



PUBLIC SERVICE COMMISSION

Our Vision

“A citizen-centric public service”.

Our Mission

“To transform the public service for efficient and effective service delivery”.

DECLARATION OF VACANCY DEDAN KIMATHI UNIVERSITY OF TECHNOLOGY

Pursuant to the provisions of Section 35(1)(a) (v) of the Universities Act, 2012 amended through Statute Law (Miscellaneous Amendments) Act No. 18 of 2018, the Public Service Commission invites applications from suitably qualified persons to be considered for appointment to the following position:

DEPUTY VICE CHANCELLOR (ACADEMICS AFFAIRS AND RESEARCH) – ONE (1) POST

Basic Salary Scale:	Ksh. 416,420 – Ksh 555,800 p.m
House Allowance:	Ksh. 80,000 p.m
Leave Allowance:	As provided by the University
Medical Cover and Other Allowances:	As provided by the University
Terms of Service:	Five (5) year contract renewable once subject to satisfactory performance

For appointment to this position, a candidate must: -

- (i) be a holder of a PhD and be either a Professor or an Associate Professor in a technology academic background; and be well published;
- (ii) have at least eight (8) years of progressive experience in a senior university leadership/management position such as Dean/Director, Principal of a university college or Deputy Vice-Chancellor of a Chartered University or leadership in comparable levels;
- (iii) be a recognized scholar as evidenced by refereed journal publications, University level books as well as project grants and awards;
- (iv) have demonstrated competence in academic leadership in an academic/research environment;
- (v) should be competent to implement the four key objectives of Dedan Kimathi University of Technology (DeKUT) being academic; research and innovations, community linkages and resource mobilization;
- (vi) have knowledge of and experience in the implementation of science and technology programmes;
- (vii) have excellent understanding of the current trends in university education and training in Kenya and globally and a broad awareness of the factors and conditions shaping the development of university education in Kenya;

- (viii) have skills, capacity and determination to initiate and facilitate the development of relevant and quality market and society driven academic programmes;
- (ix) have an excellent understanding of the Government's academic, research, innovations; linkages and technology transfer legal & policies framework; procedures and processes;
- (x) demonstrate record of leadership and implementation of academic, research , innovations, linkages and technology transfer programmes;
- (xi) demonstrate experience and ability to integrate research, innovations; technology transfer and entrepreneurship in the academic programmes of the University; by taking advantage of the expanded functions of DeKUT which have been brought forth by the National Science and Technology Park and the Comprehensive Cancer Management Centre;
- (xii) be a Team player with excellent organizational, interpersonal and communication skills;
- (xiii) be Registered with and be active members of professional associations in the their profession; and
- (xiv) be of the highest ethical standards, integrity and professionalism and comply with the requirements of Chapter Six of the Constitution.

Core Competences

The following core competences shall be required:

- (i) exemplary high level of professionalism and ethics in the work;
- (ii) visionary and innovative leadership;
- (iii) ability to promote the formulation of solutions to complex problems and to build consensus for the same;
- (iv) ability to work with teams and to achieve results on tight timelines; and
- (v) an Entrepreneurial spirit and a supportive attitude to innovations and technological development proposals

Duties and Responsibilities

- (i) assisting the Vice-Chancellor in the development and implementation of the University's policies;
- (ii) providing leadership in the management of Academic Affairs and Research to enhance high academic standards;
- (iii) preparing and implementing the academic programmes and regulations;
- (iv) managing examinations, post-graduate studies, research, development of library, student information management systems and admissions of students;
- (v) providing proper and timely advice to the Senate on the development of programmes in conformity with national quality standards and Law;
- (vi) promoting the adoption of innovative and modern systems for the delivery of academic programmes including e-learning; distance education and e-library;
- (vii) managing students welfare matters which include recreation, sports and games, catering and accommodation services and counselling;
- (viii) managing students' disciplinary matters;
- (ix) undertaking performance appraisals of academic staff and other staff in the units reporting to him/her;
- (x) coordinating research programmes, research dissemination, scientific publications, innovations, and technology transfer in the University;

- (xi) seeking and maintaining the linkages, collaborations and extension programs;
- (xii) being responsible for proper operations of all the units reporting to him/her;
- (xiii) performing any other functions pertaining to Academic Affairs and Research; and
- (xiv) any other duties as may be assigned and delegated by the Vice-Chancellor.

INTERESTED APPLICANTS ARE REQUIRED TO NOTE:

1. The names of shortlisted candidates shall be published on the Commission's website;
2. Shortlisted candidates will be required to present **originals** of the following documents during the interviews:
 - a. National Identity Card;
 - b. Academic and Professional Certificates and transcripts;
 - c. Any other supporting documents and testimonials; and
 - d. Recommendations from relevant professional bodies and associations;
3. Recommendations from at least three (3) referees should be sent separately to the address below.

MODE OF APPLICATION

1. Candidates should submit manual (hard copy) applications;
2. All applications should be submitted together with detailed Curriculum Vitae, a copy of ID/Passport, copies of academic certificates, testimonials and any other relevant supporting documents;
3. The Curriculum Vitae should include information on academic qualifications, professional experience, leadership and management roles, publications, awards, scholarships, funding, membership of professional association, linkages and community service, email address and telephone contacts;
4. Applications should be submitted in a sealed envelope clearly marked:

“Application for the Position of Deputy Vice Chancellor - Academics Affairs and Research –Dedan Kimathi University of Technology” and delivered to:

THE SECRETARY/CEO
Public Service Commission
Commission House
P.O Box 30095-00100
NAIROBI.

All applications should reach the Public Service Commission on or before **10th September, 2024** latest by 5.00 p. m (**East African Time**)

SECRETARY/CEO
PUBLIC SERVICE COMMISSION