interviews.
- (vi) It is a criminal offence to present fake certificates/documents.
- (vii) Serving officers shall be required to avail original letters of appointment to the current substantive posts during the interviews.

Applications should reach the Commission **on or before 4th June, 2024 (Latest 5 pm East African Time)**.

VACANCY IN THE MINISTRY OF INFORMATION, COMMUNICATIONS AND THE DIGITAL ECONOMY

STATE DEPARTMENT FOR BROADCASTING AND TELECOMMUNICATIONS

COMMUNICATIONS SECRETARY (NATIONAL COMMUNICATIONS SECRETARIAT) ONE (1) POST –V/NO 163//2024

Basic Salary Scale:	Ksh 287,564 p.m. - Ksh 375,416 p.m.	(NCS 1)
House Allowance:	Kshs. 80,000 p.m.	
Entertainment Allowance:	Ksh 20,000 p.m.	
Leave entitlement:	30 working days per financial year	
Leave allowance:	Ksh 50,000 p.a.	
Medical Benefits:	Medical cover as provided by NCS	
Terms of Service:	Three years (3) Contract (Renewable) subject to satisfactory performance	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of twelve (12) years, five (5) of which must have been at a senior management level in any of the following fields; Electrical/Electronic Engineering, Telecommunication Engineering, Computer Science, Economics, Law, Public Policy or in comparable and relevant position in the wider public service or private sector;
- (ii) a Bachelors Degree in any of the following fields; Electrical/Electronic Engineering, Telecommunication Engineering, Computer Science, or equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following fields; Electrical/Electronic Engineering, Telecommunication Engineering, Computer Science, Economics, Law, Public Policy or equivalent qualification from a university recognized in Kenya;
- (iv) membership of relevant professional body;
- (v) a certificate in Leadership Course lasting not less than four (4) weeks from a recognized institution; and
- (vi) meet the requirement of chapter six (6) of the constitution of Kenya

Key Competencies and Skills

- (i) analytical skills
- (ii) communication skills
- (iii) strategic and innovative thinking
- (iv) interpersonal skills
- (v) ability to mobilize resources; and
- (vi) negotiating skills

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) overseeing the development, implementation and reviewing of policies, procedures and regulations for the secretariat;
- (ii) exercising the roles of Accounting and Authorized officer for the secretariat;
- (iii) providing policy advice on postal and telecommunication matters that promote the benefits of technological development to all users;
- (iv) providing strategic direction on policies that foster national safety and security, economic prosperity and the delivery of critical social services through post telecommunications;
- (v) providing oversight in facilitation and contribution to the full development of competition and efficiency in the provision of services;
- (vi) overseeing the development of policies that foster full and efficient use of telecommunication resources including effective use of the radio spectrum by the Government in a manner which encourages the most beneficial use thereof in the public interest;
- (vii) ensuring prudent utilization of the secretariats resources;
- (viii) ensuring compliance with the relevant legislation and Government circulars;
- (ix) overseeing the preparation of annual budget and internal financial controls;
- (x) promoting relevant research and innovation to inform ICT policy advisories;
- (xi) overseeing the monitoring and evaluation of ICT instruments and frameworks to foster a culture that promote ethical and Governance;
- (xii) championing national values and principles of public service; and
- (xiii) overseeing performance management in the Secretariat

VACANCIES IN THE MINISTRY OF HEALTH

STATE DEPARTMENT FOR MEDICAL SERVICES

DEPUTY DIRECTOR GENERAL FOR HEALTH – ONE (1) POST V/NO.164//2024

Basic Salary Scale:	Ksh 210,670 - Ksh 449,100 p.m.	(CSG 4)
House Allowance:	Ksh 80,000 p.m.	
Commuter Allowance:	Ksh 24,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of fifteen (15) years, three (3) of which must have been at the grade of Deputy Director, Medical Services CSG 6 and above or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors degree in Medicine & Surgery, Dentistry, Pharmacy, Clinical Medicine/Higher National Diploma in Clinical Medicine, Nursing or any other

- equivalent qualification from a university recognized in Kenya;
- (iii) a Masters degree in any of the following disciplines: Public Health, Medicine or any other health related field from a university recognized in Kenya;
- (iv) registration and licensing by a recognized regulatory body as applicable;
- (v) membership to a relevant professional body where applicable;
- (vi) a certificate in a Leadership Course from a recognized institution;
- (vii) fulfilled the requirements of Chapter Six (6) of the Constitution;
- (viii) demonstrated managerial, administrative and professional competencies in work performance and results; and
- (ix) exhibited a thorough understanding of national goals, policies, objectives and ability to relate them to proper management of medical services.

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) coordinating the development, implementation, review, monitoring and dissemination of policies, strategies, legislations, guidelines, frameworks, norms, tools, regulations, plans and standards on medical services;
- (ii) providing technical advice on medical services to the Principal Secretary in consultation with the Director General for Health;
- (iii) facilitating relevant Interagency Coordinating Committees' (ICCs) and Technical Working Groups (TWGs)/ Committee of Experts in medical services;
- (iv) coordinating identification of health resource gaps and priorities in medical services and mobilizing resources;
- (v) spearheading Business Process Re-engineering in medical services;
- (vi) validating reports and other information related to medical services;
- (vii) coordinating the prevention and control non-communicable diseases into Kenya;
- (viii) promoting mental health and wellness within Kenya;
- (ix) facilitating health research and investigations in connection with the prevention or treatment of human diseases;
- (x) overseeing preparation and publication of reports and statistical or other information relative to the medical services;
- (xi) assisting the Director General for health in technical supervision of the directorates;
 - (i) coordinating monitoring and evaluating performance of the Directorates;
 - (ii) overseeing planning and budgeting for the Directorates; and
 - (iii) spearheading capacity building and managing performance of the Directorates.

**DIRECTOR HEALTH MANAGEMENT –CURATIVE AND NURSING SERVICES – ONE
(1) POST V/NO.165/2024**

Basic Salary Scale:	Ksh 180,160 - Ksh 335,450 p.m.	(CSG 4)
House Allowance:	Ksh 80,000 p.m.	
Commuter Allowance:	Ksh 24,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, an officer must have:-

- (i) served for a minimum period of fifteen (15) years, three (3) of which must have been at the grade of Deputy Director, Medical Services, CSG '6' and above or in a comparable and relevant position in the wider Public Service;
- (ii) a Bachelors Degree in any of the following disciplines : Medicine and Surgery, Dental Surgery, Clinical Medicine/Higher National Diploma in Clinical Medicine, Nursing, Ophthalmology and Cataract Surgery, Oral Health, Dental Technology, Radiography, Physiotherapy, Occupational Therapy, Speech and Language, Forensic Entomology, Forensic Anthropology, Prosthetics and Orthotics, Health, or equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following disciplines: Medicine, Anesthesia, Cardiothoracic Surgery, Dermatology, Ear, Nose and Throat, Otorhinolaryngology, General Surgery, Geriatrics, Internal Medicine, Neurosurgery, Occupational Medicine, Ophthalmology, Orthopedic Surgery, Sports Medicine, Palliative Medicine, Pathology, Forensic Medicine, Plastic and Reconstructive Surgery, Radiology, Emergency Medicine, Pediatrics Dentistry, Periodontology, Oral and Maxillofacial Surgery, Prosthodontics, Oral Medicine and Oral Pathology, Dental Anesthesia, Forensic Odontology, Restorative Dentistry, Orthodontics, Public Health, Epidemiology, Health Systems Management, Global Health or equivalent qualification from a university recognized in Kenya;
- (iv) registration and licensing by a recognized regulatory body as applicable;
- (v) membership to a relevant professional body (where applicable);
- (vi) demonstrated managerial, administrative and professional competencies in work performance and results; and
- (vii) exhibited a thorough understanding of national goals, policies, objectives and ability to relate them to proper management of curative and nursing services

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) overseeing development, implementation and review of policies, strategies, legislations, guidelines, frameworks, norms, tools, regulations, plans and standards for curative and nursing services;
- (ii) spearheading preparation and provision of reports, advisories and other information related to curative and nursing services;

- (iii) overseeing capacity building for ministries, departments, counties and other government agencies (MDCAs) on curative and nursing services;
- (iv) facilitating technical support to ministries, departments, counties and other government agencies (MDCAs) on curative and nursing services;
- (v) setting performance targets with staff in the directorate;
- (vi) facilitating curative and nursing services health surveys and monitoring health trends in collaboration with relevant stakeholders;
- (vii) overseeing the design, planning and implementation health projects and programmes for curative and nursing services;
- (viii) facilitating monitoring and evaluation of health projects and programmes for curative and nursing services;
- (ix) creating an enabling environment for provision of curative and nursing services by public, private and faith-based providers;
- (x) facilitating the establishment of linkages and collaboration with relevant stakeholders for curative and nursing services;
- (xi) providing lead in the determination of curative and nursing services data variables in the integrated digital healthcare system for curative and nursing services;
- (xii) coordinating the collaboration with the relevant directorate to analyze, prepare and disseminate national health-related data, reports and other knowledge information for curative and nursing services; Commissioning of health research and innovation and maintain a repository for curative and nursing services in collaboration with the relevant directorate;
- (xiv) overseeing resource mobilization for curative and nursing services;
- (xv) overseeing the process of determining the specifications for curative and nursing services health-related infrastructure, health products and technologies;
- (xvi) overseeing the provision of forensic services in the country in collaboration with relevant agencies and directorates;
- (xvii) rendering advice on the designing and development of regional centers of excellence for specialized clinical services to improve care and promote medical tourism;
- (xviii) overseeing the development, implementation and reviewing of the Health Tourism Framework for curative and nursing services;
- (xix) providing guidance in collaboration with the relevant directorate to set criteria for the classification of health facilities categorization for curative and nursing services;
- (xx) spearheading Business Process Re-engineering in the directorate;
- (xxi) overseeing the development and implantation of the directorate's annual work plans, budgets and performance contract;
- (xxii) ensuring compliance with good governance and;
- (xxiii) managing and developing staff in the directorate

**DIRECTOR HEALTH MANAGEMENT- FAMILY HEALTH SERVICES: ONE (1) POST
V/NO.166/2024**

Basic Salary Scale:	Ksh 180,160 - Ksh 335,450 p.m.	(CSG 4)
House Allowance:	Ksh 80,000 p.m.	
Commuter Allowance:	Ksh 24,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade a candidate must have: -

- (i) served for a minimum period of fifteen (15) years, three (3) of which must have been at the grade of Deputy Director- Medical Services CSG '6' and above or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following disciplines: Medicine & Surgery, Pharmacy, Dentistry, Clinical Medicine/Higher National Diploma in Clinical Medicine, Nursing, or equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following disciplines: Internal Medicine, Reproductive Health, Oncology, Family Medicine, Public Health, Pediatric, Psychiatry, Epidemiology, Obstetrics & Gynecology or equivalent qualification from a university recognized in Kenya;
- (iv) registration and licensing by a recognized regulatory body as applicable;
- (v) membership to a relevant professional body where applicable;
- (vi) demonstrated managerial, administrative and professional competencies in work performance and results; and
- (vii) exhibited a thorough understanding of national goals, policies, objectives and ability to relate them to proper management of family health services function.

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) overseeing the development, implementation, review, monitoring and dissemination of policies, strategies, legislations, guidelines, frameworks, norms, tools, regulations, plans and standards for family health services;
- (ii) spearheading preparation of reports and other information related to family health services;
- (iii) overseeing the design, planning and implementation of family health projects and programs;
- (iv) facilitating monitoring and evaluation of family health projects and programs;
- (v) facilitating technical support and capacity building to Ministries, Departments, Counties and other Government Agencies (MDCAs) on family health related matters;
- (vi) creating an enabling environment for provision of family health interventions by public, private and faith-based providers;

- (vii) facilitating the establishment of linkages with relevant stakeholders on family health matters;
- (viii) overseeing relevant Interagency Coordinating Committees' (ICCs) and Technical Working Groups (TWGs)/ Committee of Experts on family health matters;
- (ix) providing lead in the determination of the family health data variables in integrated digital healthcare system;
- (x) facilitating family health surveys and monitoring trends in collaboration with the relevant stakeholders;
- (xi) overseeing customer satisfaction surveys on services offered in family health;
- (xii) overseeing resources mobilization for family health services;
- (xiii) spearheading Business Process Re-engineering in the family health services; and
- (xiv) overseeing the process of determining specifications of family health related infrastructure health products and technologies;
- (xv) overseeing the development and implantation of the directorates annual work plans, budgets and performance contract;
- (xvi) ensuring compliance with good governance; and
- (xvii) managing and developing staff in the Directorates.

DIRECTOR, HEALTH MANAGEMENT- HEALTH PRODUCTS & TECHNOLOGIES - ONE (1) POST V/NO.167/2024

Basic Salary Scale:	Ksh. 180,160 – Ksh. 335,450 p.m.	(CSG 4)
House Allowance:	Ksh 80,000 p.m.	
Commuter Allowance:	Ksh 24,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have: -

- (i) served for a minimum period of fifteen (15) years, three (3) of which should have been at the grade of Deputy Director- Medical Services, CSG '6' and above or in comparable and relevant position in the wider Public Service;
- (ii) a Bachelors Degree in any of the following: Pharmacy, Medicine, Clinical Medicine/ Higher National Diploma in Clinical Medicine or equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following disciplines: Health Policy, Pharmacognosy and Complementary Medicine, Traditional and Alternative Medicine, Toxicology, Clinical Pharmacy, Pharmacovigilance and Pharmacoepidemiology, Medicines Supplies Management, Regulatory Affairs, Pharmaceuticals, Pharmacology and Therapeutics, Pharmaceutical Analysis, Tropical & Infectious Diseases, Medicinal & Pharmaceutical Chemistry, Industrial Pharmacy, Health Systems Management, Pharmaceutical Care, Health Informatics, Health Economics, Epidemiology, Medical Statistics, Drug Design & Development, Radiopharmacy, Public Health, Microbiology, Business Administration or equivalent qualification from a university

- recognized in Kenya;
- (iv) registration and licensing by a recognized regulatory body as applicable;
 - (v) membership to a relevant professional body (where applicable);
 - (vi) demonstrated managerial, administrative and professional competencies in work performance and results; and
 - (vii) exhibited a thorough understanding of national goals, policies, objectives and ability to relate them to proper management.

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) overseeing the development, implementation, review, of policies, strategies, legislations, guidelines frame works, norms, tools, regulations, plans and standards on health products and technologies;
- (ii) spearheading the dissemination of policies, strategies, legislations and guidelines, frameworks, norms tools, regulations, plans and standards on Health Products and technologies;
- (iii) providing technical advice and taking lead in the implementation of technical strategies on matters related to HPT;
- (iv) overseeing the design, planning and implementation of HPT projects and programs;
- (v) spearheading preparation of reports and other information related to HPT;
- (vi) facilitating Monitoring and evaluation of HPT projects and programmes;
- (vii) facilitating technical support and capacity building to Ministries, Departments, Counties and Other Government Agencies (MDAs) on HPT related matters;
- (viii) creating a conducive environment for provision of HPT interventions by Public, private and faith-based providers;
- (ix) facilitating the establishment of linkages with relevant stakeholders on HPT matters;
- (x) overseeing relevant Interagency Coordinating Committees' (ICCs) and Technical Working Groups (TWGs)/ committee of experts on HPT matters;
- (xi) facilitating HPT surveys and monitoring trends in collaboration with the relevant stakeholders;
- (xii) overseeing research and customer satisfaction surveys;
- (xiii) overseeing resource mobilization for HPT services;
- (xiv) spearheading Business Process Re-Engineering in HPT services;
- (xv) spearheading the process of determining specifications of related health products and technologies;
- (xvi) overseeing the development and implementation of the directorate's Annual Work Plans, Budget and Performance Contract;
- (xvii) ensuring compliance with good governance; and
- (xviii) managing and developing staff in the directorates.

DIRECTOR, HEALTH MANAGEMENT -HEALTH FINANCING, DIGITAL HEALTH, POLICY & RESEARCH- ONE (1) POST V/NO.168/2024

Basic Salary Scale:	Ksh. 180,160 – Ksh. 335,450 p.m.	(CSG 4)
House Allowance:	Ksh 80,000 p.m.	
Commuter Allowance:	Ksh 24,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade a candidate must have: -

- (i) served for a minimum period of fifteen (15) years, three (3) of which should have been at the grade of Deputy Director- Medical Services, CSG '6' and above or in a comparable and relevant position in the wider Public Service;
- (ii) a Bachelors Degree in any of the following disciplines: Medicine and Surgery, Dentistry, Pharmacy, Health Records and Information Science, Epidemiology, Clinical Medicine/High National Diploma in Clinical Medicine, Nursing, Nutrition or equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following disciplines: Health Informatics, Health Information Systems, Health Records and Information Science, Epidemiology, Health Policy, Statistics, Biostatistics, Health systems, Digital Health, Data Science and Analytics, Health Economics, Computer Science or equivalent qualification from a university recognized in Kenya;
- (iv) Registration and licensing by a recognized regulatory body as applicable;
- (v) membership to a relevant professional body where applicable;
- (vi) demonstrated managerial, administrative and professional competencies in work performance and results; and
- (vii) exhibited a thorough understanding of national goals, policies, objectives and ability to relate them to proper management of family health services function.

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) providing oversight on the development of legislation, regulations, policies, strategies, standards, guidelines related to digital health and telehealth, health informatics and innovation, health relations and research for health;
- (ii) providing leadership in the establishment of the comprehensive and integrated health information system;
- (iii) overseeing the process of determining specifications for digital health infrastructure including servers and databases;
- (iv) overseeing the development and maintenance of a health policy management system;
- (v) facilitating deployment of digital health solutions including electronic health records systems, telehealth, and m-health platforms;

- (vi) spearheading the coordination of partners and stakeholders through the relevant Technical Working Group (TWG);
- (vii) overseeing the establishment and maintenance of the digital health exchange including the relevant registries;
- (viii) facilitating the design, implementation, and evaluation of impact assessments for digital health to inform planning and policy;
- (ix) overseeing the timely translation of findings from research and health data analyses to enhance evidence-informed decision-making and facilitate innovation;
- (x) spearheading health relations and partnership with relevant stakeholders health sector;
- (xi) spearheading resource mobilization of digital health, informatics, policy, health relations, and research services;
- (xii) creating a conducive environment for the provision of digital health, informatics, policy, health relations, and research services;
- (xiii) overseeing Business Process Re-engineering in digital health, and
- (xiv) ensuring prudent utilization of resources in digital health.

SENIOR DEPUTY DIRECTOR, HEALTH MANAGEMENT- CURATIVE SERVICES (CLINICAL SERVICES) – ONE (1) POST V/NO.169/2024

Basic Salary Scale:	Ksh. 143,640 – Ksh. 262,420 p.m.	(CSG 5)
House Allowance:	Ksh 49,206 - Ksh 60,000 p.m.	
Commuter Allowance:	Ksh 20,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have:

- (i) served for a minimum period of three (3) years at the grade of Deputy Director-Medical Services CSG '6' or in a comparable and relevant position in the wider Public Service;
- (ii) a Bachelors Degree in any of the Following discipline : Medicine and Surgery, Dental Surgery, Clinical Medicine/Higher National Diploma in Clinical Medicine, Nursing, Ophthalmology and Cataract Surgery, or equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following disciplines: Medicine, Anaesthesia, Cardiothoracic Surgery, Dermatology, Ear, Nose and Throat, Otorhinolaryngology, General Surgery, Geriatrics, Internal Medicine, Neurosurgery, Occupational Medicine, Ophthalmology, Orthopaedic Surgery, Sports Medicine, Palliative Medicine, Pathology, Forensic Medicine, Plastic and Reconstructive Surgery, Radiology, Emergency medicine, Paediatric Dentistry, Periodontology, Oral and Maxillofacial Surgery, Prosthodontics, Oral Medicine and Oral Pathology, Dental Anaesthesia, Forensic Odontology, Restorative Dentistry, Orthodontics, Clinical

Medicine, Nursing, Public Health, Epidemiology, Health Systems Management, Global Health or equivalent qualification from a university recognized in Kenya.

- (iv) registration and licensing by a recognized regulatory body as applicable;
- (v) membership to a relevant professional body where applicable; and
- (vi) demonstrated managerial, administrative and professional competencies in work performance and results

Duties and Responsibilities

Duties and responsibilities at this level will include: -

- (i) coordinating development, implementation and review of policies, strategies, legislations, guidelines, frameworks, norms, tools, regulations, plans and standards on clinical services;
- (ii) spearheading capacity development and technical assistance initiatives at ministries, departments, counties and other government agencies (MDCAs) on clinical services;
- (iii) facilitating provision of technical support to ministries, departments, counties and other government agencies (MDCAs) on clinical services;
- (iv) coordinating the undertaking of health surveys and monitoring health trends in clinical services;
- (v) initiating the development, implementation and review of projects and programmes for clinical services;
- (vi) collaborating and establishing linkages with relevant stakeholders for clinical services;
- (vii) establishing and coordinating of multidisciplinary teams to provide specialized services;
- (viii) collaborating with the relevant regulatory authorities to ensure continuing professional development in clinical and diagnostic care;
- (ix) coordinating the provision of general clinical services for staff clinic services;
- (x) providing guidance in the determination of clinical services related data variables;
- (xi) coordinating the dissemination of national clinical services data, reports and other knowledge information in collaboration with the relevant stakeholders;
- (xii) coordinating the undertaking of health research and innovation and maintain a repository for clinical services in collaboration with the relevant stakeholders;
- (xiii) providing lead in identification of clinical services resource gaps;
- (xiv) mobilization of resources for clinical services projects and programmes;
- (xv) initiating and overseeing the implementation of health-related infrastructure, health products and technologies for clinical services;
- (xvi) coordinating designing and development of regional centers of excellence for specialized clinical services;
- (xvii) spearheading Business Process Re-engineering in clinical services;
- (xviii) developing budgets and costing for the division of pathology and forensic services; and
- (xix) spearheading client satisfaction surveys on clinical services offered

**SENIOR DEPUTY DIRECTOR HEALTH MANAGEMENT- CURATIVE SERVICES
(NATIONAL HEALTH REFERRAL AND EMERGENCY SERVICES) – ONE (1) POST
V/NO.170/2024**

Basic Salary Scale:	Ksh 143,640 - Ksh 262,420 p.m.	(CSG 5)
House Allowance:	Ksh 49,206 - Ksh 60,000 p.m.	
Commuter Allowance:	Ksh 20,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have: -

- (i) served for a minimum period of three (3) years at the grade of Deputy Director-Medical Services, CSG '6' or in a comparable and relevant position in the wider Public Service;
- (ii) a Bachelors Degree in any of the following fields: Medicine and Surgery, Dental Surgery, Clinical Medicine/Higher National Diploma in Clinical Medicine, Nursing, or any other equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the Following: Medicine, Anaesthesia, Cardiothoracic Surgery, General Surgery, Internal Medicine, Emergency Medicine, Neurosurgery, Occupational Medicine, Orthopaedic Surgery, Sports Medicine, Plastic and Reconstructive Surgery, Oral and Maxillofacial Surgery, Clinical Medicine, Nursing, Clinical Medicine (Accident and Emergency Medicine), Public Health, Epidemiology, Health Systems Management, Global Health or any other equivalent qualification from a university recognized in Kenya.
- (iv) been registered and licensed by a recognized regulatory body as applicable;
- (v) membership to a relevant professional body where applicable; and
- (vi) demonstrated managerial, administrative and professional competencies in work performance and results

Duties and Responsibilities

Duties and responsibilities at this level will include: -

- (i) coordinating the development, implementation and review of policies, strategies, legislations, guidelines, frameworks, norms, tools, regulations, plans and standards on referral services, including patients and specimens, national referral facilities and centers of excellence and health tourism;
- (ii) spearheading capacity development and technical assistance initiatives for Ministries, Departments, Counties and other Government Agencies (MDCAs) on referral services, emergency services and health tourism;
- (iii) facilitating provision of technical support to ministries, departments, counties and other government agencies (MDCAs) on referral services, emergency services and health tourism;
- (iv) coordinating the development, implementation and review the Health Tourism Framework;

- (v) coordinating designing and development of regional centers of excellence for specialized services to improve care and promote medical tourism;
- (vi) collaborating and establishing linkages with relevant stakeholders in response to national and county health emergencies and disasters;
- (vii) collaborating with training institutions to develop and implement curricula in emergency medical care;
- (viii) coordinating the undertaking of health surveys and monitoring health trends for national health referral and emergency services;
- (ix) initiating the development, implementation and review of projects and programmes for national health referral and emergency services;
- (x) spearheading Business Process Re-engineering for national health referral and emergency services;
- (xi) providing guidance in the determination of national health referral and emergency services data variables;
- (xii) coordinating dissemination of national health-related data, reports and other knowledge information for national health referral and emergency services;
- (xiii) coordinating the undertaking of health research and innovation and maintain a repository for national health referral and emergency services in collaboration with the relevant directorate;
- (xiv) providing lead in identification of health resource gaps in national health referral and emergency services;
- (xv) mobilization of resources for national health referral and emergency services;
- (xvi) initiating and overseeing the implementation of projects and programmes for health-related infrastructure, health products and technologies for national health referral and emergency services; and
- (xvii) collaborating with the relevant directorate to set criteria for the classification of health facilities categorization for curative services.

SENIOR DEPUTY DIRECTOR, HEALTH MANAGEMENT - CURATIVE SERVICES (PATHOLOGY AND FORENSIC SERVICES) - ONE (1) POST V/NO.171/2024

Basic Salary Scale:	Ksh 143,640 - Ksh 262,420 p.m. (CSG 5)
House Allowance:	Ksh 49,206 - Ksh 60,000 p.m.
Commuter Allowance:	Ksh 20,000 p.m.
Leave Allowance:	As provided in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the Government
Terms of Service:	Permanent and Pensionable

For appointment to this grade, a candidate must have: -

- (i) served for a minimum period of three (3) years at the grade of Deputy Director-Medical Services, CSG '6' or in a comparable and relevant position in the wider Public Service;
- (ii) a Bachelors Degree in Medicine and Surgery or any other equivalent qualification from a university recognized in Kenya;

- (i) a Masters Degree in any of the following disciplines: Pathology, Forensic Medicine or any other equivalent qualification from a university recognized in Kenya.
- (ii) registration and licensing by a recognized regulatory body as applicable; and
- (iii) demonstrated managerial, administrative and professional competencies in work performance and results.

Duties and Responsibilities

Duties and responsibilities at this level will include: -

- (i) coordinating development, implementation and review of policies, strategies, legislations, guidelines, frameworks, norms, tools, regulations, plans and standards on pathology and forensic services;
- (ii) spearheading capacity building for ministries, departments, counties and other government agencies (MDCAs) on pathology and forensic services;
- (iii) overseeing provision of technical support to ministries, departments, counties and other government agencies (MDCAs) on pathology and forensic services;
- (iv) coordinating the undertaking of health surveys and monitor health trends for pathology and forensic services;
- (v) initiating and coordinating the implementation and monitoring and evaluating projects and programmes for pathology and forensic services;
- (vi) collaborating and establishing linkages with relevant stakeholders for pathology and forensic services;
- (vii) providing guidance in the determination of pathology and forensic services related data variables;
- (viii) coordinating the dissemination of national pathology and forensic services related data, reports and other knowledge information in collaboration with the relevant stakeholders.
- (ix) coordinating the undertaking of health research and innovation and maintain a repository for pathology and forensic services in collaboration with the relevant directorate;
- (x) providing guidance in the identification of health resource gaps and priorities and mobilization of resources for pathology and forensic services;
- (xi) initiating and overseeing the implementation of projects and programmes for health-related infrastructure, health products and technologies for pathology and forensic services;
- (xii) facilitating the provision of forensic services during mass casualty disasters, including response to crime scenes in collaboration with relevant agencies and directorates;
- (xiii) liaising with the relevant stakeholders to design and develop regional centers of excellence for specialized pathology and forensic services;
- (xiv) spearheading Business Process Re-engineering in pathology and forensic services; and
- (xv) reviewing reports on client satisfaction surveys on services offered for pathology and forensic services.

SENIOR DEPUTY DIRECTOR HEALTH MANAGEMENT- CURATIVE SERVICES (ORAL HEALTH, EYE HEALTH AND HEARING CARE) - ONE (1) POST V/NO.172/2024

Basic Salary Scale:	Ksh 143,640 - Ksh 262,420 p.m. (CSG 5)
House Allowance:	Ksh 49,206 - Ksh 60,000 p.m.
Commuter Allowance:	Ksh 20,000 p.m.
Leave Allowance:	As provided in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the Government
Terms of Service:	Permanent and Pensionable

For appointment to this grade, a candidate must have: -

- (i) served for a minimum period of three (3) years at the grade of Deputy Director-Medical Services CSG '6' or in a comparable and relevant position in the wider Public Service;
- (ii) a Bachelors degree in any of the Following: Medicine and Surgery, Dental Surgery, Oral health, Dental Technology or any other equivalent qualification from a university recognized in Kenya;
- (iii) a Masters degree in any of the following disciplines: Medicine, Ear, Nose and Throat, Otorhinolaryngology, Ophthalmology, Pediatrics Dentistry, Periodontology, Oral and Maxillofacial Surgery, Prosthodontics, Oral Medicine and Oral Pathology, Dental Anaesthesia, Restorative Dentistry, Orthodontics, Public Health, Epidemiology, Health Systems Management, Global Health or any other equivalent qualification from a university recognized in Kenya
- (iv) registration and licensing by a recognized regulatory body as applicable;
- (v) Membership to a relevant professional body where applicable; and
- (vi) demonstrated managerial, administrative and professional competencies in work performance and results.

Duties and Responsibilities

Duties and responsibilities at this level will include: -

- (i) coordinating development, implementation and review of policies, strategies, legislations, guidelines, frameworks, norms & standards, tools, regulations, and plans for oral health, eye health and hearing care in the country;
- (ii) spearheading capacity development and technical assistance initiatives for Ministries, Departments, Counties and other Government Agencies (MDCAs) on oral health, eye health and hearing care;
- (iii) facilitating provision of technical support to ministries, departments, counties and other government agencies on oral health, eye health and hearing care;
- (iv) coordinating the undertaking of health surveys and monitoring oral health, eye health and hearing care trends;
- (v) Initiating the development, implementation and review of projects and programmes in oral health, eye health and hearing care;
- (vi) collaborating and establishing linkages with relevant stakeholders of oral health, eye health and hearing care;

- (vii) providing guidance in the determination of oral health, eye health and hearing care data variables;
- (viii) coordinating the dissemination of national oral health, eye health and hearing care data, reports and other knowledge information;
- (ix) coordinating the undertaking of health research and innovation on oral health, eye health and hearing care;
- (x) providing lead in identification of health resource gaps in oral health, eye health and hearing care;
- (xi) mobilization of resources for oral health, eye and hearing care;
- (xii) initiating and overseeing implementation of projects and programmes for oral health, eye health and hearing care related infrastructure and health products and technologies with relevant stakeholders;
- (xiii) establishing and improving care process management to ensure standardization of curative interventions and continuous quality improvement in oral health, eye health and hearing care service delivery;
- (xiv) coordinating designing and development of regional centers of excellence for specialized oral health, eye and hearing care;
- (xv) collaborating with academic and training institutions to ensure alignment of curricula with national policies and guidelines;
- (xvi) spearheading client satisfaction surveys on services offered in oral health, eye and hearing care; and
- (xvii) spearheading business process re-engineering in oral health, eye and hearing care.

SENIOR DEPUTY DIRECTOR, HEALTH MANAGEMENT SERVICES-CURATIVE SERVICES- (HEALTHY AGEING, PALLIATIVE CARE AND OLDER PERSONS HEALTH) – ONE (1) POST V/NO.173/2024

Basic Salary Scale:	Ksh 143,640 - Ksh 262,420 p.m. (CSG 5)
House Allowance:	Ksh 49,206 - Ksh 60,000 p.m.
Commuter Allowance:	Ksh 20,000 p.m.
Leave Allowance:	As provided in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the Government
Terms of Service:	Permanent and Pensionable

For appointment to this grade, a candidate must have: -

- (i) served for a minimum period of three (3) years at the grade of Deputy Director- Medical Services CSG '6' or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the Following: Medicine and Surgery, Clinical Medicine/Higher National Diploma in Clinical Medicine, Nursing, or any other equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following disciplines: Geriatrics, Internal Medicine, Palliative Medicine, Clinical Medicine (Family Medicine), Nursing (Geriatrics), Public Health, Epidemiology, Health Systems Management, Global Health or any

- other equivalent qualification from a university recognized in Kenya.
- (iv) registration and licensing by a recognized regulatory body as applicable;
 - (v) membership to a relevant professional body where applicable; and
 - (vi) demonstrated managerial, administrative and professional competencies in work performance and results.

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) coordinating the development, implementation and review of policies, strategies, legislations, guidelines, frameworks, norms, tools, regulations, plans and standards on palliative, health ageing and older persons' care;
- (ii) spearheading capacity development and technical assistance initiatives for Ministries, Departments, Counties and other Government Agencies (MDCAs) on palliative, health ageing and older persons care;
- (iii) facilitating provision of technical support to ministries, departments, counties and other government agencies on palliative, health ageing and older persons care;
- (iv) coordinating the undertaking of health surveys and monitoring health trends for palliative, health ageing and older persons care;
- (v) initiating the development, implementation and review projects and programmes for palliative, health ageing and older persons care;
- (vi) collaborating and establishing linkages with relevant stakeholders for Palliative, Health ageing and Older persons care;
- (vii) providing guidance in the determination of Palliative, Health ageing and Older persons care data variables;
- (viii) coordinating the dissemination of national aged care data, reports and other knowledge information in collaboration with relevant stakeholders;
- (ix) coordinating the undertaking of health research and innovation and maintain a repository for aged care in collaboration with the relevant directorate;
- (x) providing lead in identification of health resource gaps palliative, health ageing and older persons care;
- (xi) mobilization of resources for palliative, health ageing and older persons care;
- (xii) initiating and overseeing implementation of projects and programmes for health-related infrastructure, health products and technologies for palliative, health ageing and older persons care;
- (xiii) coordinating designing and development of regional centers of excellence for palliative, health ageing and older persons care; and
- (xiv) spearheading Business Process Re-engineering in palliative, health ageing and older persons care.

SENIOR DEPUTY DIRECTOR, HEALTH MANAGEMENT SERVICES-CURATIVE SERVICES (NURSING SERVICES) - ONE (1) POST V/NO.174/2024

Basic Salary Scale:	Ksh 143,640 - Ksh 262,420 p.m. (CSG 5)
House Allowance:	Ksh 49,206 - Ksh 60,000 p.m.
Commuter Allowance:	Ksh 20,000 p.m.
Leave Allowance:	As provided in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the Government
Terms of Service:	Permanent and Pensionable

For appointment to this grade, a candidate must have: -

- (i) served for a minimum period of three (3) years at the grade of Deputy Director- Medical Services CSG '6' or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following: Nursing, Midwifery or any other equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following disciplines: Nursing, Public Health, Health Systems Management, Epidemiology, Global Health or any other equivalent qualification from a university recognized in Kenya;
- (iv) registration and licensing by a recognized regulatory body as applicable;
- (v) membership to a relevant professional body where applicable; and
- (vi) demonstrated managerial, administrative and professional competencies in work performance and results.

Duties and Responsibilities

Duties and responsibilities at this level will include: -

- (i) coordinating the development, implementation and review of policies, strategies, legislations, guidelines, frameworks, norms, tools, regulations, plans and standards on nursing and midwifery;
- (ii) spearheading capacity development and technical assistance initiatives for Ministries, Departments, Counties and other Government Agencies (MDCAs) on nursing and midwifery;
- (iii) Facilitating provision of technical support to ministries, departments, counties and other government agencies on nursing and midwifery;
- (iv) coordinating the undertaking of health surveys and monitoring of health trends for nursing and midwifery;
- (v) initiating and coordinating the development, implementation and review of projects and programmes in nursing and midwifery;
- (vi) collaborating and establishing linkages with relevant stakeholders for nursing and midwifery;
- (vii) providing guidance in the determination of nursing and midwifery data variables;
- (viii) coordinating the dissemination of national health-related data, reports and other knowledge information for nursing and midwifery;
- (ix) coordinating the undertaking of health research and innovation and maintaining a repository for nursing and midwifery in collaboration with the relevant directorate;

- (x) collaborating with academic and training institutions to ensure alignment of curricula with national policies and guidelines;
- (xi) providing lead in identification of health resource gaps for nursing and midwifery;
- (xii) mobilization of resources for nursing and midwifery projects and programmes;
- (xiii) initiating and overseeing implementation of projects and programmes for health-related infrastructure, health products and technologies for nursing and midwifery;
- (xiv) coordinating quality of care assessment for nursing and midwifery services to ensure adherence to standards and scopes of practice in collaboration with the relevant stakeholders; and
- (xv) spearheading Business Process Re-engineering in nursing and midwifery.

SENIOR DEPUTY DIRECTOR, HEALTH MANAGEMENT - FAMILY HEALTH SERVICES (REPRODUCTIVE, MATERNAL, NEONATAL, CHILD & ADOLESCENT HEALTH) – RMNCAH - ONE (1) POST V/NO.175/2024

Basic Salary Scale:	Ksh 143,640 - Ksh 262,420 p.m. (CSG 5)
House Allowance:	Ksh 49,206 - Ksh 60,000 p.m.
Commuter Allowance:	Ksh 20,000 p.m.
Leave Allowance:	As provided in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the Government
Terms of Service:	Permanent and Pensionable

For appointment to this grade, a candidate must have: -

- (i) served for a minimum period of three (3) years at the grade of Deputy Director- Medical Services CSG '6' or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following: Medicine & Surgery, Pharmacy, Dentistry Clinical Medicine/Higher National Diploma in Clinical Medicine, Nursing, or equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following disciplines: Internal Medicine, Reproductive Health, Family Medicine, Public Health, Pediatrics', Epidemiology, Obstetrics & Gynecology or equivalent qualification from a university recognized in Kenya;
- (iv) Registration and licensing by a recognized regulatory body as applicable;
- (v) Membership to a relevant professional body where applicable; and
- (vi) demonstrated managerial, administrative and results

Duties and Responsibilities

Duties and responsibilities at this level will include: -

- (i) coordinating development, implementation, review, monitoring and dissemination of policies, strategies, legislations, guidelines, frameworks, norms, tools, regulations, plans and standards on RMNCAH.
- (ii) initiating the development, implementation and review of RMNCAH projects and programs;
- (iii) spearheading capacity building programs to Ministries, Departments, Counties and other Government Agencies (MDCAs) on RMNCA health related matters;

- (iv) facilitating technical support to Ministries, Departments, Counties and other Government Agencies (MDCAs) on RMNCAH related matters;
- (v) creating an enabling environment for provision of RMNCA health interventions by public, private and faith-based providers;
- (vi) collaborating and establishing linkages with relevant RMNCAH stakeholders;
- (vii) coordinating RMNCAH Interagency Coordinating Committees' (ICCs) and Technical Working Groups (TWGs)/ Committee of Experts;
- (viii) providing guidance in the determination of RMNCA related data variables;
- (ix) Coordinating the dissemination of national RMNCAH related data, reports and other knowledge information in collaboration with the relevant stakeholders.
- (x) facilitating customer satisfaction surveys on RMNCAH services;
- (xi) providing lead in identification of RMNCAH resource gaps;
- (xii) mobilizing resources for RMNCAH projects and programs;
- (xiii) collaborating with relevant stakeholders in undertaking RMNCAH health research and innovation;
- (xiv) spearheading Business Process Re-engineering in RMNCAH; and
- (xv) overseeing the implementation of RMNCAH health related infrastructure, health products and technologies.

SENIOR DEPUTY DIRECTOR, HEALTH MANAGEMENT - FAMILY HEALTH SERVICES (HIV/STI /VH PREVENTION AND CONTROL) - ONE (1) POST V/NO.176/2024

Basic Salary Scale:	Ksh 143,640 - Ksh 262,420 p.m. (CSG 5)
House Allowance:	Ksh 49,206 - Ksh 60,000 p.m.
Commuter Allowance:	Ksh 20,000 p.m.
Leave Allowance:	As provided in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the Government
Terms of Service:	Permanent and Pensionable

For appointment to this grade, a candidate must have: -

- (i) served for a minimum period of three (3) years at the grade of Deputy Director- Medical Services CSG '6' or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of following disciplines: Medicine & Surgery, Pharmacy, Dentistry, Clinical Medicine/Higher National Diploma in Clinical Medicine, Nursing, or equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following disciplines: Internal Medicine, Reproductive Health, Family Medicine, Public Health, Epidemiology, Obstetrics & gynecology, Global Health or equivalent qualification from a university recognized in Kenya;
- (iv) Registration and licensing by a recognized regulatory body as applicable;
- (v) Membership to a relevant professional body where applicable; and
- (vi) Demonstrated managerial, administrative and professional competencies in work performance and results.

Duties and Responsibilities

Duties and responsibilities at this level will include: -

- (i) coordinating development, implementation, review, monitoring and dissemination of policies, strategies, legislations, guidelines, frameworks, norms, tools, regulations, plans and standards on HIV/STI/VH prevention and control;
- (ii) initiating the development, implementation and review of HIV/STI/VH prevention and control projects and programs;
- (iii) coordinating the development, implementation and review of curricula and training materials on HIV/STI/VH prevention, testing, care and treatment;
- (iv) facilitating capacity development and technical assistance initiatives at National, County and Citizenry levels for HIV/STI and VH;
- (v) coordinating the dissemination and implementation of research findings on HIV/STI/VH;
- (vi) overseeing management of the HIV/STI/VH programs and projects in the health sector;
- (vii) coordinating the dissemination of health sector outcomes and reports on HIV/STI/VH to relevant stakeholders;
- (viii) providing lead in the development of standards for forecasting and quantification of planned procurement orders and distribution of HIV, STI and VH products and technologies;
- (ix) domesticating WHO guidelines on HIV/STI/VH;
- (x) collaborating with relevant stakeholders on research, knowledge management and transfer on HIV/STI/VH;
- (xi) spearheading customer satisfaction survey on HIV/STI/VH;
- (xii) mobilizing resources for HIV/STI/VH projects and programs; and
- (xiii) coordinating HIV/STI/VH stakeholders in health including oversight of National Technical Working Groups (TWGs)/ Committee of Experts in HIV STI and VH programming and accountability forums.

SENIOR DEPUTY DIRECTOR, HEALTH MANAGEMENT - FAMILY HEALTH SERVICES (CANCER AND NON-COMMUNICABLE DISEASES PREVENTION AND CONTROL MANAGEMENT) -ONE (1) POST V/NO.177/2024

Basic Salary Scale:	Ksh 143,640 - Ksh 262,420 p.m. (CSG 5)
House Allowance:	Ksh 49,206 - Ksh 60,000 p.m.
Commuter Allowance:	Ksh 20,000 p.m.
Leave Allowance:	As provided in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the Government
Terms of Service:	Permanent and Pensionable

For appointment to this grade, a candidate must have: -

- (i) served for a minimum period of three (3) years at the grade of Deputy Director-Medical Services CSG '6' or in a comparable and relevant position in the wider public service;

- (ii) a Bachelors Degree in any of the following disciplines: Medicine & Surgery, Pharmacy, Dentistry, Clinical Medicine/Higher National Diploma in Clinical Medicine, Nursing, Nutrition or equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following disciplines: Internal Medicine, Oncology, Diabetology, Endocrinologists, Family Medicine, Public Health, Epidemiology, Paediatric, Nutrition, Neurologist, pulmonology, Urology or equivalent qualification from a university recognized in Kenya;
- (iv) Registration and licensing by a recognized regulatory body as applicable;
- (v) Membership to a relevant professional body where applicable; and
- (vi) demonstrated managerial, administrative and professional competencies in work performance and results.

Duties and Responsibilities

Duties and responsibilities at this level will include -

- (i) coordinating the development, implementation, review, monitoring and dissemination of policies, strategies, legislations, guidelines, frameworks, norms, tools, regulations, plans and standards on Cancer & Non-Communicable Diseases;
- (ii) initiating the development, implementation and review of Cancer & Non-Communicable Diseases projects and programs;
- (iii) coordinating capacity building to Ministries, Departments, Counties and other Government Agencies (MDCAs) on Cancer & Non-Communicable Diseases related matters;
- (iv) facilitating provision of technical support to Ministries, Departments, Counties and other Government Agencies (MDCAs) on Cancer & Non-Communicable Diseases Related matters;
- (v) facilitating capacity development and technical assistance initiatives at Ministries, Departments, Counties and other Government Agencies (MDCAs) on Cancer & Non-Communicable Diseases Related matters;
- (vi) creating an enabling environment for provision of Cancer & Non-Communicable Diseases interventions by public, private and faith-based providers;
- (vii) liaising with the relevant stakeholders to establish linkages on Cancer & Non-Communicable Diseases stakeholders;
- (viii) coordinating NCDs Interagency Coordinating Committees' (NCD-ICCs) and Technical Working Groups (TWGs)/ Committee of Experts;
- (ix) collaborating with the relevant stakeholders on health surveys and monitoring trends in Cancer and Non-Communicable Diseases;
- (x) coordinating the dissemination of national C&NCD health related data, reports and other knowledge information in collaboration with the relevant stakeholders;
- (xi) spearheading customer satisfaction surveys on C&NCD services;
- (xii) mobilizing resources for C&NCD programs and projects;
- (xiii) collaborating with relevant stakeholders on C&NCDs research and innovation;
- (xiv) spearheading Business Process Re-engineering in the division of Cancer & Non-Communicable Diseases; and
- (xv) overseeing the implementation of Cancer & Non-Communicable Diseases related infrastructure, health products and technologies.

**SENIOR DEPUTY DIRECTOR, HEALTH MANAGEMENT - FAMILY HEALTH SERVICES
(NATIONAL VACCINATION SERVICES) - ONE (1) POST V/NO.178/2024**

Basic Salary Scale:	Ksh 143,640 - Ksh 262,420 p.m. (CSG 5)
House Allowance:	Ksh 49,206 - Ksh 60,000 p.m.
Commuter Allowance:	Ksh 20,000 p.m.
Leave Allowance:	As provided in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the Government
Terms of Service:	Permanent and Pensionable

For appointment to this grade, a candidate must have: -

- (i) served for a minimum period of three (3) years at the grade of Deputy Director- Medical Services CSG '6' or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following disciplines: Medicine & Surgery, Dentistry, Pharmacy, Clinical Medicine/Higher National Diploma in Clinical Medicine, Nursing, or equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following disciplines: Medicine, Vaccinology, Public Health, Epidemiology, or equivalent qualification from a university recognized in Kenya;
- (iv) registration and licensing by a recognized regulatory body as applicable;
- (v) membership to a relevant professional body where applicable; and
- (vi) demonstrated managerial, administrative and professional competencies in work performance and results.

Duties and Responsibilities

Duties and responsibilities at this level will include: -

- (i) coordinating the development, implementation, review, monitoring and dissemination of policies, strategies, legislations, guidelines, frameworks, norms, tools, regulations, plans and standards on Immunization Program;
- (ii) initiating the development, implementation and review of Immunization projects;
- (iii) coordinating capacity building to Ministries, Departments, Counties and other Government Agencies (MDCAs) on Immunization health related matters;
- (iv) facilitating provision of technical support to Ministries, Departments, Counties and other Government Agencies (MDCAs) on Immunization related matters;
- (v) creating an enabling environment for provision of Immunization interventions by public, private and faith-based providers;
- (vi) liaising with the relevant stakeholders to establish linkages on immunization programs stakeholders;
- (vii) coordinating NCDs Interagency Coordinating Committees' (NCD-ICCs) and Technical Working Groups (TWGs)/ Committee of Experts;
- (viii) providing guidance in the determination of national vaccine services related data variables;
- (ix) coordinating the dissemination of national immunization related data, reports and other knowledge information in collaboration with the relevant stakeholders;

- (x) mobilizing resources for vaccination and immunization services programs and projects;
- (xi) spearheading Business Process Re-engineering in the division of the Immunization Program;
- (xii) overseeing the implementation of Immunization related infrastructure, health products and technologies;
- (xiii) collaborating with relevant stakeholders on vaccination and immunization services research and innovation;
- (xiv) overseeing development and maintenance of efficient supply chain for vaccines and immunization; and
- (xv) Spearheading Development of a system to ensure management and maintenance of cold chain systems to ensure quality, safety and efficacy of vaccines and immunizations.

SENIOR DEPUTY DIRECTOR, HEALTH MANAGEMENT - FAMILY HEALTH SERVICES (MENTAL HEALTH) - ONE (1) POST V/NO.179/2024

Basic Salary Scale:	Ksh 143,640 - Ksh 262,420 p.m.	(CSG 5)
House Allowance:	Ksh 49,206 - Ksh 60,000 p.m.	
Commuter Allowance:	Ksh 20,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have: -

- (i) served for a minimum period of three (3) years at the grade of Deputy Director-Medical Services CSG '6' or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors' degree in any of the following disciplines: Medicine & Surgery, Clinical Medicine /Higher National Diploma in Clinical Medicine, Nursing or equivalent qualification from a university recognized in Kenya;
- (iii) a Masters in any of the following disciplines: Psychiatry, Clinical Psychology, Psychology or equivalent qualification from a recognized institution;
- (iv) Registration and licensing by a recognized regulatory body as applicable;
- (v) Membership to a relevant professional body where applicable; and
- (vi) Demonstrated managerial, administrative and professional competencies in work performance and results.

Duties and Responsibilities

Duties and responsibilities at this level will include: -

- (i) coordinating the development, implementation, review, monitoring and dissemination of policies, strategies, legislations, guidelines, frameworks, norms, tools, regulations, plans and standards on mental health;

- (ii) spearheading leadership and governance for mental health at National and County Governments;
- (iii) spearheading in Identifying and promoting the prioritization of strategies for promotion of mental health, prevention of mental health and substance use disorders;
- (iv) taking lead in Strengthening mental health systems including information systems and research;
- (v) facilitating technical assistance and capacity building in prevention and control of mental health to state and non-state actors in National and County Governments;
- (vi) spearheading the Integration on mental health services within the Kenya Essential Package for Health and national policies;
- (vii) taking lead in establishment, review, and oversee implementation of systems to mitigate mental health challenges, emerging trends, and burden of mental disorders;
- (viii) coordinate the Secretariat for the Kenya Board of Mental Health;
- (ix) providing leadership in Collaboration with the relevant directorate and other stakeholders in coordinating and undertaking health research and innovation and maintain repository; and
- (x) spearheading Business Process Re-engineering in the division of Mental Health.

**SENIOR DEPUTY DIRECTOR HEALTH MANAGEMENT-HEALTH FINANCING- ONE
(1) POST V/NO.180/2024**

Basic Salary Scale:	Ksh 143,640 - Ksh 262,420 p.m. (CSG 5)
House Allowance:	Ksh 49,206 - Ksh 60,000 p.m.
Commuter Allowance:	Ksh 20,000 p.m.
Leave Allowance:	As provided in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the Government
Terms of Service:	Permanent and Pensionable

For appointment to this grade, a candidate must have: -

- (i) served for a minimum period of three (3) years at the grade of Deputy Director-Medical Services CSG '6' or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following disciplines: Medicine, Pharmacy, Dentistry, Nursing, Clinical Medicine/ Higher National Diploma in Clinical Medicine, Health Economics, Health Financing, Actuarial Science, or equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following disciplines: Health System Management, Public Health, International Health Care Management, Global Health, Project Management, Biostatistics, Epidemiology, Health Economics, Health Financing, Actuarial Sciences or equivalent qualification from a University recognized in Kenya;
- (iv) Registration and licensing by a recognized regulatory body as applicable;
- (v) Membership to a relevant professional body where applicable; and
- (vi) Demonstrated managerial, administrative, and professional competencies in work

performance and results

Duties and responsibilities

Duties and responsibilities at this level will include: -

- (i) coordinating the development, implementation and reviewing policies, strategies, legislations, guidelines, frameworks, norms, tools, regulations, plans, and standards on health sector resource mobilization;
- (ii) mobilizing resources in health financing;
- (iii) facilitating capacity building and providing technical support to MDAs and county-level staff on health financing;
- (iv) providing lead in the preparation and presentation of reports on health financing;
- (v) coordinating the identification of health resource gaps and priorities in health financing;
- (vi) establishing linkages with the relevant stakeholders in health financing including the private sector;
- (vii) spearheading the determination of health financing and resource mobilization variables in the integrated digital healthcare system;
- (viii) establishing performance goals and measures to evaluate performance in finance and resource mobilization;
- (ix) coordinating Business Process Re-engineering in health financing and resource mobilization;
- (x) providing lead in health financing surveys and monitoring trends in health financing and resource mobilization;
- (xi) coordinating customer satisfaction surveys in health financing and resource mobilization; and
- (xii) spearheading the implementation of health financing projects and programs.

SENIOR DEPUTY DIRECTOR, HEALTH MANAGEMENT – DIGITAL HEALTH, INFORMATICS AND INNOVATIONS - ONE (1) POST V/NO.181/2024

Basic Salary Scale:	Ksh 143,640 - Ksh 262,420 p.m. (CSG 5)
House Allowance:	Ksh 49,206 - Ksh 60,000 p.m.
Commuter Allowance:	Ksh 20,000 p.m.
Leave Allowance:	As provided in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the Government
Terms of Service:	Permanent and Pensionable

For appointment to this grade, a candidate must have: -

- (i) served for a minimum period of three (3) years at the grade of Deputy Director-Medical Services CSG '6' or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following disciplines: Medicine, Pharmacy, Dentistry, Nursing, Clinical Medicine/ Higher National Diploma in clinical medicine, Health Economics, Health Financing, Actuarial Science, or equivalent qualification

- from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following disciplines: Health System Management, Public Health, International Health Care Management, Global Health, Project Management, Biostatistics, Epidemiology, Health Economics, Health Financing, Actuarial Sciences or equivalent qualification from a university recognized in Kenya;
- (iv) registration and licensing by a recognized regulatory body as applicable;
- (v) membership to a relevant professional body where applicable;
- (vi) demonstrated managerial, administrative, and professional competencies in work performance and results; and
- (vii) exhibited a thorough understanding of national goals, policies, and objectives and the ability to relate them to proper management of health financing services.

Duties and responsibilities

Duties and responsibilities at this level will include -

- (i) spearheading the development, review and implementation of legislation, regulations, policies, strategies, standards, guidelines of digital health, telehealth, health informatics and innovation;
- (ii) spearheading the deployment and maintenance of digital health solutions including electronic health records systems, telehealth, and m-health platforms;
- (iii) managing the reporting of timely, accurate, and complete routine health data into the Kenya Health Information System (KHIS) in collaboration with stakeholders;
- (iv) Collaborating with relevant stakeholder to support management and maintenance of the different data management systems;
- (v) coordinating the adoption of a secure comprehensive and integrated health information system;
- (vi) supporting the acquisition and deployment of digital health infrastructure including servers and databases;
- (vii) managing the digital health information systems that collect and store health information;
- (viii) spearheading the provision and maintenance of health information exchange, and related registries such as the unique identification of clients and health facilities;
- (ix) collaborating with relevant stakeholders in designing, implementing, and evaluating of impact assessments for digital health and communicating outcomes to inform planning and policy in collaboration with relevant stakeholders;
- (x) facilitating the establishment and monitor the management of telemedicine centers of excellence in collaboration with relevant stakeholders;
- (xi) promoting adoption of digital health across the country including electronic health records and mobile health records;
- (xii) promoting utilization of health data in the health system to improve health service delivery; and
- (xiii) Spearheading the training and sensitization of Ministries, Departments, Counties, and other government agencies on health analysis and use, including approving training curricula.

**SENIOR DEPUTY DIRECTOR, HEALTH MANAGEMENT - HEALTH POLICY,
RESEARCH & RELATIONS - ONE (1) POST V/NO.182/2024**

Basic Salary Scale:	Ksh 143,640 - Ksh 262,420 p.m. (CSG 5)
House Allowance:	Ksh 49,206 - Ksh 60,000 p.m.
Commuter Allowance:	Ksh 20,000 p.m.
Leave Allowance:	As provided in the Civil Service
Annual Leave:	30 working days
Medical Cover:	As provided by the Government
Terms of Service:	Permanent and Pensionable

For appointment to this grade a candidate must have: -

- (i) served for a minimum period of three (3) years at the grade of Deputy Director-Medical Services, CSG '6' or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following disciplines: Medicine and Surgery, Dentistry, Pharmacy, Health Records and Information Science, Epidemiology, Clinical Medicine/Higher National Diploma in clinical medicine, Nursing, Health Policy, Nutrition or equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following disciplines: Health Administration, Public Health, Health Informatics, Health Information Systems, Health Management, Global Health, Epidemiology, Health Policy, Statistics, Biostatistics, Health systems, Digital Health or equivalent qualification from a university recognized in Kenya
- (iv) Registration and licensing by a recognized regulatory body as applicable;
- (v) membership to a relevant professional body where applicable;
- (vi) demonstrated managerial, administrative and professional competencies in work performance and results; and
- (vii) exhibited a thorough understanding of national goals, policies, objectives and ability to relate them to proper management of family health services function.

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) overseeing the development and review of all health policies through standard processes;
- (ii) coordinating the development and review of policies related to optimizing intergovernmental relations on health;
- (iii) coordinating the identification of the national health research priorities and collaboration with key stakeholders including state and non-state, academic and research institutions for implementation;
- (iv) coordinating the maintenance, review and updating of the Kenya Health and Research Observatory as the national health repository for all health research;
- (v) facilitating activities that require implementation between national and county governments;
- (vi) coordinating the development and maintenance of the Health Policy Information Management System;

- (vii) providing leadership in timely translation of findings from research and health data analyses to enhance evidence-informed decision making;
- (viii) establishing linkages with relevant stakeholder in the health sector;
- (ix) coordinating partners and stakeholders in management of the Policy and Research for Health Technical Working Group (TWG) and stakeholder fora;
- (x) spearheading bi-lateral and multi-lateral agreements in the health sector;
- (xi) coordinating review and adoption of relevant MoUs on health services;
- (xii) spearheading capacity building in Ministries, Departments, Counties, and other government agencies on health policy and research;
- (xiii) coordinating resource mobilization; and
- (xiv) ensuring prudent utilization of resources

SENIOR DEPUTY DIRECTOR, HEALTH MANAGEMENT – HEALTH PRODUCTS AND TECHNOLOGIES (TRADITIONAL AND ALTERNATIVE MEDICINE) - ONE (1) POST V/NO.183/2024

Basic Salary Scale:	Ksh 143,640 - Ksh 262,420 p.m. (CSG 5)
House Allowance:	Ksh 49,206 - Ksh 60,000 p.m.
Commuter Allowance:	Ksh 20,000 p.m.
Leave Allowance:	As provided in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the Government
Terms of Service:	Permanent and Pensionable

For appointment to this grade, a candidate must have: -

- (i) served for a minimum period of three (3) years at the grade of Deputy Director-Medical Services, CSG ‘6’ or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the Following: Pharmacy, Medicine, Clinical Medicine/ Higher Diploma in Clinical Medicine or equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following disciplines: Health Policy, Pharmacognosy and Complementary Medicine, Traditional and Alternative Medicine, Toxicology, Clinical Pharmacy, Pharmacovigilance and Pharmacoepidemiology, Regulatory Affairs, Pharmaceutics, Pharmacology and Therapeutics, Pharmaceutical Analysis, Tropical & Infectious Diseases, Medicinal & Pharmaceutical Chemistry, Industrial Pharmacy, Health Systems Management, Pharmaceutical Care, Health Informatics, Health Economics, Epidemiology, Medical Statistics, Drug Design & Development, Radiopharmacy, Public Health, Microbiology, or equivalent qualification from a university recognized in Kenya;
- (iv) registration and licensing by a recognized regulatory body as applicable;
- (v) membership to a relevant professional body where applicable;
- (vi) demonstrated managerial, administrative and professional competencies in work performance and results; and
- (vii) exhibited a thorough understanding of national goals, policies, objectives and ability

to relate them to proper management of HPT services function.

Duties and Responsibilities

Duties and responsibilities at this level will include: -

- (i) developing, reviewing and disseminating national policies, strategies, standards, guidelines, frameworks and regulations for traditional, alternative and complementary medical products, devices and practice;
- (ii) providing technical assistance to MDAs and stakeholders on traditional alternative and complementary medicine;
- (iii) building capacity on traditional and alternative medicine to relevant stakeholders;
- (iv) developing and implementing a framework to govern and monitor traditional and alternative medicine safety;
- (v) coordinating the development and use of a health sector integrated traditional and alternative medicine capacity;
- (vi) collaborating with MDACs to promote research, development and documentation of evidence based traditional and alternative medicines and therapies;
- (vii) coordinating the development, review and dissemination of consumer education material on traditional and alternatives medicine products;
- (viii) spearheading business process re-engineering; and
- (ix) coordinating client satisfaction survey on TAM services.

SENIOR DEPUTY DIRECTOR, HEALTH MANAGEMENT – HEALTH PRODUCTS & TECHNOLOGIES (QUALITY ASSURANCE AND MARKET SHAPING) - ONE (1) POST V/NO.184/2024

Basic Salary Scale:	Ksh 143,640 - Ksh 262,420 p.m. (CSG 5)
House Allowance:	Ksh 49,206 - Ksh 60,000 p.m.
Commuter Allowance:	Ksh 20,000 p.m.
Leave Allowance:	As provided in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the Government
Terms of Service:	Permanent and Pensionable

For appointment to this grade, a candidate must have: -

- (i) served for a minimum period of three (3) years at the grade of Deputy Director-Medical Services, CSG '6' or in comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in Pharmacy, or equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following disciplines: Health Policy, Pharmacognosy and Complementary Medicine, Traditional and Alternative Medicine, Toxicology, Clinical Pharmacy, Pharmacovigilance and Pharmacoepidemiology, Medicines Supplies Management, Regulatory Affairs, Pharmaceuticals, Pharmacology and Therapeutics, Pharmaceutical Analysis, Tropical & Infectious Diseases, Medicinal &

- Pharmaceutical Chemistry, Industrial Pharmacy, Health Systems Management, Pharmaceutical Care, Health Informatics, Health Economics, Epidemiology, Medical Statistics, Drug Design & Development, Radiopharmacy, Public Health, Microbiology, or equivalent qualification from a university recognized in Kenya;
- (iv) registration and licensing by a recognized regulatory body as applicable;
 - (v) membership to a relevant professional body where applicable;
 - (vi) demonstrated managerial, administrative and professional competencies in work performance and results; and
 - (vii) exhibited a thorough understanding of national goals, policies, objectives and ability to relate them to proper management of HPT services function.

Duties and Responsibilities

Duties and responsibilities at this level will include: -

- (i) coordinating development review and implementation of policies, strategies, legislations, guidelines, frameworks, standards for HPT quality assurance and market shaping;
- (ii) conducting regular and scheduled HPT quality and safety audits;
- (iii) collaborating and liaising with other bodies responsible for HPT quality and safety in enforcing compliance with international standards and best practices;
- (iv) coordinating HPT local production initiatives with relevant MDACs for all HPT Manufactures in Kenya;
- (v) developing a targeted plan for technology transfer and investment for local production of HPT;
- (vi) promoting and monitoring the implementation of the preferential procurement initiatives for locally manufactured HPT,
- (vii) integrating HPT in trade policy decisions to enhance local manufacturing of HPT
- (viii) fostering research and development activities to enhance Local manufacturing of HPT;
- (ix) spearheading the implementation pf Trade Related Intellectual Property Rights (TRIPS) agreement in the local HPT manufacturing agenda;
- (x) providing leadership and developing a platform for knowledge exchange and networking for HPT production;
- (xi) coordinating regular monitoring of pricing and affordability of essential health products and technologies in the country;
- (xii) spearheading business process re-engineering for market shaping; and
- (xiii) coordinating client satisfaction survey of locally manufactured HPT.

SENIOR DEPUTY DIRECTOR, HEALTH MANAGEMENT – HEALTH PRODUCTS AND TECHNOLOGIES (MANAGEMENT AND THERAPEUTICS) - ONE (1) POST V/NO.185/2024

Basic Salary Scale:	Ksh 143,640 - Ksh 262,420 p.m. (CSG 5)
House Allowance:	Ksh 49,206 - Ksh 60,000 p.m.
Commuter Allowance:	Ksh 20,000 p.m.
Leave Allowance:	As provided in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the Government
Terms of Service:	Permanent and Pensionable

For appointment to this grade, a candidate must have: -

- (i) served for a minimum period of three (3) years at the grade of Deputy Director-Medical Services, CSG '6' or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in Pharmacy or equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following disciplines: Health Policy, Pharmacognosy and Complementary Medicine, Traditional and Alternative Medicine, Toxicology, Clinical Pharmacy, Pharmacovigilance and Pharmacoepidemiology, Medicines Supplies Management, Regulatory Affairs, Pharmaceutics, Pharmacology and Therapeutics, Pharmaceutical Analysis, Tropical & Infectious Diseases, Medicinal & Pharmaceutical Chemistry, Industrial Pharmacy, Health Systems Management, Pharmaceutical Care, Health Informatics, Health Economics, Epidemiology, Medical Statistics, Drug Design & Development, Radiopharmacy, Public Health, Microbiology, or equivalent qualification from a university recognized in Kenya;
- (iv) registration and licensing by a recognized regulatory body as applicable;
- (v) membership to a relevant professional body where applicable;
- (vi) demonstrated managerial, administrative and professional competencies in work performance and results; and
- (vii) exhibited a thorough understanding of national goals, policies, objectives and ability to relate them to proper management of HPT services function.

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) coordinating development, implementation, review, of policies, strategies, legislations and guidelines for HPT therapeutics and management;
- (ii) monitoring and dissemination of policies, strategies, legislations and guidelines for HPT therapeutics and management
- (iii) facilitating technical support to MDACs on HPT management and therapeutics
- (iv) spearheading capacity building programs to MDACs on HPT management and therapeutics including medication therapy management;
- (v) coordinating operational responsibilities to ensure routine national commodity security logistics;

- (vi) coordinating and dissemination of National HPT related data, reports and other knowledge information in collaboration with the relevant stakeholders;
- (vii) fostering efficiency in the health supply chain and facilitate HPT investment accountability to stakeholders;
- (viii) conducting scheduled forecasting and quantification of national HPT requirements;
- (ix) coordinating and supporting procurement planning, technical evaluations, and development of technical specifications for HPT;
- (x) Providing leadership in identification of HPT supply chain resource gaps;
- (xi) collaborating with relevant stakeholders in undertaking HPT management research and innovation;
- (xii) coordinating the health products and technologies routine Inter-agencies coordinating committees (ICCs) and relevant HPT TWGs Committee of experts;
- (xiii) developing robust health sector integrated HPT management information system;
- (xiv) mobilizing resources for HPT management projects and programs;
- (xv) co-ordinating establishment and management of a National Medicines Information Centre;
- (xvi) spearheading Business Process Re-engineering in the HPT Management and therapeutics; and
- (xvii) facilitating customer satisfaction survey on HPT therapeutics and management services.

SENIOR DEPUTY DIRECTOR, HEALTH MANAGEMENT (INFRASTRUCTURE, EQUIPMENT AND PROJECTS MANAGEMENT) - ONE (1) POST V/NO.186/2024

Basic Salary Scale:	Ksh 143,640 - Ksh 262,420 p.m. (CSG 5)
House Allowance:	Ksh 49,206 - Ksh 60,000 p.m.
Commuter Allowance:	Ksh 20,000 p.m.
Leave Allowance:	As provided in the Civil Service
Annual Leave:	30 working days
Medical Cover:	As provided by the Government
Terms of Service:	Permanent and Pensionable

For appointment to this grade, a candidate must have: -

- (i) served for a minimum period of three (3) years at the grade of Deputy Director-Medical Services, CSG '6' or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following disciplines: Medicine, Pharmacy, Dentistry, Nursing, Medical Engineering, Clinical Medicine/Higher National Diploma in clinical medicine, Health Economics, Health Financing, Actuarial Science, or equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following disciplines: Health System Management, Public Health, International Health Care Management, Global Health, Project Management, Biostatistics, Epidemiology, Health Economics, Medical Engineering Health Financing, Actuarial Sciences or equivalent qualification from a university recognized in Kenya;

- (iv) been registered and licensed by a recognized regulatory body as applicable;
- (v) a Membership to a relevant professional body where applicable; and
- (vi) demonstrated managerial, administrative, and professional competencies in work performance and results.

Duties and responsibilities

Duties and responsibilities at this level will include -

- (i) coordinating the development, implementation and review of policies, strategies, legislations, guidelines, frameworks, norms, tools, regulations, plans, and standards on infrastructure, projects and grants management;
- (ii) mobilizing resources for infrastructure, projects, and grants management;
- (iii) facilitating capacity building and providing technical support to MDAs and county-level staff on infrastructure, projects and grants management;
- (iv) coordinating the preparation and presentation of reports and other information related to infrastructure, projects, and grants management;
- (v) coordinating the identification of health resource gaps and priorities in infrastructure, projects, and grants management;
- (vi) establishing linkages with relevant stakeholders in infrastructure, projects, and grants management;
- (vii) spearheading the determination of infrastructure, projects, and grants management variables in the integrated digital healthcare system;
- (viii) establishing performance goals and measures to evaluate performance in infrastructure, projects, and grants management;
- (ix) spearheading Business Process Re-engineering in infrastructure, projects, and grants management;
- (x) providing lead in health financing surveys and monitoring trends in infrastructure, projects, and grants management;
- (xi) facilitating customer satisfaction surveys in infrastructure, projects, and grants management; and
- (xii) coordinating the implementation of projects and programs in infrastructure, projects, and grants management

MEDICAL SPECIALIST (PSYCHIATRY) - MATHARI TEACHING AND REFERRAL HOSPITAL- TEN (10) POSTS –V/NO.187 /2024

Basic Salary Scale:	Ksh.90, 200-Ksh 124,630 p.m.	(CSG 7)
House Allowance:	Ksh 18,066-KSH 45,000 p.m.	
Commuter Allowance:	Ksh 12,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable.	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years at the grade of Senior Medical Officer, CSG '8' or in a comparable and relevant position in the wider public service or private sector;
- (ii) a Bachelors Degree in Medicine and Surgery (MChB) or its equivalent qualification from a recognized university in Kenya;
- (iii) a Masters Degree in Psychiatry or its equivalent qualification from a university recognized in Kenya;
- (iv) registration and licencing by a recognized regulatory body as applicable;
- (v) membership to a relevant professional body where applicable; and
- (vi) demonstrated managerial, administrative and professional competencies in work performance and results

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) providing specialized health services to patients;
- (ii) performing medical procedures;
- (iii) undertaking "On-Call" duties;
- (iv) conducting operational and clinical research;
- (v) conducting health promotion;
- (vi) assisting in training and mentorship of junior staff and students;
- (vii) running speciality outpatient clinics;
- (viii) conducting ward rounds;
- (ix) undertaking medical legal assessment and writing reports;
- (x) providing expert evidence in court;
- (xi) referring patients to other specialists or hospital; and
- (xii) offering liaison medical services.

VACANCY IN THE MINISTRY OF INTERIOR AND NATIONAL ADMINISTRATION

STATE DEPARTMENT FOR INTERNAL SECURITY AND NATIONAL ADMINISTRATION

DEPUTY COUNTY COMMISSIONER II/UNDER SECRETARY - ONE HUNDRED AND SEVENTY SEVEN (177) POSTS – V/NO 188 /2024

Basic Salary Scale:	Kshs.90, 200 – Kshs.124, 630 p.m.	(CSG 7)
House Allowance:	Kshs.18, 066 - 45,000 p.m. (Depending on duty station)	
Commuter Allowance:	Kshs.12, 000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have: -

- (i) served for a minimum period of (3) years in the grade of Senior Assistant County Commissioner/Senior Assistant Secretary CSG '8' or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any social science or equivalent qualifications from a university recognized in Kenya;
- (iii) a Certificate in Administrative Officer's Induction course lasting not less than four (4) weeks;
- (iv) passed Administrative Officers Examinations;
- (v) a Certificate in Administrative Officer's Paramilitary course lasting not less than three (3) months in a recognized institution;
- (vi) a Diploma in Public Administration (DPA) OR Advanced Public Administration (APA); and
- (vii) shown merit and ability as reflected in work performance and results.

Duties and Responsibilities

Duties and responsibilities at this level will include:-

In Field Administration

- (i) coordination of National Government functions which include; promote cohesion, integration and patriotism to enhance peace and National unity;
- (ii) handling complex administrative, social-economic and political issues;
- (iii) managing and coordinating Government functions and activities;
- (iv) coordinating activities and mobilization of resources for development;
- (v) coordinating Disaster management and emergency response activities;
- (vi) coordinating management of security;
- (vii) co-ordinating implementation of decisions of the security and intelligence committees;
- (viii) handling public complaints; interpreting and disseminating Government policies;

- (ix) facilitating citizen participation in the development and implementation of Government policies, programmes and projects;
- (x) coordinating and ensuring enforcement of lawful administrative actions/decisions;
- (xi) co-ordinating national and state functions; managing and maintaining administrative boundaries, security roads, airstrips and vital installations;
- (xii) responding to matters to Parliamentary business;
- (xiii) coordinating campaigns against drugs, alcohol and substance abuse;
- (xiv) providing agency services for other Government institutions;
- (xv) conducting civil marriages; and
- (xvi) promoting peace building and conflict resolution.

In the Ministry Headquarters/Department

An officer at this level will handle diversified and complex administrative duties in a Ministry which include:-

- (i) heading special units;
- (ii) ensuring smooth flow of work;
- (iii) coordinating and monitoring and implementation of decisions of various committees;
- (iv) drafting concept papers on policy issues; managing ministerial resources and assets;
- (v) promoting integrity and ethical conduct within the Ministry;
- (vi) preparing speeches and briefs;
- (vii) developing departmental reports and annual work plans; and
- (viii) monitoring implementation of programmes and projects.

VACANCIES IN THE MINISTRY OF DEFENCE

PHARMACIST: SIX (6) POSTS –V/NO .189/2024

Basic Salary Scale:	Ksh.50, 610 -Ksh.90, 200 p.m.	(CSG 8)
House Allowance:	Ksh 16,184-KSH 35,000 p.m.	
Commuter Allowance:	Ksh 8,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable.	

For appointment to this grade, a candidate must have:-

- (i) a Bachelor of Pharmacy Degree (B Pharm) from a university recognized in Kenya;
- (ii) successfully completed one (1) year Internship from a recognized institution; and
- (iii) a registration Certificate by the Pharmacy and Poisons Board

Duties and responsibilities

Duties and responsibilities at this level will include:-

- (i) screening prescriptions for legal validity, drug contraindications, drug interactions, appropriateness of dose, frequency and duration of dosing and patient convenience;
- (ii) preparing and dispensing medicines according to Good Dispensing Practices and;
- (iii) counseling patients on use of medicines;
- (iv) making extemporaneous preparations;
- (v) participating in ward rounds;
- (vi) identifying medicinal gaps and challenges;
- (vii) maintaining a daily log book for recording all activities undertaken;
- (viii) recommending Over the Counter (OTC) medicines to patients/clients with simple medical conditions and making necessary referrals; and
- (ix) making entries into the relevant inventory management records and registers.

REGISTERED NURSE III-ONE HUNDRED (100) POSTS –V/NO.190/2024

Basic Salary Scale:	Ksh.26, 900 -Ksh.35, 380 p.m.	(CSG 12)
House Allowance:	Ksh 3,850-KSH 6,750 p.m.	
Commuter Allowance:	Ksh 4,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable.	

For appointment to this grade, a candidate must have:-

- (i) a Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution;
- (ii) registration certificate issued by the Nursing Council of Kenya; and
- (iii) a valid practicing license from Nursing Council of Kenya.

Duties and responsibilities

This is the entry and training grade for this cadre. Duties and responsibilities at this level will include: -

- (i) assessing, planning, implementing nursing interventions and evaluating patient's outcomes;
- (ii) providing appropriate healthcare service including Integrated Management of Childhood illness (IMCI), immunization, PMTCT, ante -natal care and delivery;
- (iii) providing health education and counseling to patients/clients and community on identified health needs;
- (iv) referring patients and clients appropriately;
- (v) facilitating patients' admission and initiating discharge plans;
- (vi) maintaining records on patients/clients health condition and care;
- (vii) ensuring a tidy and safe clinical environment; and collecting and compiling data.

VACANCIES IN THE MINISTRY OF CO-OPERATIVES AND MICRO, SMALL AND MEDIUM ENTERPRISES (MSME) DEVELOPMENT

STATE DEPARTMENT FOR CO-OPERATIVES

SENIOR DEPUTY COMMISSIONER FOR CO-OPERATIVE DEVELOPMENT-THREE (3) POSTS –V/NO.191/2024

Basic Salary Scale:	Ksh.143, 640-Ksh 262,420 p.m.	(CSG 5)
House Allowance:	Ksh 49,206-KSH 60,000 p.m.	
Commuter Allowance:	Ksh 20,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years at the grade of Deputy Commissioner for Co-operative Development, CSG 6 or comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following disciplines:- Co-operative Business, Co-operative Management, Co-operative and Community Development, Commerce, Business Administration, Law, Economics, Statistics, Mathematics, Marketing, Entrepreneurship, Finance, Agri-Business or its equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following disciplines:- Co-operative Business, Co-operative Management, Co-operative and Community Development, Commerce, Business Administration, Law, Economics, Statistics, Mathematics, Marketing, Entrepreneurship, Finance, Agri-Business or its equivalent qualification from a university recognized in Kenya;
- (iv) be a member of a relevant professional body (where applicable); and
- (v) demonstrated managerial, administrative and professional competence and a thorough understanding of national values, goals, policies, objectives and ability to relate them to the management of the co-operative sector.

Duties and Responsibilities

The Senior Deputy Commissioner for Co-operative Development will head a Directorate and will be responsible to the Commissioner for Co-operative Development on technical matters. Duties and responsibilities will include:-

- (i) approving applications for registration of co-operatives;
- (ii) coordinating development and implementation of co-operative policies, legislations, guidelines, and standards;
- (iii) coordinating co-operative development research;
- (iv) coordinating capacity building on co-operative development;
- (v) providing parliamentary liaison on co-operative matters;

- (vi) coordinating mediation of disputes in co-operatives;
- (vii) coordinating co-operatives liquidations;
- (viii) coordinating the administration of co-operative development fund;
- (ix) promoting co-operatives value addition and processing;
- (x) overseeing co-operative risk assessment and statutory management.
- (xi) coordinating multilateral and bilateral agreements, charters, protocols and conventions on co-operative development in liaison with relevant stakeholders;
- (xii) coordinating Public-private partnership and Resource mobilization in liaison with relevant stakeholders;
- (xiii) mainstreaming social security services in co-operatives; and
- (xiv) overseeing the preparation and implementation of performance contracts and work plans

**DEPUTY COMMISSIONER FOR CO-OPERATIVE DEVELOPMENT-FIVE (5) POSTS–
V/NO.192/2024**

Basic Salary Scale:	Ksh. 102,860-Ksh 172,350 p.m.	(CSG 6)
House Allowance:	Ksh. 21,508-KSH 50,000 p.m.	
Commuter Allowance:	Ksh. 16,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable.	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years in the grade of Assistant Commissioner for Co-operative Development, CSG 7 or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following disciplines:- Co-operative Business, Co-operative Management, Co-operative and Community Development, Commerce, Business Administration, Law, Economics, Statistics, Mathematics, Marketing, Entrepreneurship, Finance, Agri-Business or its equivalent qualification from a university recognized in Kenya;
- (iii) be a member of a relevant professional body (where applicable); and
- (iv) demonstrated managerial, administrative and professional competence in work performance results.

Duties and Responsibilities

An officer at this level may head a Directorate/Division. Duties and responsibilities at this level will include:-

- (i) recommending applications for registration of co-operatives;
- (ii) coordinating training on county staff on aggregation of MSMEs into viable co-operatives;
- (iii) approving registration of charges and debentures;

- (iv) providing technical advice on co-operative investments, finance, credit, production, & marketing;
- (v) development of co-operative policies, guidelines and standards;
- (vi) monitoring compliance with co-operative legislation;
- (vii) coordinating preparation of co-operative training and education manuals and programmes;
- (viii) coordinating market research and disseminating research findings;
- (ix) validating registration and de-registration of co-operative societies;
- (x) monitoring co-operative liquidation process;
- (xi) developing framework and standards for regulating co-operative professional services;
- (xii) developing guidelines for administration of co-operative development fund;
- (xiii) coordinating development of guidelines and proposals on promotion of co-operatives value addition and processing;
- (xiv) coordinating inquiries and inspections /investigations in co-operative's management and governance;
- (xv) coordinating development of guidelines for risk management in co-operatives;
- (xvi) coordinating Development of guidelines for statutory management in co-operatives;
- (xvii) mediating disputes in co-operatives;
- (xviii) coordinating development of guidelines and proposals on promotion of co-operatives value addition and processing;
- (xix) developing co-operative transformation strategy;
- (xx) collaborating with relevant stakeholders in negotiating and implementing of multilateral and bilateral agreements, charters, protocols, and conventions on cooperative development; and
- (xxi) developing guidelines for co-operatives access to government funds, subsidies, waivers and grants.

**ASSISTANT COMMISSIONER FOR CO-OPERATIVE DEVELOPMENT-NINE (9) POSTS
-V/NO. 193/2024**

Basic Salary Scale:	Ksh.90, 200-Ksh 124,630 p.m.	(CSG 7)
House Allowance:	Ksh 18,066-KSH 45,000 p.m.	
Commuter Allowance:	Ksh 12,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable.	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years in the grade of Principal Co-operative Officer, CSG 8 or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following disciplines:-Co-operative Business, Co-operative Management, Co-operative and Community Development, Commerce, Business Administration, Law, Economics, Statistics, Mathematics, Marketing,

- Entrepreneurship, Finance, Agri-Business or its equivalent qualification from a university recognized in Kenya;
- (iii) be a member of a relevant professional body (where applicable); and
 - (iv) demonstrated professional competence and administrative capability in work performance and results.

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) validating documents for registration of co-operatives;
- (ii) preparing co-operative training and education manuals and programmes;
- (iii) developing model by-laws and co-operative registration guidelines;
- (iv) conducting co-operative research, analysis and interpretation;
- (v) developing guidelines on demand and agency notices for recovery of non-remittance and deposit refund;
- (vi) providing technical advice on restructuring of co-operative institutions and co-operative shares trading;
- (vii) monitoring and evaluating offshore and inter-co-operative borrowing;
- (viii) drafting co-operative policies, guidelines and standards.
- (ix) approving reserved co-operative names for registration;
- (x) verifying application for registration of charges and debentures;
- (xi) developing guidelines and proposals on promotion of co-operative value addition and processing;
- (xii) developing guidelines for statutory management in co-operatives;

ASSISTANT DIRECTOR CO-OPERATIVE AUDIT - TWO (2) POSTS –V/NO.194/2024

Basic Salary Scale:	Ksh.90, 200-Ksh 124,630 p.m.	(CSG 7)
House Allowance:	Ksh 18,066-KSH 45,000 p.m.	
Commuter Allowance:	Ksh 12,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable.	

For appointment to this grade, a candidate must have;

- (i) served for a minimum period of three (3) years at the grade of Principal Co-operative Auditor, CSG 8 or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following disciplines:- Co-operative Management, Co-operative Audit ,Commerce(Accounting/finance option), Mathematics, Statistics, Economics, Business Administration(Accounting/finance option)or its equivalent qualification from a university recognized in Kenya;
- (iii) a Certified Public Accountant Part III/CPA (K) or its equivalent qualification from a recognized institution; and
- (iv) demonstrated professional competence and administrative capability.

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) developing and implementing audit policies, guidelines, manuals and technical updates;
- (ii) verifying applications for registration of auditors;
- (iii) providing technical support to co-operatives on accounting, auditing and taxation matters;
- (iv) assessing and evaluating co-operative audit risk exposure and recommend audit procedures, test and controls to mitigate the risks;
- (v) escalating key actionable audit issues and recommendations to the commissioner for co-operatives, County government and the society for implementation;
- (vi) developing guidelines and circulars on emerging technical issues affecting societies;
- (vii) coordinating special audits, inspections and inquiries;
- (viii) developing capacity building programmes for co-operative auditors;
- (ix) reviewing audited accounts before they are registered;
- (x) ensuring maintenance of the register of audited accounts and preparing periodical reports; and
- (xi) ensuring maintenance of AIA records, payment of the requisite fees to the State Department and prepare periodical reports.

VACANCIES IN THE MINISTRY OF ENVIRONMENT, CLIMATE CHANGE & FORESTRY

STATE DEPARTMENT FOR ENVIRONMENT & CLIMATE CHANGE

SECRETARY, ENVIRONMENT – ONE (1) POST – V/NO 195/2024

Basic Salary Scale:	Ksh 180,160 - Ksh 335,450 p.m.	(CSG 4)
House Allowance:	Kshs 80,000 p.m.	
Commuter Allowance:	Kshs 24,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years at the grade of Director, Environment, CSG 5 or in a comparable and relevant position in the wide public service;
- (ii) a Bachelors Degree in any of the following fields: Environmental Science, Environmental Economics, Forestry and Agricultural Sciences, Law, Natural Resource Sciences or equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in Environmental Science, Environmental Economics and Agricultural Sciences, Environmental Law, Forestry, Natural Resource Sciences or equivalent qualification from a a university recognized in Kenya;
- (iv) membership to a relevant professional body, (where applicable);

- (v) demonstrated professional competence, managerial and leadership capabilities as reflected in work performance and results and;
- (vi) demonstrated understanding of the National development goals.

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) providing leadership, co-ordination and oversight in overall environmental governance including:- formulation, implementation, monitoring and reviewing of Environmental Policies, Regulations, Strategies and legislations;
- (ii) advising the government on Environmental policy, legislative, regulative frameworks and their implications;
- (iii) providing overall coordination of Kenya's engagement, participation and negotiation in all Multilateral Environmental Agreements that Kenya is a party to;
- (iv) coordinating the implementation of activities, and initiatives to help realize the objectives and aspirations of Multilateral Environmental Agreements that Kenya is party to;
- (v) providing liaison with Parliamentary and Environmental Sector, Intergovernmental Secretariat in support of the Sector Agenda;
- (vi) spearheading formulation, reviewing and monitoring of policies implementation and strategic interventions on Environment
- (vii) monitoring and provision of oversight to ensure compliance to Environmental Standards and programs, projects and strategic initiatives.
- (viii) guiding on mainstreaming of Environmental Action into all sectors of the economy
- (ix) providing leadership in the development and implementation of policies and strategies for restoration and protection of degraded ecosystems including, but not limited to Rangelands, Mountains, Hills, Mangroves, water towers and wet lands.
- (x) overseeing domestication of international Environmental Agreements;
- (xi) providing leadership in the development of initiatives and strategies to control and manage environmental waste and pollution.
- (xii) overseeing the development of work plans, budgets and review of the quarterly reports for the directorate;
- (xiii) ensuring coordinated implementation by Semi-Autonomous Government Agencies, Partners and stakeholders working on Environmental conservation and Protection in Kenya achieve its Environment conservation agenda.
- (xiv) overseeing and initiating as appropriate, the development and implementation of Resource Mobilizations strategies and initiatives to support Environmental Conservation, Protection and Management in Kenya; and
- (xv) providing strategic leadership in the management of finance and human resources in the directorate.

DIRECTOR, MULTI-LATERAL ENVIRONMENTAL AGREEMENTS- ONE (1) POSTS – V/NO. 196/2024

Basic Salary Scale:	Ksh.143, 640 - Ksh 262,420 p.m.	(CSG 5)
House Allowance:	Ksh 49,206 - KSH 60,000 p.m.	
Commuter Allowance:	Ksh 20,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years at the grade of Deputy Director, Multi-Lateral Environmental Agreements, CSG 6 or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following disciplines: Environmental Science, Law, Natural Resource Management, Chemistry, Biological Sciences, Agricultural Science or equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following disciplines: Environmental Science, Law, Natural Resource Management, Chemistry, Biological Sciences, Agricultural Science or equivalent qualification from a university recognized in Kenya;
- (iv) membership to a relevant professional body (where applicable);
- (v) demonstrated professional competence, managerial and leadership capabilities as reflected in work performance and results; and
- (vi) demonstrated understanding of the National development goals,

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) overseeing the development, implementation and review of policies, strategies, guidelines and plans on domestication and implementation of Multilateral Environmental Agreements by both state and non-state actors;
- (ii) spearheading the design and review of strategies for domestication of Multi-Lateral Environmental Agreements, Protocols and Conventions;
- (iii) advising Government on issues related to Environmental Conventions, International Environment Agreements and Regional Protocols, in liaison with relevant Government Ministries, Lead Agencies and Stakeholders;
- (iv) Providing guidance and advice on domestication of Multilateral Environmental Agreements in line with national policies, legislation, development plans and Programmes;
- (v) spearheading preparation of country position and background papers for presentation in national and international fora;
- (vi) coordinating mainstreaming of International Environmental Conventions, protocols and agreements in the national environment agenda (policies, strategies, national Environmental Action Plans) in liaison with other ministries, lead agencies and stakeholders;

- (vii) overseeing analysis of evolving and emerging national, regional and international environmental governance issues to inform policy; and
- (viii) providing liaison between the Ministry, UNEP and office of the Permanent Representative to UNEP (Kenya), and other UN agencies collaborating in development and implementation of Multi-Lateral Environmental Agreements (MEAs).
- (ix) spearheading resource mobilization and capacity building for funding under the multilateral frameworks;
- (x) promoting awareness and advocacy on MEAs and related processes ; and
- (xi) providing strategic leadership in finance and human resource management in the directorate.

**DEPUTY DIRECTOR, MULTI-LATERAL ENVIRONMENTAL AGREEMENTS- TWO (2)
POSTS –V/NO.197/ 2024**

Basic Salary Scale:	Ksh.102, 860-Ksh 172,350 p.m.	(CSG 6)
House Allowance:	Ksh 21,508-KSH 50,000 p.m.	
Commuter Allowance:	Ksh 16,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable.	

For appointment to this grade, a candidate must have:

- (i) served for a minimum period of three (3) years at the grade of Assistant Director, Multi-Lateral Environmental Agreements, CSG 7 or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following fields: Environmental Science, Law, Natural Resources Management, Agricultural Science, Chemistry, Biological Sciences or equivalent qualifications from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following disciplines: Environmental Science, Law, Natural Resources Management, Agricultural Science, Chemistry, Biological Sciences or equivalent qualifications from a university recognized in Kenya;
- (iv) demonstrated professional competence, managerial and leadership capabilities as reflected in work performance and results; and
- (v) demonstrated understanding of the National development goals,

Duties and Responsibilities

Duties and responsibilities at this level will include: -

- (i) coordinating the development, implementation and review of Multi-Lateral Environmental Agreements (MEAs) policies, strategies, guidelines regulations and procedures;
- (ii) coordinating issues related to environmental conventions: Including International Agreements and regional protocols, in liaison with relevant government ministries, lead agencies and stakeholders;

- (iii) coordinating the design and review of strategies for domestication of Multi-Lateral Environmental Agreements (MEAs), protocols and conventions;
- (iv) guiding domestication of environmental agreements in line with national policies, legislation, development plans and Programmes;
- (v) initiating development of country position and background papers for negotiation and presentation in national, regional and international fora;
- (vi) guiding preparation of status reports on ratification of Multi-Lateral Environmental Agreements (MEAs) and their implications;
- (vii) facilitating mainstreaming of International Environmental Conventions, protocols and agreements in the national environment agenda (policies, strategies, national Environmental Action Plans) in liaison with other ministries, lead agencies and stakeholders;
- (viii) analyzing the evolving and emerging national, regional and international Environmental governance issues to inform policy;
- (ix) coordinating liaison between the Ministry, UNEP and office of the Permanent Representative to UNEP (Kenya), and other UN agencies collaborating in development and implementation of Multi-Lateral Environmental Agreements (MEAs);
- (x) coordinating development of information, educational and communication (IEC) material on MEAS; and
- (xi) coordinating development and production of report, success stories, documentations, best practices and periodic reports as per conventions requirements.

**DIRECTOR, ENVIROMENTAL POLICY RESEARCH & REGULATIONS - ONE (1) POST
-V/NO. 198/2024**

Basic Salary Scale:	Ksh.143, 640 - Ksh 262,420 p.m.	(CSG 5)
House Allowance:	Ksh 49,206 - KSH 60,000 p.m.	
Commuter Allowance:	Ksh 20,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years at the level of Deputy Director, Environment, CSG 6 or in a comparable and relevant position in the Public Service;
- (ii) a Bachelors Degree in the following fields: Environmental studies, Law, Environment Planning and Management, Forestry, Agriculture, Aquatic Sciences, and Natural Resource Sciences and or equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in the following fields: Environmental Law, Environmental Studies, Environment Planning and Management, Forestry, Economics, Statistics, Agriculture,

- Aquatic Sciences, and Natural Resource Sciences or equivalent qualification from a university recognized in Kenya;
- (iv) a Membership to a relevant professional body (where applicable);
 - (v) demonstrated professional competence, managerial and leadership capabilities as reflected in work performance and results and;
 - (vi) demonstrated understanding of the National development goals.

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) policy formulation and review of relevant policies, regulations, guidelines and initial amendments of Act that affect environment and natural resources and emerging environment changes;
- (ii) coordinating the development of thematic policy and research strategies
- (iii) spearheading mainstreaming of environmental issues into sectorial policies;
- (iv) coordinating the development of frameworks to monitor the implementation of environmental and natural resources policies;
- (v) coordinating collaborative research and surveys on environmental policy issues;
- (vi) coordinating partnerships and collaboration to undertake policy reviews and development,
- (vii) spearheading capacity building to stakeholders on environmental policy issues
- (viii) coordinating resource mobilization initiatives for policy development and review;
- (ix) guiding the Environmental sector and Intergovernmental Steering Committee in validating policy instruments with countries and stakeholders;
- (x) coordinating the development of cabinet Memoranda on environmental policy initiatives;
- (xi) parliamentary liaison in supporting the environmental sector Agenda; and
- (xii) coordinating development and regular updating of environmental Master Plans

DEPUTY DIRECTOR, ENVIRONMENTAL RESEARCH AND REGULATIONS - ONE (1) POST –V/NO.199/ 2024

Basic Salary Scale:	Ksh.102, 860-Ksh 172,350 p.m.	(CSG 6)
House Allowance:	Ksh 21,508-KSH 50,000 p.m.	
Commuter Allowance:	Ksh 16,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable.	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years at the grade of Assistant Director, Environment Conservation, CSG 7 or in a comparable and relevant position in the wider public service;

- (ii) a Bachelors Degree in any of the following disciplines: Environmental Law, Environment Planning and Management, Forestry, Agriculture, Aquatic Sciences, and Natural Resource Sciences or equivalent qualification from a university recognized in Kenya;
- (iii) a Membership to a relevant professional body (where applicable);
- (iv) demonstrated professional competence, managerial and leadership capabilities as reflected in work performance and results; and
- (v) demonstrated a clear understanding of national development polices, goals, legislations, and objectives and ability to integrate them in to the environment conservation functions.

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) coordinating analysis of initiatives and actions that affect environment and natural resources;
- (ii) providing guidance in collaborative research and surveys on Environmental policy issues;
- (iii) coordinating partnerships and collaboration to undertake policy reviews and development of policy initiatives;
- (iv) coordinating resource mobilization initiatives for policy research development and review;
- (v) ensuring linkages between environment Sector strategies and policies;
- (vi) coordinating development of bills and the resultant legislations and Regulations;
- (vii) conducting regulatory and other impact assessments for environmental sector;
- (viii) providing guidance in the monitoring and review of regulations in the environment sector;
- (ix) liaising with relevant stakeholders to monitor environmental data and statistics and their impact to the environment;
- (x) strengthening linkages and collaborations with National, Regional and international research organizations to inform review of environmental policies, strategies and regulations; and
- (xi) guiding on the formulations of environmental research strategies, Programmes, and Action Plans.

**DEPUTY DIRECTOR, ENVIRONMENTAL POLICY & STRATEGIC INITIATIVES - ONE
(1) POSTS –V/NO. 200/2024**

Basic Salary Scale:	Ksh.102, 860-Ksh 172,350 p.m.	(CSG 6)
House Allowance:	Ksh 21,508-KSH 50,000 p.m.	
Commuter Allowance:	Ksh 16,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable.	

For appointment to this grade, an officer must have:-

- (i) served for a minimum period of three (3) years at the grade of Assistant Director Policy and Strategic Initiatives, CSG '7' or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following disciplines: Environmental Science, Law, Environmental Economics, Biological Sciences, Chemistry, Forestry, Agricultural Sciences, Climate Change, Natural Resource Sciences or equivalent qualification from a university recognized in Kenya;
- (iii) a Membership to a relevant professional body (where applicable);
- (iv) demonstrated professional competence, managerial and leadership capabilities as reflected in work performance and results and;
- (v) demonstrated understanding of the National development goals.

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) coordinating the processes of partnerships and collaboration in developing, implementing and reviewing of environmental and natural resources policies;
- (ii) leading research initiatives to inform policies and legislations that affect environment and natural resources to align them to the current and emerging environmental changes;
- (iii) establishing measures to mainstream environmental issues into sectoral policies;
- (iv) coordinating the monitoring, review and verification of the status of implementation of environmental and natural resources policies;
- (v) coordinating the development, implementation, monitoring, review and verification of environmental programmes and projects including measures for knowledge management;
- (vi) establishing measures and coordinating financial and technical resource mobilization of resources for environmental programmes and project;
- (vii) coordinating participation in the institutions for steering of relevant national and regional programs and projects;
- (viii) spearheading collaboration and partnerships in the development, implementation and reviews of strategic initiatives;

- (ix) spearheading the intergovernmental relations efforts between national and county governments in providing capacity building support in the development of County level Master Plans on strategic environmental programs;
- (x) managing performance, coaching, mentoring, training and development of staff in the sections within the department; and
- (xi) liaising with County Governments on identification and development of programs and projects.

DEPUTY DIRECTOR, ENVIRONMENTAL POLICY - ONE (1) POST-V/NO.201/ 2024

Basic Salary Scale:	Ksh 102,860-Ksh 172,350 p.m.	(CSG 6)
House Allowance:	Ksh 21,508-Ksh. 50,000 p.m.	
Commuter Allowance:	Ksh 16,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable.	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years at the level of Assistant Director Environment Conservation CSG '7' or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following disciplines: Environmental Law, Environmental planning and management, forestry, Agriculture, Aquatic science, and Natural resource sciences or equivalent qualification from a university recognized in Kenya;
- (iii) a Membership to a relevant professional body (where applicable);
- (iv) demonstrated professional competence, managerial and leadership capabilities as reflected in work performance and results and;
- (v) demonstrated a clear understanding of the National development policies, goals, legislations and objectives and ability to integrate them in to the environment

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) coordinating alignment of policies, and legislation to current and emerging environmental changes; guide the mapping of environment issues to inform formulation;
- (ii) reviewing of sectorial policies and regulation;
- (iii) providing secretariat services in the formulation and review of environmental and natural resources policies, strategies and legislation;
- (iv) providing guidance in monitoring of the implementation of environmental and natural resources policies and strategies;
- (v) liaising with environmental sector Intergovernmental steering committee for validation of policy instruments with counties and stakeholders;

- (vi) guiding mainstreaming of national environmental policies in different sectors and county Governments;
- (vii) developing cabinet Memoranda on environment matters to facilitate clearance of policy initiatives;
- (viii) liaising with relevant parliamentary committees for validation and approval of policies and plans;
- (ix) spearheading capacity building to stakeholders on environmental policy issues;
- (x) coordinating development and implementation of master plans to address environmental challenges; and
- (xi) developing policy briefs and reports on environmental issues to inform policy reviews, formulation and implementation.

ASSISTANT DIRECTOR, CLIMATE CHANGE – CARBON MARKET- ONE (1) POST – V/NO.202/2024

Basic Salary Scale:	Ksh.90, 200-Ksh 124,630 p.m.	(CSG 7)
House Allowance:	Ksh 18,066-KSH 45,000 p.m.	
Commuter Allowance:	Ksh 12,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable.	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years at the grade of Principal Climate Change Officer CSG 8 or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following disciplines: Environmental Studies, Engineering, Meteorology, Climatology, Law, economics, Statistics, Natural resource Sciences or equivalent qualification from a university recognized in Kenya;
- (iii) Membership to a relevant professional body (where applicable); and
- (iv) demonstrated merit and ability as reflected in work performance and results.

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) guiding on carbon markets mechanisms policy implementation by both state and non-state actors;
- (ii) coordinating and moderating national players in carbon market mechanisms;
- (iii) liaising with other relevant institutions on matters pertaining to carbon markets and emissions trading schemes;
- (iv) implementing relevant joint work programmes and conventions on carbon markets mechanisms;
- (v) coordinating corresponding adjustments of emissions traded, ITMOs and those accounted for in the NDC;

- (vi) identifying priority sectors for carbon trading commensurate to other global actors; and
- (vii) convening and managing stake holder and committee preparatory and evaluation meetings on carbon market mechanism.

ASSISTANT DIRECTOR, CLIMATE CHANGE – GREENHOUSE GAS INVENTORIES - ONE (1) POST –V/NO 203/2024

Basic Salary Scale: Ksh.90, 200-Ksh 124,630 p.m. (CSG 7)
House Allowance: Ksh 18,066-KSH 45,000 p.m.
Commuter Allowance: Ksh 12,000 p.m.
Leave Allowance: As provided in the Civil Service
Annual Leave: 30 working days per financial year
Medical Cover: As provided by the Government
Terms of Service: Permanent and pensionable.

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years at the grade of Principal Climate Change Officer CSG 8 or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following disciplines: Environmental Studies, Engineering, Meteorology, Climatology, Law, Economics, Statistics, Natural Resource Sciences or equivalent qualification from a university recognized in Kenya;
- (iii) membership to a relevant professional body (where applicable); and
- (iv) demonstrated merit and ability as reflected in work performance and results.

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) providing guidance on Climate Change Greenhouse Gas Inventory policy implemented by both state and non-state actors.
- (ii) preparing National G greenhouse Gas Inventory report to facilitate National Communication of the Nationally Determined Contributions (NDCs)
- (iii) planning and implementing mitigation projects, programmes and activities across various sectors;
- (iv) monitoring greenhouse gas emissions in compliance with the provisions of the Climate Change Act ,National Climate Change Action Plans and Nationally Determined Contributions;
- (v) monitoring, evaluating and preparing reports on the status of implementation of mitigation actions, plans, projects and programmes;
- (vi) coordinating the preparation and management of the National Greenhouse Gas Inventory;
- (vii) coordinating technology development ,transfer and research required for mitigation across the different sectors;
- (viii) mainstreaming climate change mitigation into national development planning processes; and

- (ix) implementing relevant joint work programmes pertaining to climate change in other Conventions relevant to mitigation.

**ASSISTANT DIRECTOR, ENVIRONMENTAL POLICY & STRATEGIC INITIATIVES - ONE
(1) POST –V/NO.204/2024**

Basic Salary Scale:	Ksh.90, 200-Ksh 124,630 p.m.	(CSG 7)
House Allowance:	Ksh 18,066-KSH 45,000 p.m.	
Commuter Allowance:	Ksh 12,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable.	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years at the grade of Principal Environmental Policy and Strategic Initiatives Officer, CSG '8 or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following disciplines: Environmental Science, Law, Chemical and Biological Sciences, Natural Resource Sciences or equivalent qualification from a university recognized in Kenya;
- (iii) a Membership to a professional body (where applicable); and
- (iv) demonstrated merit and ability as reflected in work performance and results.

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) coordinating the implementation of partnerships and collaboration endeavors in the development, implementation and review of environmental and natural resources policies;
- (ii) supervising research initiatives to inform policies and legislations that affect environment and natural resources to align them to the current and emerging environmental changes;
- (iii) coordinating the implementation of measures to mainstream environmental issues into sectoral policies;
- (iv) leading the monitoring, review and verification of the status of implementation of environmental and natural resources policies;
- (v) reviewing the measures for the development, implementation, monitoring, evaluating and verifying environmental programmes and projects including measures for knowledge management;
- (vi) reviewing the measures to enhance the mobilization of resources for environmental programmes and projects;
- (vii) participation in the structures for steering of relevant national and regional programs and projects;
- (viii) supervising implementation of measures for collaboration and partnerships in the development, implementation and reviews of strategic initiatives;

- (ix) coordinating implementation of measures to improve the intergovernmental relations efforts between national and county governments;
- (x) developing project reports, concept notes and follow up to bankable proposals;
- (xi) developing and implementing programs and projects and strategic initiatives; and
- (xii) designing monitoring and evaluating programs and projects

**DIRECTOR, ENVIRONMENTAL WASTE MANAGEMENT AND POLLUTION CONTROL
- ONE (1) POST –V/NO.205/2024**

Basic Salary Scale:	Ksh.143, 640 - Ksh 262,420 p.m.	(CSG 5)
House Allowance:	Ksh 49,206 - KSH 60,000 p.m.	
Commuter Allowance:	Ksh 20,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years at the grade of Deputy Director, Environmental Waste Management and Pollution CSG 6 or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in any of the following disciplines: Environmental Studies, Environment and Community Development, Biological Sciences, Chemistry, Natural Resource Sciences, Environmental Education, Environmental Management or equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following disciplines: Environmental Studies, Environment and Community Development, Biological Sciences, Environmental Chemistry, Natural Resource Sciences, Environmental Education, Environmental Management, Environmental Law, Waste Management or equivalent qualification from a university recognized in Kenya;
- (iv) a Membership to a relevant professional body (where applicable); and
- (v) demonstrated understanding of the National development goals.

Duties and Responsibilities

Duties and responsibilities at this will include:-

- (i) coordinating development, and review of policies, legislations, regulations standards and guidelines for addressing waste management, land, water and air pollution control;
- (ii) coordinating technical assistance in implementation of waste management, land, water and air pollution control;
- (iii) providing advice to government on issues related to waste management, land, water and air quality standards;
- (iv) coordinating the analysis of evolving and emerging regional and international governance issues to inform policy;

- (v) providing technical support to Counties to contextualize the waste management, land, water and air pollution policies, legislation and guidelines;
- (vi) spearheading development of programmes and projects on waste management;
- (vii) promoting initiatives to enhance separation, processing and marketing of materials recovered from solid waste;
- (viii) coordinating establishment of partnerships with Counties, private sector, civil society and other actors to implement waste hierarchy and circular economy model in waste management;
- (ix) facilitating the development and implementation of an incentives framework to enhance private sector investment in building and operating sustainable waste management infrastructure;
- (x) Promoting resource use efficiency and cleaner production;
- (xi) coordinating public awareness, participation, action and oversight of Kenya's sustainable waste management policy, law, mechanisms, actions and investments at national and county level;
- (xii) spearheading formalization of the waste picker sector and ensure safe working conditions through training, financing and facilitating participation in decision-making;
- (xiii) ensuring the safety of the public by developing appropriate ways of waste management;
- (xiv) coordinating monitoring of waste management practices and infrastructure to establish gaps that require extra policy interventions;
- (xv) ensuring effluent discharge meet the Kenyan standards to enhance environmental safety;
- (xvi) initiating the review of the Career development guidelines for the Environmental Waste Management and Pollution services personnel; and
- (xvii) providing strategic leadership in finance and human resource management in the directorate

DEPUTY DIRECTOR, ENVIROMENTAL WASTE MANAGEMENT AND POLLUTION CONTROL - TWO (2) POSTS –V/NO.206/2024

Basic Salary Scale:	Ksh.102, 860 - Ksh 172,350 p.m.	(CSG 6)
House Allowance:	Ksh 21,508 - KSH 50,000 p.m.	
Commuter Allowance:	Ksh 16,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable	

For appointment to this grade, an officer must have:-

- (i) served for a minimum period of three (3) years at the grade of Assistant Director, Environmental Waste Management and Pollution, CSG 7 or in a comparable and relevant position in the wider public service;

- (ii) a Bachelors Degree in any of the following disciplines: Environmental Studies, Environment and Community Development, Biological Sciences, Bio Chemistry, Natural Resource Sciences, Environmental Education, Environmental Management or equivalent qualification from a university recognized in Kenya;
- (iii) a Membership to a relevant professional body (where applicable);
- (iv) demonstrated professional competence, managerial and leadership capabilities as reflected in work performance and results; and
- (v) demonstrated understanding of the National development goals.

Duties and Responsibilities

Duties and responsibilities at this will include:-

- (i) developing, implementation, and reviewing of policies, strategies regulations and procedures to enhance waste Management and pollution Control;
- (ii) supporting the operations of the waste management and pollution control Council;
- (iii) coordinating technical assistance in implementation of waste management, land, water and air pollution control;
- (iv) managing the development and promote programs on waste management and pollution Control;
- (v) spearheading initiatives to enhance separation, processing and marketing of materials recovered from solid waste;
- (vi) coordinating establishment of partnership with counties private sector civil society and other actors to implement waste hierarchy and circular economy model in waste management.
- (vii) managing grant of incentives to private sector investment in building and operating sustainable waste management infrastructure;
- (viii) promoting resource use efficiency and cleaner production;
- (ix) coordinating public awareness, participation action and oversight of Kenya's sustainable waste management policy, Law, mechanisms, actions and investments at national and county level;
- (x) spearheading the formalization of the waste picker sector and ensuring safe working conditions
- (xi) facilitating the safety of the public by developing appropriate ways of waste management;
- (xii) ensuring contribution to national and international initiatives to improve land, water and air quality;
- (xiii) ensuring effluent discharge meet the Kenyan standards to enhance environmental safety;
- (xiv) monitoring waste management practices and infrastructure to establish gaps that require extra policy intervention; and
- (xv) overseeing the analysis of the evolving and emerging regional and international governance issues to inform policy.

**DIRECTOR, METEOROLOGICAL SERVICES TRAINING INSTITUTE & RESEARCH - ONE
(1) POST –V/NO.207/2024**

Basic Salary Scale:	Ksh.143, 640 - Ksh 262,420 p.m.	(CSG 5)
House Allowance:	Ksh 49,206 - KSH 60,000 p.m.	
Commuter Allowance:	Ksh 20,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years at the grade of Deputy Director, Meteorological Services, CSG 6 or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in Meteorology from a university recognized in Kenya;
OR
- (iii) a Bachelors Degree in Mathematics and Physics from a university recognized in Kenya **Plus** a Post-Graduate Diploma in Meteorology or equivalent qualification from a recognized Institution;
- (iv) a Masters Degree in Meteorology, Climate Change, Disaster Management, Environment, Hydrology, Water Resources, Geo-information Science, Oceanography, Marine or equivalent qualification from a university recognized in Kenya;
- (v) a Certificate in Operational Training Course in Meteorology offered at the Institute for Meteorological Training and Research in Kenya;
- (vi) a Membership to a relevant professional body;
- (vii) demonstrated professional competence, managerial and leadership capabilities as reflected in work performance and results; and
- (viii) demonstrated a clear understanding of National Development Polices, Goals, Legislations and ability to integrate them in the climate change functions.

Duties and Responsibilities

Duties and responsibilities at this will include:-

- (i) spearheading the development, implementation and review of meteorological training and research policies, regulations and guidelines;
- (ii) coordinating the development and maintenance of effective educational programs in the Institute and promote the improvement of teaching and learning;
- (iii) spearheading the development of training and research programs;
- (iv) overseeing capacity building and skill development in the field of Meteorology and related applied sciences;
- (v) facilitating the advancement of the science of meteorology and technology through research and development;
- (vi) coordinating research on weather and climate modelling;
- (vii) fostering partnerships with other training and research institutions;

- (viii) spearheading preparation, assessment and evaluation of the Meteorological Training and Research curricula in accordance with the WMO's Programmes on Education and Training and Government guidelines;
- (ix) approving the institutes' budgets and work plans;
- (x) training, developing and deploying of meteorological services staff; and
- (xi) managing the institutes' performance.

**ASSISTANT DIRECTOR, METEOROLOGICAL SERVICES- THREE (3) POSTS
V/NO.208/2024**

Basic Salary Scale: Ksh.90, 200-Ksh 124,630 p.m. (CSG 7)
House Allowance: Ksh 18,066-KSH 45,000 p.m.
Commuter Allowance: Ksh 12,000 p.m.
Leave Allowance: As provided in the Civil Service
Annual Leave: 30 working days per financial year
Medical Cover: As provided by the Government
Terms of Service: Permanent and pensionable.

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of three (3) years at the grade of Principal Meteorologist CSG '8' or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors Degree in Meteorology or its equivalent qualification from a university recognized in Kenya;

OR

- (iii) a Bachelors Degree in Mathematics and Physics from a university recognized in Kenya **plus** a Post graduate Diploma in Meteorology or its equivalent from a recognized institution;
- (iv) a Certificate in operational Training Course lasting not less than six months from a recognized institution;
- (v) demonstrated professional competence as reflected in the work performance and results; and
- (vi) clear understanding of National goals, values and principles of governance.

Duties and Responsibilities

Duties and responsibilities at this will include:-

- (i) coordinating meteorological services in the counties
- (ii) verifying and validating the accuracy and timeliness of the Meteorological data, charts analysis and forecast products;
- (iii) providing Meteorological information database to users;
- (iv) interpreting remotely sensed data;
- (v) preparing tailor made weather forecast for various applications
- (vi) preparing meteorological advisories, alerts warnings for various sectors;
- (vii) down scaling and disseminating meteorological information
- (viii) developing and reviewing meteorological curricula

- (ix) preparing serve weather products for application in various sector;
- (x) marketing and branding of meteorological products
- (xi) analyzing air quality data
- (xii) developing climate change scenarios; collecting and collating data for publication
- (xiii) generating and updating weekly, monthly and seasonal weather and climate bulletins;
- (xiv) coordinating meteorological operation at the airports;
- (xv) carrying out research in meteorology and related sciences;
- (xvi) providing training and capacity building on meteorology and related sciences; and
- (xvii) conducting public education and outreach programmes

CLIMATE CHANGE OFFICER –TWO (2) POSTS (*Adaptation- One Post: Mitigation- One Post*) – V/NO.209/ 2024

Basic Salary Scale:	Ksh 39,700 p.m - Ksh 52,960 p.m.	(CSG 10)
House Allowance:	Ksh 7,500 p.m. - Ksh 16,500 p.m	
Commuter Allowance:	Ksh 5,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have a Bachelors Degree in Environmental Studies, Meteorology, Natural Resource Sciences, Engineering, Climatology, Law, Engineering, Environmental Planning and Management, Economics, Statistics, Climate Change or equivalent qualification from a university recognized in Kenya.

Duties and Responsibilities

This is the entry and training grade for this cadre. An officer at this level will work under the guidance of a senior officer. Duties and responsibilities at this level will include:-

a) At the Adaptation Directorate

- (i) supporting the Implementation climate change adaptation policy by both state and non-state actors;
- (ii) initiating the preparation of plans, budgets for implementation of adaptation projects, programmes and activities across various sectors;
- (iii) providing analytical support on climate change adaptation to the various sector ministries, agencies and county governments;
- (iv) preparing reports on the status of implementation of adaptation actions, plans, projects and programmes;
- (v) implementing, monitoring and evaluating climate change adaptation actions in the country;
- (vi) supporting periodical review of the National Adaptation Plan as per the UNFCCC guidelines and National Climate Change Action Plan;

- (vii) undertaking Implementation of climate change adaptation actions under the National Adaptation Plan and National Climate Change Action Plan
- (viii) supporting climate change adaptation reporting in compliance with the Climate Change Act, 2016 and UNFCCC requirements;
- (ix) implementation of technology development, transfer and research required for adaptation across the different sectors in liaison with relevant research institutions and academia;
- (x) following up with sectors to collect, collate and analyse data for monitoring and evaluating of adaptation actions in the country;
- (xi) developing the periodic Adaptation Technical Analysis Report;
- (xii) establishing and operationalizing the National Adaptation Technical Working Group; and
- (xiii) mainstreaming climate change adaptation into national development planning processes

b) At the Mitigation Directorate

- (i) supporting climate change mitigation policy implemented by both state and non-state actors;
- (ii) providing support in the preparation of plans ,budgets for implementation of mitigation projects, programs and activities across various sectors;
- (iii) assisting in the provision of analytical support on climate change mitigation to the various sector ministries, agencies and county governments;
- (iv) assisting in preparing reports on the status of implementation of mitigation actions, plans, projects and programmes;
- (v) assisting in preparing and managing the National Greenhouse Gas Inventory; and
- (vi) assisting in the monitoring of greenhouse gas emissions in compliance with the provisions of the climate change Act, National Climate change Action plans and Nationally Determined Contributions

METEOROLOGIST– THIRTY-NINE (39) POSTS – V/NO 210/2024

Basic Salary Scale:	Ksh 39,700 p.m - Ksh 52,960 p.m.	(CSG 10)
House Allowance:	Ksh 7,500 p.m. - Ksh 16,500 p.m	
Commuter Allowance:	Ksh 5,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have a Bachelors Degree in Meteorology or equivalent qualification from a university recognized in Kenya;

OR

a Bachelors Degree in Mathematics and Physics plus a Post-Graduate Diploma in Meteorology or equivalent qualification from a university recognized in Kenya

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) collecting, collating, processing and analyzing meteorological data;
- (ii) carrying out meteorological charts analysis;
- (iii) interpreting remotely sensed data for various applications;
- (iv) generating weather forecasts and products; and
- (v) drafting status and progress reports.

VACANCIES IN THE MINISTRY OF LABOUR AND SOCIAL PROTECTION

STATE DEPARTMENT FOR LABOUR AND SKILLS DEVELOPMENT

MEDICAL OFFICER- EIGHT (8) POSTS- V/NO.211/ /2024

Basic Salary Scale:	Ksh.50, 610 -Ksh.90, 200 p.m.	(CSG 8)
House Allowance:	Ksh 16,184-KSH 35,000 p.m.	
Commuter Allowance:	Ksh 8,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have:-

- (i) a Bachelor of Medicine and Bachelor of Surgery (M.B.Ch.B) Degree from a university recognized in Kenya;
- (ii) a Registration Certificate by the Medical Practitioners and Dentists Board; and
- (iii) a valid practicing license from Medical Practitioners and Dentists Board;

Duties and Responsibilities

This is the entry and training grade for this cadre. An officer at this level will work under the guidance of a senior officer. Duties and responsibilities at this level will include:-

- (i) undertaking "First-On-Call" duties including clerking, investigating, and managing patients;
- (ii) conducting weekly clinic and theatre days;
- (iii) working with medical specialists in attending to patients in clinics;
- (iv) undertaking medio-legal duties including filling p.3 forms;
- (v) undertaking medical examinations;
- (vi) responding to intern calls;
- (vii) carrying out outreach services;
- (viii) ensuring data and information is collected, transmitted and utilized to benefit the customer and service providers; and
- (ix) preparing medical reports.

OCCUPATIONAL SAFETY AND HEALTH OFFICER- ONE HUNDRED AND FIVE (105) POSTS, V/NO. 212/2024

Basic Salary Scale:	Ksh.39, 700 -Ksh.52, 960 p.m.	(CSG 10)
House Allowance:	Ksh 8,133-KSH 16,500 p.m.	
Commuter Allowance:	Ksh 5,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable	

For appointment to this grade, a candidate must have a Bachelor of Science Degree in any of the following fields: Medicine, Nursing, Chemistry, Physics, Zoology, and Biochemistry, Engineering or Occupational Safety and Health from a university recognized in Kenya.

Note: *In addition to the above requirements for appointment to this grade an Engineer must be registered by the Engineers Registration Board of Kenya; a Nursing Officer must be registered by the Nursing Council of Kenya.*

Duties and Responsibilities

This is the entry and training grade for this cadre. An officer at this level will work under the guidance of a senior officer. Duties and responsibilities at this level will include:-

- (i) compiling information on safety and health hazards;
- (ii) maintaining statistics on accidents, dangerous occurrences and occupational diseases;
- (iii) processing applications for registration of work places and employers under Occupational Safety and Health Act and Work Injury Benefits Act respectively;
- (iv) processing work injury benefits claims;
- (v) preparing workers for medical examination;
- (vi) carrying out medical examinations;
- (vii) documenting the presence and use of first aid services and occupational health in the workplace, manning occupational health clinics;
- (viii) carrying out counseling services on basic occupational health issues; and
- (ix) training on occupational safety and health

NURSING OFFICER II – TEN (10) POSTS- V/NO. 213/2024

Basic Salary Scale:	Ksh.39, 700 -Ksh.52, 960 p.m.	(CSG 10)
House Allowance:	Ksh 8,133-KSH 16,500 p.m.	
Commuter Allowance:	Ksh 5,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable.	

For appointment to this grade, a candidate must have:-

- (i) a Bachelors Degree in either Nursing or Midwifery from a recognized University in Kenya;
- (ii) a Registration Certificate issued by the Nursing Council of Kenya; and
- (iii) a Valid practicing license from the Nursing Council of Kenya

Duties and Responsibilities

This is the entry and training grade for this cadre. An officer at this level will work under the guidance of a senior officer. Duties and responsibilities at this level will include:-

- (i) providing holistic care by carrying out risk identification and assessment of an individual throughout the lifespan;
- (ii) performing a comprehensive physical examination within various settings;
- (iii) assessing, formulating, planning and implementing evidence-based nursing care for client/patient;
- (iv) creating and maintaining a safe nursing care environment for client/patient; carrying out patient audits to improve client/patient care;
- (v) collaborating and maintain effective working relationships among interdisciplinary teams to support client/patient and their families;
- (vi) carrying out therapeutic communication with the patient/client;
- (vii) conducting community health risk assessment and providing outcome-based interventions;
- (viii) documenting interventions and nursing outcomes; participating in quality improvement and quality assurance procedures; and
- (ix) diagnosing common health conditions and recommending necessary interventions.

PRODUCTIVITY OFFICER II- CSG 11– SIX (6) POSTS-V NO.214/ 2024

Basic Salary Scale:	Ksh.32, 700 -Ksh.42, 960 p.m.	(CSG 11)
House Allowance:	Ksh 5,000-KSH 10,000p.m.	
Commuter Allowance:	Ksh 4,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable.	

For appointment to this grade, a candidate must have a Bachelors Degree in any of the following disciplines: Economics, Commerce, Accounts, Business Administration, Entrepreneurship Development, Environmental Science, Information Technology, or any other relevant Social Sciences from a university recognized in Kenya.

Duties and Responsibilities

This will be the entry and training grade for this cadre. An officer at this level will work under direct supervision and training of a senior officer. Duties and responsibilities for this level will include participating in the preparation of promotional, research and training materials.

REGISTRAR II– THREE (3) POSTS- V/NO. 215/2024

Basic Salary Scale:	Ksh.39, 700 -Ksh.52, 960 p.m.	(CSG 10)
House Allowance:	Ksh 8,133-KSH 16,500 p.m.	
Commuter Allowance:	Ksh 5,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable.	

For appointment to this grade, a candidate must have:-

- (i) a Bachelor of Law Degree (LLB) from a university recognized in Kenya;
- (ii) a Post graduate Diploma in Legal Studies from the Kenya School of Law; and
- (iii) admission as an Advocate of the High Court of Kenya

Duties and Responsibilities

Duties and responsibilities at this level will include:-

- (i) drafting instructions and making submissions to the Attorney General, where the Registrar of Trade Union is sued or is made a respondent in cases before the Employment and Labour Relations court;
- (ii) attending court when necessary;

- (iii) dealing with amendments/alterations of trade unions, employers' organization and federations' constitutions and change of names as provided under the law;
- (iv) collection of Revenue (Appropriation in Aid); and
- (v) overseeing the other operations of the department including but not limited to registration of new trade unions, elections and submission of annual returns' trade unions and their branches

LABOUR MARKET RESEARCH AND ANALYSIS OFFICER II- EIGHT (8) POSTS-V/NO.216/2024

Basic Salary Scale:	Ksh.32,700 -Ksh.42, 960 p.m.	(CSG 11)
House Allowance:	Ksh 5,000 - Ksh10,000 p.m.	
Commuter Allowance:	Ksh 4,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable.	

For appointment to this grade, a candidate must have a Bachelors Degree in any of the following fields: - Business Administration, Economics, Statistics (Lower Second), Applied Statistics, Demography, Sociology or Social Science from a university recognized in Kenya.

Duties and Responsibilities

This is the entry and training grade for this cadre. An officer at this level will work under the guidance of a senior officer. Duties and Responsibilities at this level will include:-

- (i) data collection, compilation, processing, tabulation, evaluation, analysis;
- (ii) preparation of preliminary reports; and
- (iii) simple coding of information and developing statistical summaries

LABOUR MARKET RESEARCH & ANALYSIS ASSISTANT III- FOUR (4) POSTS -V/NO. 217/2024

Basic Salary Scale:	Ksh. 26, 900 -Ksh.35, 380 p.m.	(CSG 12)
House Allowance:	Ksh 3,850- Ksh 6,750p.m.	
Commuter Allowance:	Ksh 4,000 p.m.	
Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable.	

For appointment to this grade, an officer must have a Diploma in any of the following fields:- Statistics, Sociology, Business Administration, Applied Statistics, Demography, Education, Population Studies, Labour Studies, Information Technology, or any other relevant and equivalent qualifications from a recognized institution.

Duties and Responsibilities

This is the entry and training grade for this cadre. An officer at this level will work under the guidance of a senior officer. Duties and responsibilities at this level will include collecting, compiling, and tabulating initial human resource planning data for report writing

VACANCIES IN THE MINISTRY OF EAST AFRICAN COMMUNITY, THE ASALS AND REGIONAL DEVELOPMENT

STATE DEPARTMENT FOR ASALS AND REGIONAL DEVELOPMENT.

DIRECTOR, COMMUNITY INTEGRATION AND PEACE BUILDING—ONE (1) POST—V/NO. 218/2024

Basic Salary Scale:	Ksh.143, 640-Ksh 262,420 p.m.	(CSG 5)
House Allowance:	Ksh 60,000 p.m.	
Commuter Allowance:	Ksh 20,000 p.m.	
Annual Leave Allowance:	As provided in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the Government	
Terms of Service:	Permanent and pensionable	

For appointment to this grade, a candidate must have: -

- (i) served for a minimum period of fifteen (15) years, three (3) of which must be at the grade of Assistant Director, Community Integration and Peace Building, CSG 7 and above, or in a comparable and relevant position in Public Service;
- (ii) a Bachelors Degree in any of the following disciplines:- Bachelor of Arts (Administration, Government, Sociology, anthropology, Development Studies), Disaster Management and Conflict Resolution, Education, Urban and Regional Planning, Dry land Resource Management, Information Science, Agricultural Economics/Project Planning and Management or equivalent qualification from a university recognized in Kenya;
- (iii) a Masters Degree in any of the following disciplines:- Masters of Arts (Administration, Government, Sociology, Anthropology, Development Studies), Disaster Management and Conflict Resolution, Education, Urban and Regional Planning, Dry Land Resource Management, Information Science, Agricultural Economics/Project Planning and Management or equivalent qualification from a university recognized in Kenya; and
- (iv) a member of a recognized professional body.

Duties and Responsibilities

An officer at this level will be responsible to the Secretary ASALs and Regional Development for effective administration and management of the ASALs community peace

building, conflict management and cross border Function. Duties and responsibilities will include:-

- (i) overseeing interpretation and implementation of community integration and peace building and cross border policies, strategies, programmes and procedures;
- (ii) overseeing monitoring and evaluation of community integration peace building and cross border activities and preparation of reports;
- (iii) facilitating and offering leadership to community integration, peace building and cross border division;
- (iv) facilitate realization of accountability, effective delivery of services and team building of community integration peace building and cross border division;
- (v) ensure prudent utilization of resources;
- (vi) assist in coordination of legal and institutional reforms for ASALs development in ASAL counties;
- (vii) providing strategic support and capacity building to ASALs counties on community integration peace building and cross border issues Implement and review institutional framework to facilitate peace building and conflict management in ASALs;
- (viii) supporting peace negotiations and settlements among communities in conflicts;
- (ix) developing IEC material to facilitate peace building process;
- (x) undertaking sensitization programmes on peace building and conflict management;
- (xi) liaising with relevant stakeholders in implementation of ASALs programmes;
- (xii) undertaking periodic impact assessment of peace building and conflict management initiatives in ASALs;
- (xiii) initiating negotiations and joint cross border plans between Kenya and ASALs cross borders states;
- (xiv) mobilizing resources for implementation of cross border integrated frameworks.
- (xv) Developing cross border development frameworks in collaboration with other cross border ASALs states;
- (xvi) monitor implementation of Bi-lateral ASALs cross border agreement;
- (xvii) initiating negotiations and joint cross border plans between Kenya and ASAL cross border states;
- (xviii) mobilizing resources for implementation of cross border integrated frameworks.

DIRECTOR, RESEARCH AND PARTNERSHIPS –ONE (1) POST–V/NO.219/2024

Basic Salary Scale:	Ksh.143, 640-Ksh 262,420 p.m. (CSG 5)
House Allowance:	Ksh 60,000 p.m.
Commuter Allowance:	Ksh 20,000 p.m.
Leave Allowance:	As provided in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the Government
Terms of Service:	Permanent and pensionable

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of fifteen (15) years, three (3) of which must be at the grade of Assistant Director, Research and Partnership, CSG 7 and above, or in a comparable and relevant position in wider public service;
- (ii) a Bachelors Degree in any of the following disciplines: Commerce, Entrepreneurship, Development studies, Business Management, Education, Urban and Regional Planning, Economics, Statistics, Project Planning and Management or equivalent qualification from a university recognized in Kenya.
- (iii) a Masters Degree in any of the following disciplines: Commerce, Entrepreneurship, Development studies, Business Management, Education, Urban and Regional Planning, Economics, Statistics, Project Planning and Management or equivalent qualification from a university recognized in Kenya;
- (iv) demonstrated professional competence and managerial capability as reflected in work performance; and
- (v) been a member of a recognized professional body.

Duties and Responsibilities

Duties and responsibilities at this level will entail:-

- (i) providing strategic leadership on formulation and implementation of ASAL policy;
- (ii) coordinating inter-governmental fora and inter-agency collaboration meetings on ASAL;
- (iii) initiating and approving ASAL research agendas and ensuring implementation of research findings;
- (iv) spearheading feasibility studies on ASAL development;
- (v) providing leadership on monitoring and evaluation of implementation of ASAL programmes and projects;
- (vi) liaising with other Government organizations and stakeholders on resource mobilization and allocation for accelerated ASAL development;
- (vii) validating and approving project proposals and periodic progress reports on ASAL issues;
- (viii) developing and reviewing Arid and Semi-Arid lands policy;
- (ix) initiating legislative framework for ASALs;
- (x) coordinating implementation of Arid and Semi-Arid lands policy; and
- (xi) providing policy direction.

**AG SECRETARY/CEO
PUBLIC SERVICE COMMISSION**